

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
December 8, 2009 – 7:00 PM**

Present:
Mayor Robert Corby
Trustees Tim Galli
Paula Sherwood
Steve Maddox – arrived at 7:20 PM
Trip Pierson
Attorney John C. Osborn
Treasurer Mary Marowski
DPW Superintendent John Cufari
Recording Secretary: Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

TREASURER’S REPORT – MARY MAROWSKI

Treasurer Marowski presented vouchers listed on Abstract #9 for approval. A **motion** was made by **Trustee Galli, seconded by Trustee Pierson**, to approve payment of vouchers listed on Abstract #9, in the amount stated below, and to charge them to the appropriate accounts.

General Fund (#274-#284, #286-#208):	\$ 51,445.57
Sewer Fund (#290):	\$ 23.39
<u>Canal Improvements – Greenway Grant</u>	<u>\$ 1,882.11</u>
Total vouchers for approval:	\$ 53,351.07

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes. **Motion carried.**

DPW REPORT – JOHN CUFARI

Leaf & Brush Pick-up: Mr. Cufari reported on the number of cubic yards and the number of truck loads of leaves and brush that has been picked up since October 12th.

Starbucks (5 State Street) bollards: It was suggested that the Village improve the bollards by making them more visible. Mr. Cufari said the bollards have high intensity tape on them. He will investigate “wrap” covers for the tops of the bollards.

North Main/State Street light post: Board members agreed to replace a broken street lamp at this location. Mr. Cufari said he doesn’t know if a bollard can be placed on the corner to protect street lamp. This will be discussed with DOT representatives when Village Officials meet with them.

Schoen Place drinking fountains: Mr. Cufari told the Board that the back-flow preventors for the drinking fountains must be inspected every year. He said maintenance costs for the drinking fountains will have to be included in future budgets.

Highway Rehab process: Mr. Cufari said he is investigating the highway rehab process called *Hot In Place Recycle*. He said it is much less expensive than milling and paving. He will have more information at a later date.

Trustee Maddox arrived at 7:20 PM

Sidewalk Plow: Mr. Cufari reported that the new sidewalk tractor has been shipped.

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Christmas Lights: Mayor Corby said that the lights on the wreaths and Christmas trees looked great.

Pedestrian Signs: Mr. Cufari has a sample of a different type of crossing sign at the shop. The cost is \$218.00 per unit. He asked the Trustees to stop at the shop to look at it.

Mayor Corby left the meeting at 7:25 PM to give an overview of the Northwest Quadrant to Historic Pittsford Members.

COMPUTER AND TECHNICAL SUPPORT CONTRACT

The Village Board has been considering computer and technical support proposals. Attorney Osborn reviewed one of the proposed contracts and recommended that he look at a liability insurance certificate from the company before the contract is signed. Therefore, a **motion** was made **by Trustee Galli, seconded by Trustee Pierson** to approve the proposed contract agreement with Integrated Systems for a twenty-five hour block of service time, subject to the review and approval of the certificate of liability insurance by Village Attorney John Osborn.

VOTE: Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

SIGN REQUESTS

Embrasse-moi: A request has been received from Embrasse-moi asking for an event sign to be placed in the village during normal operating hours to advertise a fund raising event to benefit Sojourner House. A **motion** was made **by Trustee Sherwood, seconded by Trustee Maddox** to approve two signs with the following conditions:

- Both signs must be placed close to the building, out of the village right-of-way and clear of the primary pedestrian route,
- A total of seven consecutive days of display may be chosen for the signs during the month of December. Choices are December 12-December 18th or December 18th – December 24th. The applicant must contact the Village Hall with the choice of dates prior to placing the signs,
- One sign may be located on Monroe Avenue near the corner of the building and one sign may be located on Monroe Avenue near the light post.

VOTE: Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

Mayor Corby returned to the meeting.

Pittsford United Nursery School: Board members received a request to place one temporary sign in the village to advertise an annual open house that will be held on January 10, 2010. A **motion** was made **by Trustee Maddox, seconded by Trustee Sherwood** to approve this request as follows:

- One sign may be placed at South Main Street and Jefferson Road.

Board Members granted permission for the sign to be placed in that location on January 4th – January 10th, 2010 and to remove it at the conclusion of the open house on January 10th, 2010.

VOTE: Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes, Corby – yes. **Motion carried.**

RAND PLACE

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Southern section

Trustee Galli presented a draft document containing possible solutions to problems on the southern portion of Rand Place and a document summarizing the Board's visit to Rand Place on October 17, 2009. The document included action items for review.

Mr. Cufari presented a catalog showing portable chicanes and speed humps. Members discussed temporarily placing a portable speed hump on the street. The cost would be in the range of \$300-\$1000. The idea would be to test the speed hump for six months to see if it is effective. Mayor Corby suggested a one-lane temporary chicane that would allow only one vehicle to pass through at a time. Signage would be needed and would cost approximately \$200 per sign.

Members noted that the south end of Rand Place is different from other village streets because there are no sidewalks and because this portion is a cut-through to other streets. A letter and survey will be sent to residents inviting them to respond. Based on the survey results and the actual October site meeting, the Board of Trustees will consider what action, if any, to take. Then the Board will follow-up with the residents. Trustee Galli will draft a letter and survey to be reviewed at the January 12, 2010 meeting.

Northern section: Trustee Sherwood and Mayor Corby will schedule a meeting with Sally Schrecker at St. Louis Church to discuss traffic issues. The meeting will take place after the Christmas holiday.

COMPUTEL

Trustee Galli received a cable franchise fee audit of Time Warner charges from Computel. It appears there could be an amount of \$5,333.90 that was overcharged. Computel stated that Time Warner ignored the Public Service Commission Order. Trustee Galli said that if pursued, the village would be entitled to half of the \$5,333.90. Therefore, a **motion** was made **by Trustee Galli, seconded by Trustee Maddox** to authorize Computel to move forward and to file a claim with Time Warner to recover the underpaid franchise fees.

VOTE: Sherwood - yes, Galli - yes, Pierson - yes, Maddox - yes, Corby - yes. **Motion carried.**

FIELD LIGHTS – SUTHERLAND HIGH SCHOOL

Trustee Maddox explained that the Village Board has been asked by project organizer Rob Sant, to support the concept of field lights for Sutherland High School. Members discussed the concept. Although the stadium is over 1000 feet away from residences, members agreed that residents should be consulted. Trustee Maddox said there is a three year time-line and that it will be part of a school budget vote.

Mayor Corby will send a draft letter to Superintendent Mary Alice Price stating the Board's position in response to Rob Sant's request.

MEMBER ITEMS

RG&E letter regarding a field survey of street lights in the village: Mayor Corby will be meeting with RG&E representative Carl Webeck to discuss a phased plan for the installation of non-standard decorative lights. Trustee Galli will forward a copy of the 11/16/09 RG&E letter to Troy & Banks so that they can review any discrepancies.

“Mural Mania”: The village received an email about this project which consists of over 70 miles of murals along the Erie Canal from Palmyra to Syracuse. Mark DeCracker, who started the program three years ago, invited Pittsford to become part of the program. Trustee Pierson said that the art department from Pittsford Sutherland expressed an interest in painting murals under

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the two bridges. Mr. Cufari will forward the correct name and number for a representative of the DOT bridge group to Trustee Pierson. Trustee Pierson will contact the DOT to find out the approval process that might be necessary. He will then contact Mr. DeCracker.

Sidewalk safety: Members discussed the condition of village sidewalks. There is a schedule for future sidewalk repairs. It was also noted that frost heaves are weather related and impossible to prevent.

Candlelight Night: The Village received a letter from a Schoen Place property owner who said he believes that there is a communication problem regarding Candlelight Night. Trustee Galli suggested that there should be a post mortem meeting to discuss what went right and what improvements could be made future years. Trustee Sherwood said she attended four planning meetings prior to the event and that things seemed to be well organized at the meetings. However, one issue turned out to be the installation and decoration of the Christmas tree on Schoen Place. Trustees agreed that if a tree is donated to the Village and is installed on Village property, the Village will decorate the tree. The DPW cannot decorate a tree that is on private property. Mayor Corby will write a note to the property owner to thank him for the donation of the tree and to explain the Village's position so that responsibilities will be clear for future Candlelight Night events.

The performance of personnel from Intercept Security was discussed. A conversation will take place with the planning committee.

Board members talked about the possibility of a permanent Christmas tree at the Four Corners for future years.

NIMS: Mayor Corby told the Board he has not received permission from Supervisor Carpenter to speak with Kelly Cline about the County Disaster Mitigation Program and NIMS. He will try to schedule an appointment with Supervisor Carpenter to discuss the issue.

Performance Appraisals: Members agreed that performance evaluations will be completed, signed off, and presented by the end of January. Trustee assignments for the appraisals were designated.

Sutherland Auto: The special exception use that was granted to allow car sales at Sutherland Auto on Monroe Avenue is due to expire. The business owner has requested a meeting to discuss the expiration of this permit. Trustee Pierson will join Mayor Corby, Skip Bailey, and Village Attorney Jeff Turner for this meeting.

EXECUTIVE SESSION

A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to enter executive session to discuss the employment history of a specific employee.

VOTE: Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes, Corby – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Pierson** to leave executive session and reenter the regular session of the meeting.

VOTE: Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes, Corby – yes. **Motion carried.**

SCHOEN PLACE CONSTRUCTION COST ESTIMATE

Mayor Corby asked McCord Landscape Architecture to provide a cost estimate to complete site work construction in the area of 21 Schoen Place. The total estimated cost was \$96,439.20. Mayor Corby said he would follow-up with Doug McCord about this estimate.

MINUTES

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November 24, 2009: A **motion** was made by **Trustee Galli**, seconded by **Mayor Corby**, to approve these minutes as amended.

VOTE: Sherwood - yes, Galli – yes, Pierson – abstain, Maddox – yes, Corby – yes. **Motion carried.**

November 30, 2009, 8 AM: A **motion** was made by **Mayor Corby**, seconded by **Trustee Pierson**, to approve these minutes as presented.

VOTE: Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes, Corby – yes. **Motion carried.**

November 30, 2009, 4 PM: A **motion** was made by **Trustee Galli**, seconded by **Mayor Corby**, to approve these minutes as presented.

VOTE: Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes, Corby – yes. **Motion carried.**

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 10 PM.

Anne Z. Hartsig, Recording Secretary