

**Village of Pittsford**  
**Architectural and Preservation Review Board**  
**Regular Meeting –February 4, 2002 at 7:30 PM**

**PRESENT:**      **Chairperson:**            Blake Held  
                  **Members:**                    Steve Melnyk  
   Ken Willard  
   Trip Pierson  
   Marcia Watt  
                  **Attorney:**                    Jeffrey Turner  
                  **Board Liaison:**            Robert Corby  
                  **Recording Secretary:**    Mary Marowski  
                  **Building Inspector:**    Skip Bailey

The meeting was called to order by Chairperson Blake Held at 7:30 PM.

**1. PC COMPUTER MEDIC INC – 45 Schoen Place – Sign**

**Present:**        Lew Mariotti  
**Application:**   Submitted and date stamped 12/27/01. Building inspector approved 1/10/02.  
**Discussion:**    Mr. Mariotti is proposing to attach a 96” x 18” sign centered over the canopy on the north facing façade of the building. Proposed materials would be alumina (1/2” thick hard board) with lettering glued onto the surface. The board had requested that a finish border be applied to this sign and that a sample of the material be brought in for final approval. Alternative for a wood sign with a finished edge was discussed.  
**Motion:**        Sign: North facing façade only: Chairperson Held made a motion, seconded by Member Pierson, to approve the application as presented. Alternative for a wood sign with a finished edge was approved.  
**Vote:**            Held – yes; Melnyk – yes; Pierson – yes; Watt – yes; Willard – yes    *Motion carried*  
                          The decision was filed in the Office of the Village Clerk 2/4/02.

**2. Mr. & Mrs. J. Edwin Hewlett – 30 West Jefferson Road – Deck and stairs**

**Present:**        Mr. Hewlett and neighbor  
**Application:**   Submitted, date stamped, and building inspector approved 12/26/01.  
**Discussion:**    The owner had been sited a violation notice for the construction of the deck and stairs. Mr. Hewlett stated the new pressure treated wood deck and stairs were constructed over the existing deteriorated concrete stairs that were a hazard. The deck will be skirted with lattice and will be painted white to match the house in the spring.  
**Motion:**        Member Watt made a motion, seconded by Chairperson Held, to approve the deck and stairs as presented with the understanding that latticework will be added below the decking to hide the concrete stairs and that the new porch will be painted to match the house. The lattice shall match in character and style to the lattice on the existing screened porch.  
**Vote:**            Held – yes; Melnyk – yes; Pierson – yes; Watt – yes; Willard – yes    *Motion carried*  
                          The decision was filed in the Office of the Village Clerk 2/4/02.

**3. Mr. & Mrs. Boehlert – 45 Monroe Avenue – Window replacement**

**Present:**        Mr. & Mrs. Boehlert  
**Application:**   Submitted, date stamped, and building inspector approved 1/23/02.  
**Discussion:**    The owners are proposing to replace two small windows on the 1955 addition of their home. The windows on the west elevation of the home can be viewed from Monroe Ave. The replacement windows will be Marvin awning windows of the same size and in the same location using the same 5/4” x 4” trim.  
**Motion:**        Member Melnyk made a motion, seconded by Member Pierson, to approve the application for the replacement of two existing windows on the west elevation of the home with two solid wood Marvin awning style windows of the same size and in the same location as the existing windows.  
**Vote:**            Held – abstain; Melnyk – yes; Pierson – yes; Watt – abstain; Willard – yes    *Motion carried*  
                          The decision was filed in the Office of the Village Clerk 2/4/02.

**4. Mr. & Mrs. Limbeck – 62 State Street – Door replacement – For information only**

**Present:** Mr. Limbeck

**Application:** Submitted 1/22/02.

**Discussion:** Mr. Limbeck is the new owner of 62 State Street. The property has been sited a violation for the front entrance door which is a solid steel door with side lites. Currently, the owner is researching replacement doors that would be historically appropriate for the home however, stated the property is in grave disrepair and other renovation issues must take a priority. The home needs a new roof, gutters and siding. The home also has foundation issues and some vinyl windows were previously installed. He would like to remove the chimney that sits over the summer kitchen and is not visible from the road when he re-roofs the home. The Board stated if any repairs were done in kind, board approval would not be necessary however, to keep the building inspector informed regarding the renovation progress.

**5. Ensenat's Delicatessen – 1 North Main Street – Lighting**

**Present:** Matt Ensenat

**Application:** Submitted, date stamped and building inspector approved 12/3/01.

**Discussion:** Mr. Ensenat is seeking approval for four gooseneck lights for his store. The storeowner stated the Planning and Zoning Board suggested the fixtures be mounted to the brick façade rather than mounted to the wood fascia board. The APRB Board has *tabled the application*. The Board would like to invite Mike Newcomb, building owner, together with Mr. Ensenat to return to Board with a specific lighting plan for the entire building rather than for just signage.

**Minutes:**

**1/7/02:**

**Motion:** Chairperson Held made a motion, seconded by Member Watt, to approve the minutes as amended.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes; Willard – yes *Motion carried*  
The decision was filed in the Office of the Village Clerk 2/4/02.

**Building Inspector items:**

1. New steel door at 24 E. Jefferson Road.
2. New windows being installed at the Hair Salon.
3. Fiberglass horse on Locust Street.

There being no further business, the meeting was adjourned at 9:00 P. M.

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Mary Marowski, Recording Secretary