

**Village of Pittsford
Architectural and Preservation Review Board
Monday October 1, 2012 at 7:00 PM**

PRESENT:

Chairperson:	Paul Zachman
Members:	Cristina Lanahan William McBride Maria Huot Erin Daniele
Village Attorney:	Jeff Turner (absent)
Recording Secretary:	Linda Habeeb

Chairperson Zachman called the meeting to order at 7:00 pm.

John Caselli, 19 E. Jefferson Road ~ Garage doors

Present: John Caselli, owner

Application: Submitted, date-stamped, and Building Inspector reviewed on 8/28/12.

Discussion: The applicant is proposing replacing two garage doors on the garage located at 19 East Jefferson Road. He stated that the existing doors are in a state of disrepair. Chairperson Zachman noted that all of the materials on the house are original. He further stated that the garage doors should be replaced with wood doors, in the same style as the existing doors.

Findings of Fact:

- ◆ The existing garage doors are period-style doors for the garage.
- ◆ The existing doors are in disrepair.
- ◆ The proposal is to replace the doors with primed wood, flat-panel doors with windows.
- ◆ The existing doors are a simple style of door, with no significant architectural features that need to be preserved.

Motion: Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of replacement garage doors, as submitted.

Vote: McBride – yes; Zachman – yes; Lanahan – yes; Huot – yes; Daniele - yes. ***Motion carried.***
This decision was filed in the Office of the Village Clerk on October 1, 2012.

Mary Corcoran, 56 North Main Street ~ Signs

Present: Mary Corcoran

Application: Submitted, date-stamped, and Building Inspector reviewed on 8/27/12.

Discussion: The applicant stated that she is proposing installation of signage for her new business, located at 56 North Main Street. She submitted documentation that included examples

of various types of signs for the Board's review. Chairperson Zachman noted that some of the signs would not be permitted by Village Code.

Findings of Fact:

- ◆ The applicant is proposing a sign to be installed below the existing signage on the front sign board, which includes signage for other businesses.
- ◆ The installation of the sign will not cover or damage any significant architectural features of the sign board.

Motion: Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of a framed panel/sign below the existing sign on the sign board, extending the full width of the sign above it, to be no deeper than 12 inches, with wood framing similar to the framing on the existing sign.

Vote: McBride – yes; Zachman – yes; Lanahan – yes; Huot – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on October 1, 2012.

Motion: Chairperson Zachman made a motion, seconded by Member McBride, to approve the sign lettering on the glass of the door, with approximately 20% coverage, as permitted by Village Code.

Vote: McBride – yes; Zachman – yes; Lanahan – yes; Huot – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on October 1, 2012.

Chairperson Zachman stated that the APRB supports the concept of the proposed sign installed perpendicular to the side of the building in similar style and size as the existing JoJo sign across the driveway.

Linda Brisbane/Marty Martina, 30 Locust Street ~ Windows

Present: Linda Brisbane/Marty Martina, owners

Application: Submitted, date-stamped, and Building Inspector reviewed on 9/18/12

Discussion: The applicants are proposing extending the existing fence in the rear of the property located at 30 Locust Street. They stated that the proposal is to extend the existing fence approximately 6 feet to the lot's northeast corner, and extend the new fence section from the northeast corner approximately 20 feet to the south. The proposed fence will be the same style, color, and section/post size as the existing fence. They submitted documentation indicating the location for the proposed fence.

Findings of Fact:

- ◆ The proposal is for an extension of the existing fence.
- ◆ The proposed fence will be the same style as the existing fence, which is a compatible and appropriate style for the property.
- ◆ The proposed fence is a wood, pressure-treated fence, with lattice on the top.

Motion: Chairperson Zachman made a motion, seconded by Member McBride, to approve the

application for installation of a fence, as submitted, with the option of either (1) cutting the corner to avoid a large tree stump in the corner, or (2) adding a corner post.

Vote: McBride – yes; Zachman – yes; Lanahan – yes; Huot – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on October 1, 2012.

The applicants are also proposing replacing the upper and lower sashes on nine double-hung wood windows on the house. The applicants stated that the windows are not functional and are in a state of disrepair. The proposal is to replace the sashes of the windows with Lincoln tilt-pac wood replacement sash kits with jamb liners. The sash kits are all wood, non-clad, and primed. The sash exteriors will be painted to match the house color scheme.

Findings of Fact:

- ◆ The house is a vernacular Victorian style house, built in 1905, with one-over-one windows with no divided lights.
- ◆ The applicants submitted documentation of a professional evaluation that indicated that the sashes of the nine windows are deteriorated beyond repair.
- ◆ The proposal is to replace the sashes of the windows with Lincoln tilt-pac wood replacement sash kits, in the same proportion as the existing windows.
- ◆ The applicants are repairing and restoring two other windows on the house.

Motion: Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for replacement windows, as submitted.

Vote: McBride – yes; Zachman – yes; Lanahan – yes; Huot – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on October 1, 2012.

Member Items:

Minutes:

Motion: Chairperson Zachman made a motion, seconded by Member Lanahan, to approve the 7/2/12 minutes, as drafted.

Vote: Zachman – yes; Lanahan – yes; Daniele –yes. **Motion carried.**

Motion: Chairperson Zachman made a motion, seconded by Member Daniele, to approve the 9/5/12 minutes, as drafted.

Vote: Zachman – yes; McBride – yes; Huot – yes; Daniele –yes. **Motion carried.**

Motion: Chairperson Zachman made a motion, seconded by Member McBride, to approve the 9/14/12 minutes, as drafted.

Vote: Zachman – yes; McBride – yes; Daniele –yes. **Motion carried.**

ADJOURNMENT: There being no further business, Chairperson Zachman adjourned the meeting at 8:00 pm.

Linda Habeeb, Recording Secretary