

**Village of Pittsford  
Architectural and Preservation Review Board  
Monday April 7, 2014 at 7:00 PM**

**PRESENT:**

<b>Chairperson:</b>	<b>Paul Zachman</b>
<b>Members:</b>	<b>Cristina Lanahan (absent)</b>
	<b>William McBride</b>
	<b>Maria Huot</b>
	<b>Erin Daniele</b>
<b>Village Attorney:</b>	<b>Jeff Turner</b>
<b>Building Inspector:</b>	<b>John Limbeck (absent)</b>
<b>Recording Secretary:</b>	<b>Linda Habeeb</b>

Chairperson Zachman called the meeting to order at 7:00 pm.

**Goodwill of Fingerlakes, 4 North Main Street ~ Signage**

**Present:** Tony Gopie, Jennifer Lake

**Application: Submitted, date-stamped, and Building Inspector reviewed on 3/24/14.**

**Discussion:** The applicants are proposing installing a sign on the front of the building located at 4 North Main Street. The proposed sign will be the same dimensions and installed in the same location as the previous sign. They are also proposing locating two mobile pedestal signs for parking designation.

***Findings of Fact:***

- ❖ The proposed signage conforms to the Zoning Code.
- ❖ The sign to be installed on the front of the building is the same size and will be installed in the same location as the previous sign.
- ❖ The installation of the sign will not cover or damage any architectural features of the building.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of signage, as submitted, with the installation of the pedestal sign being subject to the Building Inspector's regulations regarding parking.

**Vote:** **McBride** – yes; **Zachman** – yes; **Huot** – yes; **Daniele** - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on April 7, 2014.

The applicants are also proposing installing a 4' x 4' metal shed on the side of the building for collection of donations when the business is closed. Board members questioned the applicants as to the exact location of the proposed shed. They stated that the shed would be painted or sided in the same material as the building. Chairperson Zachman expressed concern regarding the placement of a collection container out in the open frontage of the building and parking area. This portion of the application will be left open pending submittal of a site map showing the location for the shed.

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**Kathryn Symington, 7 Locust Street ~ Fence**

**Present:** Kathryn Symington

**Application: Submitted, date-stamped, and Building Inspector reviewed on 3/21/14.**

**Discussion:** The applicant stated that she is proposing installing a 3-foot-high picket fence to enclose the front yard of her house, which is located at 7 Locust Street. The fence will have one double gate in front and a single gate on the side, which will match the style of the fence. She stated that the fence will match, as close as possible, the fence located at the adjacent neighbor's house. Board members noted that the Village Code requires that the fence be located at least 18" from the sidewalk.

**Findings of Fact:**

- ✓ The fence will be an open picket style, which will provide appropriate visibility.
- ✓ The fence will match, in proportion and construction, the neighbor's fence, which will provide continuity.
- ✓ The setback off the sidewalk will match the existing fence of the neighbor to the west, provided that it is not inside of 18 inches.
- ✓ The gates will match the style of the fence.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of a fence, as submitted.

**Vote:** McBride – yes; Zachman – yes; Huot – yes; Daniele - yes. Motion carried. **This decision was filed in the Office of the Village Clerk on April 7, 2014.**

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**Pierre Heroux, 7 Schoen Place ~ Window**

**Present:** Karen Heroux

**Application: Submitted, date-stamped, and Building Inspector reviewed on 2/28/14.**

**Discussion:** The applicant stated that they are proposing installing a window in the building located at 7 Schoen Place as part of an expansion into the adjacent tenant space.

The window they are proposing is a vinyl-clad, 6-over-6 double-hung window. Member Zachman noted that there are a variety of different windows on the building, with no consistent window presence or fenestration. Board members discussed what style of window would be appropriate to install in this building. It was determined that a wood, 6-over-6 double-hung window would be the appropriate style of window to install in this building.

***Findings of Fact:***

- ✓ There are a variety of different windows currently existing on the building.
- ✓ The window will be installed on the second floor on the rear of the building.
- ✓ The historic existing window is a 6-over-6 double-hung window that is twice as tall as wide.
- ✓ The proposal is to install the window evenly spaced between two existing double-hung windows.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of a wood, double-hung window, with externally applied muntins with proper sill horns, which will match in size the existing window to the left.

**Vote:** McBride – **yes**; Zachman – **yes**; Huot – **yes**; Daniele - **yes**. Motion carried. **This decision was filed in the Office of the Village Clerk on April 7, 2014.**

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**Janice Curran, 33 Boughton Avenue ~ Window**

**Present:** Janice Curran

**Application: Submitted, date-stamped, and Building Inspector reviewed on 3/24/14.**

**Discussion:** The applicant presented plans for a mudroom addition to be installed on the side of the house, and a deck to be installed in the rear of the house at 33 Boughton Avenue. Board members also discussed a proposal to install a window in the mudroom addition. The window portion of the application will be held open.

***Findings of Fact:***

- ✓ The mudroom addition will be installed at the side entrance door, which is visible from the public way.
- ✓ All proposed exterior materials will match in finish and material the existing features of the house.
- ✓ The applicant submitted a photograph of a 2-panel historic door.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for a mudroom addition, as submitted, with the portion of the application for the window to be held open.

**Vote:** McBride – **yes**; Zachman – **yes**; Huot – **yes**; Daniele - **yes**. Motion carried. **This decision was filed in the Office of the Village Clerk on April 7, 2014.**

The applicant is also proposing installation of a deck at a rear exit of the house. The deck will be made of pressure-treated wood and will be stained or painted to match the house.

***Findings of Fact:***

- ✓ The proposal is for installation of a deck at the rear exit of the house.
- ✓ The deck will be made of pressure-treated lumber.
- ✓ The deck will have a traditional set of stairs.
- ✓ The perimeter of the deck will be skirted with framed lattice.
- ✓ The skirt and railings will be painted or stained to complement or match the existing house colors.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of a deck, with the condition that it be stained or painted.

**Vote:** McBride – **yes**; Zachman – **yes**; Huot – **yes**; Daniele - **yes**. Motion carried. **This decision was filed in the Office of the Village Clerk on April 7, 2014.**

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**Daniel Pope, 36 Lincoln Ave ~ Addition**

**Present:** Daniel Pope, Architect; Jeremy Stein, homeowner

**Application: Submitted, date-stamped, and Building Inspector reviewed on 3/31/14.**

**Discussion:** The applicants are proposing construction of a single-story addition onto the rear of the existing house, which is located at 36 Lincoln Avenue. Mr. Pope stated that the exterior details of the addition will match the existing house, overhangs, brackets, windows, trim, and siding. The applicants have been granted an area variance by the Zoning Board.

Chairperson Zachman stated that the rear elevation will be minimally visible from the public way. He also noted that the existing windows on the house are vinyl replacement windows, and the house is sided with aluminum siding.

***Findings of Fact:***

- The house is a bungalow style house, with deep overhangs and brackets, built in the 1930's.

- The house is aluminum-sided with vinyl replacement sash windows.
- The addition telescopes out the rear of the house and steps in from the eastern side of the house. The western side is flush with limited visibility from the public way.
- The existing foundation is rusticated block.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for construction of an addition, with the following conditions:

- ✓ The windows on the east and west sides of the house will be wood, double-hung, one-over-one windows with sill horns extending out and with casing trim to match the house.
- ✓ The addition will be sided with cemetatious clapboard siding with the reveal to match the existing siding on the house.
- ✓ The rear deck will have a wood railing to match the style of the railing on the front of the house.
- ✓ The block on the foundation will be parged, and the brackets will match the brackets on the house.

**Vote:** McBride – yes; Zachman – yes; Huot – yes; Daniele - yes. Motion carried. **This decision was filed in the Office of the Village Clerk on April 7, 2014.**

**ADJOURNMENT:** There being no further business, Chairperson Zachman adjourned the meeting at 8:45 pm.

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Linda Habeeb, Recording Secretary