

**Village of Pittsford**  
**Architectural and Preservation Review Board**  
**Regular Meeting – June 2, 2003 at 7:30 PM**

**PRESENT:**

<b>Chairperson:</b>	Blake Held
<b>Members:</b>	Steve Melnyk Marcia Watt Ken Willard
<b>Excused:</b>	Trip Pierson
<b>Attorney:</b>	Jeffrey Turner
<b>Board Liaison:</b>	Robert Corby
<b>Building Inspector:</b>	Skip Bailey
<b>Recording Secretary:</b>	Mary Marowski

The meeting was called to order by Chairperson Held at 7:30 P. M. .

**1. Harrison Bridges & Assoc. – 16 South Main St. – Sign**

**Present:** Representative from Harrison Bridges

**Application:** Submitted and date stamped 5/21/03. Building inspector approved 5/27/03.

**Discussion:** The applicant is proposing to secure to the side of the building a 30" x 30" painted (green) aluminite sign with ¼" raised letters (h & b and vertical dividing line) with ¼" thick acrylic dimensional letters.

**Motion:** Member Melnyk made a motion, seconded by Chairperson Held, to approve the application as submitted.

**Vote:** Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 6/3/03.

**2. Robert Wells – 36 N. Main Street – Sign**

**Present:** Robert Wells

**Application:** Submitted and date stamped 5/21/03. Building inspector approved 5/27/03.

**Discussion:** Mr. Wells stated he would like to replace the existing single post sign to a double post sign measuring 35" x 42" on the west elevation and have it mounted lower to the ground. The sign on the south elevation will be 32" x 33". The signs will be handcarved and painted to match the current sign. Sign design had been previously approved.

**Motion:** Chairperson Held made a motion, seconded by Member Melnyk, to approve the application as submitted.

**Vote:** Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 6/3/03.

**3. Anne Bartlett – 65 South Street - Fence**

**Present:** Anne Bartlett

**Application:** Submitted and date stamped 5/21/03. Building inspector approved 5/27/03.

**Discussion:** *Greenhouse:* Ms. Bartlett stated the greenhouse which is attached between the house and garage, is damaging the siding where it connects to the (1977) home. She would like to demolish the greenhouse and extend the garage roof to meet the existing house. Ms. Bartlett stated she intended on creating an open porch in this area. The Board stated this is not visible from any public way and therefore, a Board decision is not needed.

**Fence:** Ms. Bartlett also stated she would like to install a standard 3'h picket fence along the rear property line of her back yard. The fence will be mostly hidden by trees and it is not visible from the road, except seasonally from Elmbrook Rd. It will meet the existing adjacent fence.

**Motion:** Chairperson Held made a motion, seconded by Member Watt, to approve a standard 3'h picket fence as submitted. He further stated this fence is rarely visible to the public and will meet the existing adjacent fence.

**Vote:** Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 6/3/03.

**4. Derek Cornelius – 76 N. Main St. – Fence**

**Present:** Derek Cornelius

**Application:** Submitted and date stamped 5/1/03. Building inspector approved 5/27/03.

**Discussion:** Mr. Cornelius is proposing to install a white 'Cape Cod' style picket fence beginning with a gate attached to the southwest corner of the house and run 50 ½' parallel to North Main Street to the southern property line. At this point, it will turn for 16', after which a 4' stockade fence installed for transition will be followed by a 6' stockade fence for the remainder of the property line (160'). The fence replaces the existing green garden fence. It will be installed within 6" of the property line. The adjacent neighbor is in agreement with the application. After Board discussion, the applicant has amended his application to omit the 4' stockade fence intended to be used as a transition point.

**Motion:** Member Watt made a motion, seconded by Member Willard, to approve the installation of the 3'h wood picket fence, the space in between pickets being equal or less width of each picket, in the style presented, and painted white. The picket fence to be installed parallel to North Main Street and along the southern property line as indicated in the application. The 6'h stockade fence in the style and location indicated in the original application is also approved. The original application is amended to omit the 4'h stockade fence, this portion of fencing to be the 3'h picket fence approved above.

**Vote:** Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 6/3/03.

**5. DeAnn Schenkel – 83 South Street – Door Replacement/Fence**

**Present:** DeAnn Schenkel

**Application:** Submitted and date stamped 5/22/03. Building inspector approved 5/27/03.

**Discussion:** Mrs. Schenkel stated that she had received previous approval (9/17/01) for a wood panel replacement garage door for her 1870's barn. She would like to receive approval for a steel garage door instead stating difficulty in obtaining a wood door replacement at a reasonable cost for this application. The Board has *held open* this application for further research regarding a wood door replacement and siting Secretary of the Interior Standards #6. A special meeting will be held when the information is obtained.

**6. Matthew & Susan Wahl – 19 Golf Avenue – Kitchen addition**

**Present:** Mr. Wahl

**Application:** Submitted and date stamped 5/20/03. Building inspector approved 5/27/03.

**Discussion:** Mr. Wahl stated his split level home was built in 1957 and he is proposing to put on a kitchen addition to the rear of the home. The rear deck off the existing kitchen will be removed and the addition will be built in this location. All exterior materials (aluminum clad windows and vinyl siding) will match the 1992 addition which is also in the rear of the home. The proposed addition is not visible from the public way.

**Motion:** Chairperson Held made a motion, seconded by Member Melnyk, to approve the application as submitted.

**Vote:** Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 6/3/03.

**7. Mr. & Mrs. Spector – 14 Stonegate Lane – Bedroom Addition**

**Present:** Scott Fiske, Architect

**Application:** Submitted, date stamped and building inspector approved 5/27/03.

**Discussion:** The owner is proposing to expand the master bedroom by adding on 15' on the east elevation and 17' on the south elevation. It will have double hung windows and wood cedar siding to match the existing house. *Findings of fact:* The home is a mid 20<sup>th</sup> century, non-traditional home built in 1953. It has non-historical significance though is a contributing home to the Village as a whole.

**Motion:** Chairperson Held made a motion, seconded by Member Melnyk, to approve the application as submitted. The master bedroom addition will have wood shingles to match the existing; wood trim and other characteristics to match the existing addition. It will have new double hung aluminum clad windows with exterior applied muttins.

**Vote:** Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 6/3/03.

**8. St. Louis – 60 South Main Street – Entry Terrace/Steps**

**Present:** Robert Healy, LaBella Associates, architect

**Application:** Submitted and date stamped 5/21/03. Building inspector approved 5/27/03.

**Discussion:** Mr. Healy presented a proposal for the renovation to the east entrance church stairs and courtyard. This area is badly deteriorated and presents safety issues. Mr. Healy stated the church plans to replace the top stoop with slate flagstone (matching the interior flooring at the church entry) and construct the stairs straight out in a direct path out to the terrace. A hydronic heating system will be installed at the stoop, steps and terrace area. There will be four additional railings on the north and south ends to assist parishioners. The 6' x 6' planter will house shade trees defining the space in the courtyard. The pavers to be used in the courtyard are 'Random Cobble Pavers' to match the sidewalks installed at the Meeting Hall. **Findings of Fact:** 1. Church constructed in 1957. 2. Original slate terrace is deteriorated. Over time changes to the site have helped to definitively differentiate the parking lot and courtyard. 3. Original character defining features of the church are not destroyed. 4. The stoop will be cast concrete slate with hydronic heating tape. 5. Front entrance was redone in 1992 to accommodate the handicap members.

**Motion:** Chairperson Held made a motion, seconded by Member Watt, to approve the application as submitted subject to final approval by the Planning and Zoning Board.

**Vote:** Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk 6/3/03.

#### 9. Hall Sixty Six – 66 Monroe Avenue – Store Addition/Lighting

**Present:** Bob Barkstrom

**Application:** Submitted and date stamped 5/23/03. Building inspector approved 5/27/03. Application for site plan layout and landscaping previously approved by the Planning and Zoning Board.

**Discussion:** Mr. Barkstrom presented plans for the new 4000 square foot addition to the rear of the (1970's) building. A bay window with down lit lights is proposed for the east elevation of the Talbot's store. The building will have clapboard siding, white trim, and a black asphalt roof to match the existing building. The existing stairs at the front of the building (Forsythe Jewelers) will be replaced with a porch that will have a continued walkway and a gable roof over the Talbot's store. Railings will be installed at 3'6" with ballusters for the stairs. The gable roof over Petite's on the west elevation will be removed due to the drainage issues. A handicap access ramp will be installed here. Box light fixtures will be installed on 17'h poles in the rear parking lot. These fixtures project light out 60'. Security lighting will be installed on the east elevation. Plantings will be added at the railroad side of the lot as screening.

*A letter from Mr. & Mrs. Watt was read into the record. This letter states neighbor concerns regarding lighting. Letter is part of the minute record on file at the Village Office.*

The Board discussed the lighting proposals as presented by Mr. Barkstrom. The Board decided that the display window lights should be turned off during the evening, that security lighting only be used from 6 PM or from a reasonable hour after store closing. A formal agreement with the village should be filed dictating the hours the security lights will be on after the close of business.

**Motion:** Chairperson Held made a motion, seconded by Member Melnyk, to approve the application as submitted including the lighting plan and fixtures, and reduction in height of light poles. Final approval of schedule and security lighting is needed. All unnecessary lights are to be turned off at the end of business. Drawing of the security lights and locations are to be provided to the Village. A formal agreement with the village will be needed dictating the hours the lights will be on after the close of business.

**Vote:** Held – yes; Melnyk – yes; Watt – abstain; Willard- yes *Motion Carried*  
The decision was filed in the Office of the Village Clerk June 2, 2003.

There being no further business, the meeting was adjourned at 11:00 PM.

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Mary A. Marowski, Recording Secretary