

**Village of Pittsford
Architectural and Preservation Review Board
Monday March 14, 2016 at 7:00 PM**

PRESENT:

Chairperson: Maria Huot
Members: William McBride
Cristina Lanahan (absent)
Erin Daniele
Scott Latshaw

Village Attorney: Jeff Turner
Building Inspector: Floyd Kofahl (absent)
Recording Secretary: Linda Habeeb

Chairperson Huot called the meeting to order at 7:00 pm.

Conflict of Interest Disclosure

Chairperson Huot asked if anyone had a conflict of interest with any of the applications before them, and no one had a conflict of interest to report.

Angela Bender, 50 State Street ~ Sign
Present: Angela Bender, Business owner

Application: Submitted, date-stamped, and Building Inspector reviewed on 2/23/16.
Discussion: The applicant is proposing installing a building-mounted sign at the business located at 50 State Street. The proposed sign will be 22 inches in height and 60 inches wide, and is made of a high-density urethane material. The applicant stated that the sign is 1½ inch in thickness with carved letters.

Findings of Fact:

1. The applicant is proposing installing a high-density urethane building-mounted sign on her new business.
2. The sign will be 1½-inch thick with carved letters.
3. The sign will be mounted centered above the window with a minimum of 2-4 inches between the sign and the window frame.

Motion: Chairperson Huot made a motion, seconded by Member McBride, to approve the application for installation of a sign at 50 State Street, as submitted.

Vote: McBride – yes; Huot – yes; Latshaw – yes; Daniele - yes. **Motion carried. This decision was filed in the Office of the Village Clerk on March 14, 2016.**

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**John Woodman, 79 South Main Street ~ Soffits**

**Present:** John Woodman, Homeowner

**Application: Submitted, date-stamped, and Building Inspector reviewed on 2/12/16.**

**Discussion:** The applicant stated that he is proposing repairing the existing damaged wood fascia boards with new material and then wrapping the fascia in aluminum. He is also proposing removing and replacing the existing wood soffits with vinyl soffit material.

Member Huot stated that the house is a Folk House, with a modified Gable Front, built circa 1850. She stated that the house has historic significance, and aluminum and vinyl materials are not compatible with the historic period of the house. She further explained that fascia and soffits are significant distinguishing and contributing architectural features of the house, which should be replaced in kind with wood.

***Findings of Fact:***

1. The house is a Folk House, built circa 1850.
2. The material of the existing fascia and soffits is wood.
3. Fascia and soffits are significant architectural features of a house/ architectural building and, as many other architectural elements, reveal the period of a house.
4. Aluminum and vinyl materials are not compatible with the historic period of the house.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, that the fascia and soffits are significant distinguishing and contributing architectural features of the house.

**Vote: McBride – yes; Huot – yes; Latshaw – yes; Daniele - yes. Motion carried. This decision was filed in the Office of the Village Clerk on March 14, 2016.**

Based on these findings of fact, Chairperson Huot made a *motion*, seconded by Member McBride, to *deny* the application, as submitted.

**Vote: McBride – yes; Huot – yes; Latshaw – yes; Daniele - yes. Motion carried. This decision was filed in the Office of the Village Clerk on March 14, 2016.**

**Information only**

**David Gascon, 20 Courtenay Circle ~ Addition**

**Present:** David Gascon, Homeowner

**Application: Submitted, date-stamped, and Building Inspector reviewed on 2/12/16.**

**Discussion:** The applicant stated that he is proposing construction of an addition on the rear portion of the house located at 20 Courtenay Circle. He presented proposed plans for the addition. The addition will be approximately 747 square feet in size. Since the proposed addition will be over 400 square feet, the applicant is required to seek approval from the Planning Board prior to receiving approval from the APRB.

Chairperson Huot stated that the house is a Ranch-style home built in 1961. She explained that Ranch houses are characterized by simple volumes, with simple roof lines. She suggested revisions to the proposed plans to match the style and volume of the existing house. It was also noted that the addition will be minimally visible from the public way. The applicant will return to the Board for the April APRB meeting.

**Member Items:**

**Minutes:**

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the 2/1/16 minutes, as drafted.

**Vote:** **McBride** – yes; **Huot** – yes; **Daniele** – yes; **Latshaw** - yes. **Motion carried.**

**ADJOURNMENT:** There being no further business, Chairperson Huot adjourned the meeting at 8:15 pm.

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Linda Habeeb, Recording Secretary

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