

**Village of Pittsford  
Architectural and Preservation Review Board  
Regular Meeting – November 5, 2001 at 7:30 PM**

**PRESENT:**    **Chairperson:**           Blake Held  
                  **Members:**                 Steve Melnyk  
                                          Ken Willard  
                                          Trip Pierson  
                                          Marcia Watt  
                  **Attorney:**                 Jeffrey Turner  
                  **Board Liaison:**           Robert Corby  
                  **Recording Secretary:**   Mary Marowski  
**ABSENT:**    **Building Inspector:**   Skip Bailey

The meeting was called to order by Chairperson Blake Held at 7:30 PM.

**1. Sue Triolo – 15 South Main Street- Sign**

**Present:** Letter of authorization for review of application submitted and date stamped 10/17/01.

**Application:** Submitted, date stamped, and building inspector approved 7/23/01.

**Discussion:** Ms. Triolo has relocated her store, Ewe Too, to 15 South Main Street. The “*Ewe Too*” sign has been previously approved by the APRB. The single faced non-illuminated 22” W x 22” H carved redwood sign with painted black background with 5 ½” gold leaf lettering is mounted on the brick façade to the right of the entrance.

**Motion:** Chairperson Held made a motion, seconded by Member Melnyk, to approve the application as submitted.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes; Willard – yes ***Motion Carried***  
The decision was filed in the Office of the Village Clerk 11/05/01.

**2. Mazzarella & Cannan, Inc. – 3 South Main Street – Sign**

**Present:** Peter Brizee

**Application:** Submitted, date stamped and building inspector approved 10/22/01.

**Discussion:** Mazzarella and Cannan was cited a violation notice regarding an unapproved sign. The sign is identical in size, color, lettering, and location to the former Sandra Morse sign. It is 96”W x 20”H. The sign has a blue background with beige lettering.

**Motion:** Member Watt made a motion, seconded by Member Melnyk to approve the sign as submitted.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes; Willard – yes ***Motion Carried***  
The decision was filed in the Office of the Village Clerk 11/5/01.

Mr. Brizee inquired about signage on the inside of the windows. The Board stated that any additional signage may require an application to the Planning and Zoning Board.

**3. John Galbraith – 37 South Main Street – Sign**

**Present:** John Gailbraith, Twin Advertsing

**Application:** Twin Advertising was cited a violation notice regarding an unapproved sign. Mr. Galbraith stated that Twin Advertising replaced a deteriorated sign. The new sign is smaller than code requirements. It is black plexiglass with white vinyl lettering hanging above the entrance. The Board stated the sign material was inappropriate for the façade and suggested that perhaps a hanging wooden sign would be a better choice. Mr. Galbraith also stated that Twin Advertising would like to have a second sign on the side of the building. The Board will ***hold the application open*** pending a discussion with the landlord, the building inspector and a site visit to determine the appropriate signage for the establishment.

**4. Matt Ensenat – 1 North Main Street – Signs (Two)**

**Present:** Matt Ensenat

**Application:** Submitted and date stamped 10/25/01. Building inspector approved 10/24/01.

**Discussion:** Mr. Ensenat is the new tenant at 1 North Main Street. He is proposing two signs. One sign will be centered above the entrance on Main St. and the other will be on the Monroe Ave. façade. The “*Ensenat’s Delicatessen*” sign will not be illuminated, however, gooseneck lighting is being considered for the spring. The signs will be made of 5/8” marine plywood and be painted white with burgandy vinyl lettering. It will be 2’H x 8’L.

**Motion:** Chairperson Held made a motion, seconded by Member Watt, to approve the 2’H x 8’L signs made of 5/8” marine plywood, painted with white exterior enamel paint with burgandy lettering.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes; Willard – yes ***Motion Carried***  
The decision was filed in the Office of the Village Clerk 11/5/01.

The lighting portion of this application will be resubmitted at a later date.

**5. Mind’s Eye – 34 State Street – Sign**

**Present:** Eric Smith

**Application:** Submitted, date stamped, and building inspector approved 10/29/01.

**Discussion:** Mr. Smith is proposing signage for a new business. The first “*Mind’s eye Communications*” sign is made of etched copper with black enamel lettering. It measures 16”W x 28”H and is placed on the front of the building (built in 1920) at the entrance. The second sign measures 54”L x 7.5”H and is made of coated black sintra board with white nylon lettering. This sign will sit at the roadside at the intersection of State St. and Plum’s Lane. The Board stated the copper material was an available building material and is consistent with the character of the Village.

**Motion:** Member Pierson made a motion, seconded by Member Melnyk, to approve the signs as submitted.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes; Willard – yes ***Motion Carried***  
The decision was filed in the Office of the Village Clerk 11/5/01.

**6. Newcomb Properties – 1 North Main Street – Door replacement**

**Present:** Michael Newcomb Jr.

**Application:** Submitted, date, and building inspector approved 10/29/01.

**Discussion:** Mr. Newcomb is proposing to replace the side entrance door facing Monroe Avenue to the tenant, Ensenat Delicatessen. This door is an access door to the basement and is not a commonly used door. The previous door was rotted. The proposed door is a classic door manufactured by Milliken Millwork Inc., style number MJ55 with exterior muttins in dark red.

**Motion:** Chairperson Held made a motion, seconded by Member Willard, to approve the application as submitted. The door (Milliken Millwork Inc., style MJ 55) is steel clad with exterior applied muttins and recessed panels.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes; Willard – yes ***Motion Carried***  
The decision was filed in the Office of the Village Clerk 11/5/01.

**7. Newcomb Properties – 15 South Main Street – Windows – For Information Only**

**Present:** Michael Newcomb Jr.

**Discussion:** Mr. Newcomb stated that he needs to replace the warehouse windows at SJ’s (1940’s addition). These windows are single pane, metal windows which are falsely divided. Metal window with large divided lites is a historic character defining feature of the building. Options discussed were the repair/replacement of these windows; interior/exterior applied storms; and metal strips applied to the glass to give the appearance of divided lites. The preferred option was a wood window with exterior applied muntins with an added storm. The applicant will research further options.

**8. Mr. & Mrs. William McBride – 41 Monroe Avenue - Porch**

**Present:** Tim Forward, Contractor

**Application:** Submitted, date stamped and building inspector approved 4/18/01.

**Discussion:** Mr. Forward resubmitted the gingerbread detail for the porch portion of the May application. The porch has a high ceiling. The design is simple and the design application will be centered and recessed on the columns.

**Motion:** Member Pierson made a motion, seconded by Chairperson Held, to approve the gingerbread detail as submitted.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes; Willard – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 11/5/01.

**Minutes:**

**October 1, 2001:**

**Motion:** Chairperson Held made a motion, seconded by Member Watt, to approve the minutes as amended.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes; Willard – yes *Motion Carried*

**Other Business:**

1. Two Journalism class students from John Fisher College came in to get an overview of the purpose and function of the APRB.
2. A copy of the Comprehensive Plan will be made available to all the Board members for review and comments.
3. Monoco Oil Meeting is scheduled for November 7, 2001.

There being no further business to discuss, the meeting was adjourned at 10:00 P. M.

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Mary A. Marowski, Recording Secretary