

**Village of Pittsford  
Architectural and Preservation Review Board  
Monday November 2, 2015 at 7:00 PM**

**PRESENT:**

**Chairperson:** Maria Huot  
**Members:** William McBride  
Cristina Lanahan  
Erin Daniele  
Scott Latshaw

**Village Attorney:** Jeff Turner (absent)  
**Building Inspector:** Kelly Cline  
**Recording Secretary:** Linda Habeeb

Chairperson Huot called the meeting to order at 7:00 pm.

**Conflict of Interest Disclosure**

The Village Board of Trustees has passed Local Law 15, which law requires disclosure of conflicts of interest or potential conflicts of interest prior to each meeting of boards with discretionary approval authority. Chairperson Huot asked if board members had a conflict of interest with any of the applications before them, and Board members indicated that they had no conflicts of interest to report.

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**Amanda Hinton, 50 State Street ~ Sign**  
**Present:** Amanda Hinton, Business owner

**Application: Submitted, date-stamped, and Building Inspector reviewed on 10/26/15.**

**Discussion:** The applicant stated that she is proposing installing a new sign in the same location as an existing sign on the building located at 4 North Main Street. She submitted documentation and photographs indicating the dimensions, materials, and location for the proposed new sign.

***Findings of Fact:***

1. The applicant is proposing installing a new sign in the same location as the existing sign on the building.
2. The proposed new sign will be mounted in the same manner as the existing sign.
3. Same material and dimensions as submitted in the application (30"(h) x 90" (l) and 1/4" in depth).
4. The only change to the existing sign is the logo.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the application for installation of a sign, as submitted.

**Vote: McBride – yes; Huot – yes; Lanahan - yes - Daniele – yes; Latshaw - yes. Motion carried. This decision was filed in the Office of the Village Clerk on November 2, 2015.**

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**Sharon Buzard, 91 South Main Street ~ Door**

**Present:** Sharon Buzard, Agent/Contractor

**Application: Submitted, date-stamped, and Building Inspector reviewed on 10/25/15.**

**Discussion:** The applicant stated that she is proposing replacing the existing front door on the house with a custom-built mahogany wood front door with thermal pane glass on the upper portion of the door. Chairperson Huot expressed concern with the style of the door and the proportion of the glass in relation to the door and the thickness of the muntins.

**Findings of Fact:**

1. The proposal is for installation of a custom-built, insulated door to replace the non-original front door on the house.
2. The actual storm door will be removed. The replacement of the door with the proposed well-insulated mahogany door will improve efficiency.
3. The new door has two recessed panels, 3-over-3 window with 5/8" muntins, and true divided lights.
4. The lockset will be antique brass, as depicted in the application documents.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the application for installation of the proposed front door, **with the modifications discussed at this meeting.**

**Vote: McBride – yes; Huot – yes; Lanahan - yes - Daniele – yes; Latshaw - yes. Motion carried. This decision was filed in the Office of the Village Clerk on November 2, 2015.**

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**Norbert Hausner, 60 North Main Street ~ Door & Window**

**Present:** Norbert Hausner, NH Architecture, Contractor

**Application: Submitted, date-stamped, and Building Inspector reviewed on 10/26/15.**

**Discussion:** The applicant stated that they are proposing removing the existing entrance door and side-lite at the southwest corner of the Pittsford Pub and Grille and installing a new wood window and infill panel to match adjacent existing masonry openings. He stated that removal of the existing wood fence section and replacement of an existing sloped concrete walk will provide ADA-compliant access to an alternate existing entry door on the west elevation.

Member Huot stated that the main entrance to the building is a significant architectural feature of the building. She questioned whether a fence at the main entrance to the building is compatible with the character of the building and the surrounding area. She recommended that the fence at the entrance be removed and that the brick piers remain to define the entrance. Member Huot also recommended that the light fixtures proposed in the original application at each side of the new window be eliminated, providing space for shutters of the same style, material, and proportion of the existing windows, and that the lights be relocated to the new entrance. The materials for the new window will match the existing windows.

***Findings of Fact:***

- The proposal is for removal of the existing southwest corner entrance door and side-lite at the southwest corner of the Pittsford Pub and Grille and installation of a new wood window and infill panel to match adjacent existing masonry openings.
- The application also proposes removal of an existing wood fence section and replacement of an existing concrete walk that will provide ADA-compliant access to an alternate existing entryway.
- The details and finishes of the new window will match existing windows on the building, and will have shutters that match the shutters of the existing windows in proportion, color, and material.
- There will be no fence installed between the brick piers and the building corner at the entrance.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the application with the modifications discussed at this meeting.

**Vote:** McBride - yes; Huot - yes; Lanahan - yes - Daniele - yes; Latshaw - yes. **Motion carried. This decision was filed in the Office of the Village Clerk on November 2, 2015.**

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**John Caselli, 49 Rand Place ~ Windows**

**Present:** John Caselli, Homeowner

**Application: Submitted, date-stamped, and Building Inspector reviewed on 10/19/15.**

**Discussion:** The applicant stated that he is proposing installing new windows, changing the sliders and casements to new double-hung windows, and replacing the picture window with a bow window at the house located at 49 Rand Place. He is also proposing removing the porch and installing a porch addition in the same footprint. In the rear of the house, the proposal is to remove the porch and expand the kitchen. It was noted that the rear of the house is minimally visible from the public way.

The application will remain open and the applicant will submit complete plans for the Board to review.

**ADJOURNMENT:** There being no further business, Chairperson Huot adjourned the meeting at 8:30 pm.

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Linda Habeeb, Recording Secretary