

**Village of Pittsford
Architectural and Preservation Review Board
Monday October 3, 2016 at 6:00 PM**

PRESENT:

Chairperson: Maria Huot
Members: William McBride
Cristina Lanahan (absent)
Lisa Cove
Scott Latshaw

Village Attorney: Jeff Turner
Building Insp.: Floyd Kofahl
Recording Sec.: Linda Habeeb

Chairperson Huot called the meeting to order at 7:00 pm.

Dave & Tina Mattia, 44 Sutherland Street ~ Demolition

Present: Dave & Tina Mattia, Homeowners

Conflict of Interest Disclosure:

Chairperson Huot asked if anyone had a conflict of interest with the application before them, and no one had a conflict of interest to report.

Discussion: Mr. Kofahl stated that at the previous special meeting, Ms. Brugg provided the Board with information about a company, AAC Contracting, which she requested that the board consider hiring to give an assessment. He stated that he contacted AAC Contracting and found out that they do not do mold assessments. He contacted Comprehensive Mold Management, LLC, and Fisher Associates and requested that they provide additional information about the process they use to make a determination about remediation. He provided board members with documentation about the companies and their proposals to conduct the assessment. Mr. Kofahl stated that both companies have the experience, and are very qualified, to do the assessment. He explained that Fisher Associates gave a breakdown of what they are proposing to do for the \$1700, and that's a full assessment of the existing condition of the property and a determination of whether or not it can be remediated. They also included an estimate of the cost to do a full assessment of the remediation, if it is determined that it can be remediated.

Chairperson Huot stated that to summarize, both companies will visit the site and decide whether it can be remediated or not. They will then explain the reasons for their decision. She questioned Mr. Kofahl as to which of the two companies he would recommend. He stated that based on his research of the companies, he would recommend Fisher Associates. He pointed out that they have a larger staff of certified personnel. He further stated that Comprehensive Mold Management is a smaller company with fewer qualified certified staff members. As for the timeline, he stated that both companies want at least a week advance notice, and then they will work with the owners of the property to be able to schedule the time for the inspection. The Board will request approval of payment for this from the Board of Trustees.

Motion: Chairperson Huot made a motion, seconded by Member McBride, to hire Fisher Associates for the analysis of the remediation of the house at 44 Sutherland Street and to request that the Board of Trustees support the cost of the analysis.

Vote: McBride – yes; Huot – yes; Latshaw – yes; Cove - yes. **Motion carried. *This decision was filed in the Office of the Village Clerk on October 3, 2016.***

ADJOURNMENT: There being no further business, Chairperson Huot adjourned the meeting at 6:30 pm.

Linda Habeeb, Recording Secretary