

**Village of Pittsford  
Architectural and Preservation Review Board  
Monday July 6, 2015 at 7:00 PM**

**PRESENT:**

**Chairperson:** Maria Huot  
**Members:** William McBride  
Cristina Lanahan  
Erin Daniele

**Village Attorney:** Jeff Turner  
**Building Inspector:** Kelly Cline  
**Recording Secretary:** Linda Habeeb

Chairperson Huot called the meeting to order at 7:00 pm.

**Sarah McGeough, 34 E. Jefferson Road ~ Stoop**

**Present:** Dave Cameron

**Application: Submitted, date-stamped, and Building Inspector reviewed on 5/13/15.**

**Discussion:** This is an open application for construction of a front stoop at 34 E. Jefferson Road. The applicant received approval for the new stoop and patio, but the portion of the application for the new railings and columns remained open. The applicant submitted documentation with the details of the proposed wrought-iron columns and railings. Board members determined that the proposed handrail and columns match the architectural style of the house.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the proposed style of the handrail and three columns, as submitted.

**Vote: McBride - yes; Huot - yes; Lanahan - Daniele - yes. Motion carried. *This decision was filed in the Office of the Village Clerk on July 6, 2015.***

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**Linda Williams, 22 Boughton Avenue ~ Garage**

**Present:** Linda Williams, Homeowner

**Application: Submitted, date-stamped, and Building Inspector reviewed on 4/20/15.**

**Discussion:** The applicant stated that she is proposing construction of a two-car garage to be located 10 feet from the rear property line of the existing house. The façade of the garage will face Jackson Park and will be set back 20 feet, with an 18-foot wide asphalt driveway. She stated that she had been granted the required variances from the Zoning Board.

Board members questioned the applicant as to the material for the garage roof and foundation. She stated that the foundation will be parged with cement and the roof will be cement hardiboard shingles. The roofline and pitch are compatible with the house. Member Huot pointed out that the submitted plans showed a return, but the applicant stated that the garage will not have a return. The side door will be made of wood, with a window, and will match the other doors on the house. The garage door will be a similar style as the photo of the garage door at 10 Elmbrook Drive, but without windows.

***Findings of Fact:***

1. The proposal is for construction of a 20' x 20' detached garage.
2. The visible portion of the concrete block will be parged with cement.
3. The roof line will match the profile of the house.
4. The roof will not have a return.
5. The pitch of the roof will be similar to the house.
6. The siding for the garage will be the same as the siding on the house.
7. The garage door will be a similar style as the photo of the garage door at 10 Elmbrook Drive.
8. The side door will be made of wood and will match the other doors on the house.
9. The proposed garage is similar to other garages in the neighborhood, and the mass and scale of the garage will not affect the character of the neighborhood.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the application for construction of a garage, as submitted, with the conditions as outlined at this meeting.

**Vote:** McBride – yes; Huot – yes; Lanahan - Daniele - yes. **Motion carried. *This decision was filed in the Office of the Village Clerk on July 6, 2015.***

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**Colleen Anderson, 5 Elmbrook Drive ~ Shutters**

**Present:** Colleen Anderson, Homeowner

**Application: Submitted, date-stamped, and Building Inspector reviewed on 6/22/15.**

**Discussion:** The applicant stated that she is proposing replacing the aluminum shutters on her house with cedar wood shutters stained to match the porch railings, front door, and garage door. She submitted documentation and photographs showing the style and dimensions for the proposed shutters.

***Findings of Fact:***

1. The house is a Garrison Colonial style house, built in the 1950's.
2. The proposal is to install and replace the existing aluminum shutters on the house.
3. The shutters will be cedar wood shutters, with a tree cutout detail.
4. The original house had shutters.
5. The material for the shutters will match the house.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the application for installation of wood shutters, as submitted.

**Vote:** McBride - yes; Huot - yes; Lanahan - Daniele - yes. **Motion carried. This decision was filed in the Office of the Village Clerk on July 6, 2015.**

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**Richard & Karen Lenio, 32 Rand Place ~ Chimney**

**Present:** Richard & Karen Lenio

**Application: Submitted, date-stamped, and Building Inspector reviewed on 6/16/15.**

**Discussion:** The applicants stated that the proposal is to remove the existing, deteriorated brick chimney from the family room roof and replace it with a red brick chimney to match the chimney on the north side of the house.

***Findings of Fact:***

1. The proposal is to replace the deteriorated existing chimney with a chimney made of red brick to match the profile of the chimney on the north side of the house.
2. The new chimney will be the same size and height as the chimney being removed.
3. The cap on the chimney will match the one on 34 Rand Place.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the application for removal and replacement of the existing chimney, as submitted.

**Vote:** McBride - yes; Huot - yes; Lanahan - Daniele - yes. **Motion carried. This decision was filed in the Office of the Village Clerk on July 6, 2015.**

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**Alysa Plummer, 66 South Main Street ~ Porch**

**Present:** Alysa Plummer, Homeowner

**Application: Submitted, date-stamped, and Building Inspector reviewed on 6/22/15.**

**Discussion:** The applicant stated that the proposal is to build a covered porch on top of the existing brick terrace base on the south side of the property. She stated that the material will be wood siding that will match the existing structure, and the columns supporting the roof will be compatible with the existing columns. She submitted documentation showing the location and specifications for the proposed porch.

***Findings of Fact:***

1. The proposal is to install a covered porch over an existing brick terrace on the south side of the house.
2. The siding will be wood to match the house.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the application for installation of a porch, as submitted.

**Vote:** McBride – yes; Huot – yes; Lanahan - Daniele - yes. **Motion carried. *This decision was filed in the Office of the Village Clerk on July 6, 2015.***

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**Natasha O'Malley, 15 Austin Park ~ Windows**

**Present:** Natasha O'Malley, Homeowner

**Application: Submitted, date-stamped, and Building Inspector reviewed on 6/22/15.**

**Discussion:** The applicant stated that the proposal is to replace the windows on the house with Anderson windows, as described in the documentation submitted with the application. The profile of the windows will match the existing windows. Chairperson Huot explained that since this is a post-war home, these types of alterations are appropriate.

***Findings of Fact:***

1. The house is a post-war, Garrison Colonial style home built in 1962.
2. Houses built during the post-war era allow this type of replacement.
3. The proposal is to replace all the windows, except the one at the top left corner of the façade facing Austin Park.
4. The new windows will be 2-over-2 horizontal windows with externally applied muntins.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the application for installation of the windows, as submitted, with the conditions as specified at this meeting.

**Vote:** McBride – yes; Huot – yes; Lanahan - Daniele - yes. **Motion carried. *This decision was filed in the Office of the Village Clerk on July 6, 2015.***

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**Jayson Hamilton, 19 South Main Street ~ Siding**

**Present:** Jayson Hamilton

**Application: Submitted, date-stamped, and Building Inspector reviewed on 6/16/15.**

**Discussion:** The applicant stated that the proposal is to replace siding on the second floor of the

southwest side in the rear of the building located at 19 South Main Street. The previous approval from the APRB did not include the entire building.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the application for replacement of siding, as submitted.

**Vote: McBride – yes; Huot – yes; Lanahan - Daniele - yes. Motion carried. *This decision was filed in the Office of the Village Clerk on July 6, 2015.***

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**Michael Newcomb, 6-8 Lincoln Avenue ~ Siding**

**Discussion:** The applicant previously received approval to side the building at 6-8 Lincoln with hardiboard siding. The approval period has concluded, and he is requesting that the approval be extended in order to complete the work.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to extend the approval under the same conditions as were stated in the expired application.

**Vote: McBride – yes; Huot – yes; Lanahan - Daniele - yes. Motion carried. *This decision was filed in the Office of the Village Clerk on July 6, 2015.***

**Member items:**

**Motion:** Member McBride made a motion, seconded by Member Lanahan, to approve the 4/6/15 minutes as drafted.

**Vote: McBride – yes; Lanahan – yes; Daniele - yes. Motion carried.**

**Motion:** Chairperson Huot made a motion, seconded by Member Daniele, to approve the 5/6/15 minutes, as revised.

**Vote: Huot – yes; McBride – yes; Daniele - yes. Motion carried.**

**Motion:** Chairperson Huot made a motion, seconded by Member McBride to approve the 6/1/15 minutes, as revised.

**Vote: Huot – yes; McBride – yes; Lanahan – yes. Motion carried.**

**ADJOURNMENT:** There being no further business, Chairperson Huot adjourned the meeting at 9:00 pm.

