

**Village of Pittsford**  
**Architectural and Preservation Review Board**  
**Regular Meeting – May 13, 2002 at 7:30 PM**

**PRESENT:**      **Chairperson:**            Blake Held  
                  **Members:**                    Steve Melnyk  
   Trip Pierson  
   Marcia Watt  
                  **Excused:**                    Ken Willard  
                  **Attorney:**                    Jeffrey Turner  
                  **Board Liaison:**                Robert Corby  
                  **Recording Secretary:**        Mary Marowski  
                  **Building Inspector:**         Skip Bailey

The meeting was called to order by Chairperson Blake Held at 7:30 PM.

**1. Pittsford Little League – Bob Ford Field – Equipment Shed/Facilities**

**Present:**            Steve Bailey, Russ Smith

**Application:**    Submitted, date stamped, and building inspector approved 5/1/02.

**Discussion:**    Applicants are seeking to rebuild the storage/snackbar building. The new facility will house restroom facilities. (Upon completion of the facility, the port-a-potties will be removed from the premises.) The materials to be used for the construction of the new facility will be identical to the existing facility. The materials will be an exposed concrete block with T111 siding and an asphalt shingled pitched roof. Vinyl windows were available at the time the facility was built in 1968 with an addition in 1990.

**Motion:**           Chairperson Held made a motion, seconded by Member Pierson, to approve the application as submitted for the building constructed in 1968 with a 1990 addition. This facility will be constructed of concrete block with T111 siding. The roof will have a pitch and will be asphalt shingled. Due to the year of original facility construction, vinyl windows are approvable.

**Vote:**             Held – yes; Melnyk – yes; Pierson – yes; Watt – yes *Motion Carried*  
                          The decision was filed in the Office of the Village Clerk 5/13/02.

**2. Chris Howk – 15 Line Street – Shed demolition – For Information Only**

**Present:**            Chris Howk

**Discussion:**    Mr. Howk is a perspective buyer for 15 Line Street and is interested in demolishing the deteriorated shed on the property and replacing it with a two car garage at the east end of the property perimeter. The house was built in 1900. The Board stated that a demolition is contingent upon new plans presented for review before a decision can be made. They also stated that Mr. Howk needs to seek approval from the Planning and Zoning Board regarding the new site location for the proposed garage.

**3. St. Paul’s Lutheran Church – 28 Lincoln Avenue – Garage Restoration – Application Change**

**Present:**            Gary Matthews

**Application:**    Submitted and date stamped 4/16/02; Building inspector approved 4/17/02; APRB approved 3/4/02.

**Discussion:**    The church had previously received approval for wood replacement garage doors. Due to the cost factor, the church is unable to purchase these doors. Mr. Matthews is requesting a modification to the wood door approval for one of the following: Single metal door with windows on either side; single wood door with windows on either side or two metal doors with windows. The church prefers no windows in the garage doors. Steel doors could be painted to match the trim. The garage is circa 1950’s. The Board is *holding open the application* pending further information for a to-scale drawing with dimensions and notes re: the trim, width, height, manufacturer’s photo and materials list.

**4. St. Paul’s Lutheran Church – 28 Lincoln Avenue – Cupola**

**Present:**            Peter Lutz

**Application:**    Submitted and date stamped 4/17/02. Building inspector approved 4/18/02

**Discussion:**    The church is proposing to install a cupola and weathervane (Governor Model 2533) for the top of the 1950’s garage. The weathervane will be 24” ( eagle) in height with a black finish. The cupola, with copper top, will be

painted white to match the garage. The cupola with weathervane is non-functional and will be added for building enhancement only.

**Motion:** Member Pierson made a motion, seconded by Member Melnyk to approve the use of Governor 2533 Cupola, with copper top and painted wood, with 24" eagle weathervane in black on the garage.

**Vote:** Held – no; Melnyk – yes; Pierson – yes; Watt – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 5/13/02.

#### 5. **Oliver's Candies, L. L. C. – 25 State Street – Sign/Lighting**

**Present:** Robert Pacer

**Application:** Submitted and date stamped 4/11/02. Building inspector approved 4/15/02.

**Discussion:** The applicant is proposing to construct a 2' x 5' (22 square feet) sign to be mounted below and between the two second floor windows on the front facade. The painted urethane sign's lettering, kettle and scroll will be hand carved and gold leafed. Sign background will be sandblasted. Applicant has requested to withdraw gooseneck and ground lighting at this time.

**Motion:** Chairperson Held made a motion, seconded by Member Watt, to approve the sign as submitted and with materials as stated. Sign will be 5'W x 2'H placed in a vertical direction in the color, form, and materials shown. Lighting information will be *held open*.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 5/13/02.

#### 6. **Keith Miller – 27 North Main Street – Garage Demolition**

**Application:** Submitted and date stamped 4/15/02. Building inspector approved 4/15/02.

**Discussion:** Mr. Miller is proposing to demolish the small garage that sits west of the main house to accommodate a lighted parking area for the bed and breakfast. This garage is very visible from the canal and North Main Street. The 24' x 24' garage was built between 1902-1912. It has an asphalt shingled gable roof and a concrete foundation. The main house is an 1887 Queen Anne home with a small tenant home (built in 1815) in the back of the property. Mr. Miller is also requesting to remove the wind/snow shed on the side entrance of the home.

Given its historical value, the applicant is amending this application to request the relocation of the garage. Mr. Miller is considering relocating the garage to the south perimeter of the property. This garage will be used as a storage facility for lawn tools and other miscellaneous items. He is also requesting the garage to have two doors.

**Motion:** Chairperson Held made a motion, seconded by Member Watt, to approve the amended application for the lift and move or the dismantle and reconstruction of the small garage (located just west of the main home) with all its original materials as is. The applicant must go before the Planning and Zoning Board to receive approval for the relocation site of the garage. The removal of the wind/snow shed over the north entrance (kitchen) is also approved.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 5/13/02.

#### 7. **Keith Miller – 27 North Main Street – SEQR Review**

The Board had reviewed the open SEQR application for the proposed bed and breakfast. As stated per Historic Pittsford, the home at 27 North Main Street has two contributing buildings: an 1887 Queen Anne style home (main house) and a two and half story tenant home built in 1815. The 24' X 24' garage, located just west of the main house, was built between 1902-1912. It is a one and half story structure with an asphalt shingled gable roof and a concrete foundation.

The APRB sees no SEQR issues and is requesting the Board of Trustees to be declared the lead agency.

#### 8. **Susan Zoltner – 69 State Street – Porch railings**

**Present:** Susan Zoltner

**Application:** Submitted and date stamped 4/12/02. Building inspector approved 4/15/02.

**Discussion:** Ms. Zoltner is proposing to install a porch railing on the front porch of her home. The railing will have traditional style balusters, sloped bottom rail and newell posts at the bottom of the porch steps. Ms. Zoltner is requesting to add spandrels and trim on the top portion of the home to be consistent with the 1930 photo submitted.

**Motion:** Member Watt made a motion, seconded by Member Held, to approve the porch railing as submitted with the addition of spandrels and trim in the top portion of the front porch to be consistent with the 1930 photo that was submitted.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 5/13/02.

**9. Susan Zoltner – 69 State Street – Stair railing (Canal)**

**Present:** Susan Zoltner

**Application:** Submitted and date stamped 4/12/02. Building inspector approved 4/15/02.

**Discussion:** Ms. Zoltner is proposing iron stair railings with straight balusters with a 1 ¼” ball centered on every other baluster.

**Motion:** Member Pierson made a motion, seconded by Member Melnyk to approve the canal stair railing as submitted with the design submitted 4/30.

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 5/13/02.

**10. Mr. & Mrs. Pierson – 10 South Street – Fence**

**Present:** Mr. Pierson

**Application:** Submitted, date stamped, and building inspector approved 4/17/02.

**Discussion:** Mr. Pierson is proposing to install a stained wood picket fence along the perimeter of the property with gates attaching to each side of the house. The posts will be 40” in height and 4’ on center; pickets will be 36” in height, and will be set back from the sidewalk 18”. The fence will have three gates (with diagonal crosspieces) to be located at each side of the house and one at the side entrance to the driveway.

**Motion:** Member Watt made a motion, seconded by Chairperson Held, to approve the application as submitted for a stained wood picket fence with three gates (with diagonal crosspieces).

**Vote:** Held – yes; Melnyk – yes; Pierson – yes; Watt – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 5/13/02.

There being no further business, the meeting was adjourned at 10:30 PM.

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Mary Marowski, Recording Secretary