

**Village of Pittsford
Architectural and Preservation Review Board
Monday May 1, 2017 at 7:00 PM**

PRESENT:

Chairperson: Maria Huot
Members: William McBride
Cristina Lanahan (absent)
Lisa Cove
Scott Latshaw

Village Attorney: Jeff Turner
Building Insp.: Kelly Cline
Recording Sec.: Linda Habeeb

Chairperson Huot called the meeting to order at 7:05 pm.

Conflict of Interest Disclosure

Chairperson Huot asked if any of the Board members had a conflict of interest with any of the applications before the Board, and all Board members stated that they had no conflicts of interest to declare.

Jamie Rawleigh, 9 North Main Street ~ Sign

Present: Jamie Rawleigh, Premier signs

Application: Submitted, date-stamped, and Building Inspector reviewed on 3/10/17.

Discussion: The applicant is proposing installing a double-sided monument sign above the drive-through at the Bank of America, located at 9 North Main Street. The Building Inspector informed the applicant that a variance from the Zoning Board is required prior to seeking approval from the APRB.

Jamie Rawleigh, 24 State Street ~ Signs

Present: Jamie Rawleigh, Premier Signs; Jerry Goldman, Woods, Oviatt, Gilman, LLP

Application: Submitted, date-stamped, and Building Inspector reviewed on 4/10/17.

Discussion: The applicant is proposing installing one illuminated sign over the main entrance on the front of the building, one illuminated sign in the front window, one illuminated sign on the rear entrance to the building, and five lettered awnings on the front and side of the building. Village Code limits identification signage to a single non-illuminated sign. The applicants will need a variance from the Zoning Board of Appeals prior to being granted approval from the APRB.

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**Jeff Ashline, 18 State Street ~ Sign**

**Present:** Jeff Ashline, Mossien Architecture, P.C.

**Application: Submitted, date-stamped, and Building Inspector reviewed on 4/10/167.**

**Discussion:** The applicant stated that Canandaigua National Bank, located at 18 State Street, is proposing replacing the existing sign on the front of the building with a new sign. The proposed sign will be similar to

the existing sign on the building and will be installed in the same location, but will be larger than the existing sign. The sign will be made of high-density urethane, and will be approximately ½ inch in thickness. The sign is within the size allowed by Village Code. They are also proposing installing two additional gooseneck lights to illuminate the sign.

***Findings of Fact:***

- ✓ The proposal is for installation of sign made of high-density urethane centered on the front of the building.
- ✓ The sign will be installed in the same location as the existing sign, but will be slightly larger than the existing sign.
- ✓ The sign will have carved lettering.
- ✓ Two additional gooseneck lights will be installed; the new lights are the same style and proportion as the existing lights.
- ✓ The sign will not cover the brick on the building or any other significant architectural features of the building.
- ✓ The applicant submitted documentation with the specifications for the sign.

**Motion:** Chairperson Huot made a motion, seconded by Member McBride, to approve the application for installation of a sign and lights, as submitted.

**Vote:** McBride – yes; Huot – yes; Latshaw – yes; Cove - yes. **Motion carried. This decision was filed in the Office of the Village Clerk on May 1, 2017.**

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Jonathan Kelly, 9 Washington Rd ~ Fence
Present: Jonathan & Maggie Kelly, Homeowners

Application: Submitted, date-stamped, and Building Inspector reviewed on 4/3/17.

Discussion: This is an application for installation of a wood fence on the property located at 9 Washington Road. The proposed fence is a dog-eared fence, and the fence and gates will be 4 feet in height in the front of the property, and the fence will gradually increase in height along the sides and rear of the house. The fence will be aligned with a neighbor's existing fence.

Findings of Fact:

- ✓ The proposal is for installation of a wood, dog-eared fence covering the perimeter of the yard.
- ✓ The fence will be aligned with a neighbor's fence and will be similar in style to that fence.
- ✓ The fence will be 4 feet high in the front of the yard and will gradually increase to 6 feet on the sides and rear of the house.
- ✓ There will be two gates in the front of the house, the hinges of which will not be visible.
- ✓ The fence will be installed inside the homeowners' property line.
- ✓ The applicant submitted documentation with the specifications for the fence.

Motion: Chairperson Huot made a motion, seconded by Member McBride, to approve the application for installation of a fence, as submitted.

Vote: McBride – yes; Huot – yes; Latshaw – yes; Cove - yes. **Motion carried. This decision was filed in the Office of the Village Clerk on May 1, 2017.**

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**Jon Schick, 50 Sutherland Street ~ Addition**

**Present: Jon Schick, Architect**

**Application: Submitted, date-stamped, and Building Inspector reviewed on 4/10/17.**

**Discussion:** Mr. Schick explained that the homeowners are proposing to replace one of the existing bays of the garage and convert it to an office and mudroom on the rear east side of the house. A new 800 square foot 2½ car garage will be located in the rear yard where an existing circular drive is located. The materials for the addition will match the existing house.

Board members noted that the proposed addition is minimally visible from the street. The Board had no concerns with the massing of the house. It was also noted that the size of the house warrants having three garages.

Chairperson Huot stated that this project requires site plan approval from the Planning Board because it is greater than 400 square feet. Planning Board approval needs to be obtained prior to APRB approval. Board members requested that the applicant provide specifications for the light fixtures, window dimensions, and roof pitches.

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Rich & Ann Palumbo, 44 Rand Place ~ Addition

Present: Rich Palumbo, Homeowner; Charles Smith, Architect

Application: Submitted, date-stamped, and Building Inspector reviewed on 4/10/17.

Discussion: The applicants are proposing installation of a covered porch, entryway, overhead doors, windows, light fixture, and garden shed. The roof material for the new addition will have the same asphalt shingles as the existing house, and the siding will be the same painted board and batten material. They are also proposing replacing two overhead garage doors with a single 16-foot overhead garage door. Also proposed is an enclosed garden shed. The siding for the shed will be the same material as the house, and the doors will be 30" double doors. The proposal is for one window addition and one window change. The new windows will be Andersen wood clad windows that will have a white exterior frame.

Chairperson Huot stated that the house is a 1960's ranch style home, and the goal should be to preserve this style of house. She expressed concern with the introduction of "Arts & Craft" style elements into this style of house. The door should be a plain, simple door, in keeping with this ranch-style home.

There was discussion as to whether this property is on a private drive, or whether the location is open to the general public. The Code Enforcement Officer determined that the street is a public street.

Motion: Chairperson Huot made a motion, seconded by Member McBride, to approve installation of an Andersen window on the west elevation of the house, as submitted.

Vote: McBride – yes; Huot – yes; Latshaw – yes; Cove - yes. Motion carried. This decision was filed in the Office of the Village Clerk on May 1, 2017.

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**Laura Smith, 25 Rand Place ~ Addition**

**Present: Laura Smith, Homeowner; Andrew Hintenach, Architect**

**Application: Submitted, date-stamped, and Building Inspector reviewed on 4/10/17.**

**Discussion:** The applicant is proposing a second-floor addition for the house located at 25 Rand Place. She stated that they are not proposing enlarging the existing footprint of the house. All materials for the proposed addition will match the house. Board members noted that the rear of the house is not visible from the public way. Also proposed is a new chimney. Board members expressed some concern about the materials for the chimney.

Chairperson Huot explained that because the addition is over 400 square feet, the applicants are required to go before the Planning Board for site plan approval prior to seeking APRB approval.

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Motion: Chairperson Huot made a motion, seconded by Member McBride, to enter into attorney-client session at 9:30 pm.

Vote: McBride – yes; Huot – yes; Latshaw – yes; Cove - yes. Motion carried. *This decision was filed in the Office of the Village Clerk on May 1, 2017.*

Motion: Chairperson Huot made a motion, seconded by Member McBride, to exit attorney-client session at 10:00 pm.

Vote: McBride – yes; Huot – yes; Latshaw – yes; Cove - yes. Motion carried. *This decision was filed in the Office of the Village Clerk on May 1, 2017.*

ADJOURNMENT: There being no further business, Chairperson Huot adjourned the meeting at 10:00 pm.

Linda Habeeb, Recording Secretary