

Village of Pittsford
Architectural and Preservation Review Board
Monday October 6, 2014 at 7:00 PM

PRESENT:

Chairperson: Paul Zachman
Members: Cristina Lanahan (absent)
William McBride
Maria Huot (absent)
Erin Daniele

Village Attorney: Jeff Turner (absent)
Building Inspector: John Limbeck
Recording Secretary: Linda Habeeb

Chairperson Zachman called the meeting to order at 7:25 pm.

Heather Matthews, 7 Schoen Place – Sign

Present: Heather Matthews, Business owner

Application: Submitted, date-stamped, and Building Inspector reviewed on 9/18/14.

Discussion: The applicant stated that she is proposing installing a sign on the new business located at 9 South Main Street. She submitted documentation with the dimensions, material, and location for the proposed sign. Board members discussed with the applicant the possibility of reducing the size of the proposed sign, so as to be more in proportion to the area on the building where the sign will be located. The applicant stated that her preference would be to install the sign as proposed, for reasons of greater visibility for the business.

Findings of Fact:

- ✓ The proposed sign is a wood composite painted sign.
- ✓ The sign is compatible with other signs in the area.
- ✓ The installation of the proposed sign will not cover or damage any significant architectural features of the building.

Motion: Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of a sign, as submitted.

Vote: McBride – yes; Zachman – yes; Daniele - yes. Motion carried. This decision was filed in the Office of the Village Clerk on October 6, 2014.

James & Sharon Eastman, 11 Elmbrook Drive – Windows

Present: James and Sharon Eastman, Homeowners

Application: Submitted, date-stamped, and Building Inspector reviewed on 9/18/14.

Discussion: The applicants stated that they are proposing replacing the windows on their house with aluminum-clad, divided light windows. The proposal is for removal of the existing window frames and installation of new windows. Chairperson Zachman stated that the house is a postwar home, and windows are a noncontributing architectural feature of the house, the replacement of which is considered an alteration. The Village Code requires that noncontributing features be replaced with windows that are equal to or better than the existing windows and that resemble the existing windows in appearance.

Findings of Fact:

- ❖ The house is a postwar house, built in 1945.
- ❖ The existing wood windows are casement windows; two pairs of windows were replaced with vinyl windows that do not match the other windows.
- ❖ A new window was previously installed, which was approved by the APRB.
- ❖ The proposal is for removal of the existing window frames and installation of new windows, which will result in very little glass loss.

Motion: Chairperson Zachman made a motion, seconded by Member Daniele, to approve the application for installation of replacement windows, as submitted, with external divided lights, and matching the brick mold trim.

Vote: McBride – yes; Zachman – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on October 6, 2014.

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**Jay Whitbourne, 50 North Main Street – Door**

**Present:** Greg Barkstrom

**Application: Submitted, date-stamped, and Building Inspector reviewed on 9/18/14.**

**Discussion:** Mr. Barkstrom stated that the proposal is to replace the front and rear doors on the commercial building located at 50 North Main Street. The proposal is to replace the steel doors with fiberglass doors in the same style as the existing doors. He presented photographs and cutsheets indicating the style of the proposed door.

***Findings of Fact:***

- ❖ The proposal is for replacement of two steel doors that have developed rust on the bottom of the doors.
- ❖ The doors will be replaced with smooth, fiberglass doors.

- ❖ The doors will be hung in the existing door frames.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of two smooth fiberglass doors, as submitted.

**Vote:** McBride – yes; Zachman – yes; Daniele - yes. **Motion carried. This decision was filed in the Office of the Village Clerk on October 6, 2014.**

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John Clark, 10 Schoen Place – Equipment enclosure

Present: John Clark, Business owner

Application: Submitted, date-stamped, and Building Inspector reviewed on 9/26/14.

Discussion: Mr. Clark stated that the proposal is for installation of a utility equipment enclosure to screen mechanical equipment from environmental elements and pedestrian traffic. He presented photographs of the equipment to be screened, and submitted a drawing of the proposed enclosure.

Findings of Fact:

- ❖ The proposal is to install an enclosure for two unscreened compressor units.
- ❖ The purpose of the enclosure is to protect the equipment from environmental elements and pedestrian traffic flow.
- ❖ Other equipment is screened in a similar manner.

Motion: Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of a screening enclosure, with the conditions that (1) the wood components be stained to match the building, (2) the metal roofing be a gray or bronze color, and (3) a wood frame be installed around the perimeter of the metal roof.

Vote: McBride – yes; Zachman – yes; Daniele - yes. **Motion carried. This decision was filed in the Office of the Village Clerk on October 6, 2014.**

ADJOURNMENT: There being no further business, Chairperson Zachman adjourned the meeting at 8:15 pm.

Linda Habeeb, Recording Secretary