

Village of Pittsford
Architectural and Preservation Review Board
Regular Meeting – September 8, 2003 at 7:30 PM

PRESENT:

Members: Blake Held
Steve Melnyk
Marcia Watt
Ken Willard

Excused: Trip Pierson, Member
Skip Bailey, Building Inspector

Attorney: Jeffrey Turner

Board Liaison: Robert Corby

Recording Secretary: Mary Marowski

The meeting was called to order by Chairperson Held at 7:30 PM.

1. Friedman, Gertrud – 8 Washington Avenue – Porch Railings

Present: Bob Paine, son-in-law
Application: Submitted and date stamped 8/28/03. Building inspector approved 9/3/03.
Discussion: The applicant is proposing wood handrails for the front porch stairs. Proposed railing will be the same in style and materials as the railing on the existing porch and be painted to match.
Motion: Chairperson Held made a motion, seconded by Member Melnyk, to approve the wood stair railing system. It is to be painted white and matching the existing porch railing system in spacing, dimensions, materials, and newel posts at the bottom (height as permitted by code).
Vote: Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*
The decision was filed in the Office of the Village Clerk 9/8/03.

2. Ike, Chris & Cora – 5 Green Hill Lane – Fence

Present: Cora Ike
Application: Submitted and date stamped 7/14/03. Building inspector approved 9/3/03.
Discussion: The resident is proposing to install a split rail fence (wood) to be installed up near the rear elevation of the home and enclosing the back yard at the perimeter of the property. The proposed fence will have no gates. The Board had discussed the possibility of wire backing along the split rail fence. The applicant is undecided on wire fencing.
Motion: Chairperson Held made a motion, seconded by Member Melnyk, to approve the two rail split fence as submitted as indicated in the application. This fence will have no gates and no wire fence backing.
Vote: Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*
The decision was filed in the Office of the Village Clerk 9/8/03.

The applicant has amended her application to include wire fence backing for the split rail fence. The Board has *held open* the application pending the submission of wire fence. The applicant has been informed that approval for the wire fence must be received prior to installation.

3. Beaty, Wilma & Bernard – 17 W. Jefferson Road – Fence

Present: Mr. Beaty
Application: Submitted, date stamped, and building inspector approved 8/27/03.
Discussion: The applicant has stated that originally a split rail fence with mesh existed where he has begun to install a black vinyl coated 6' chain-link fence. The installation work is mostly done. The proposed fence is being installed for the safety of the resident's children and pets. The Board has discussed the visibility issue and decided to *hold the application open* pending a *site visit*.

4. Edwardsen, Robert – 21 Courtenay Circle – Porch/Fence

Present: Robert Edwardsen

Application: Submitted and date stamped 8/29/03. Building inspector approved 9/3/03.

Discussion: *Porch addition:* The applicant is proposing to build a 10' open porch on the front façade with a vinyl railing system, vinyl skirting, and decking. After discussion with the Board, the resident has amended the application to an all wood rail system and wood flooring.

Motion: Chairperson Held made a motion, seconded by Member Willard, to approve the porch with the amended composite deck system, wood rail system and lattice skirting. The porch will protrude out 10' out from the house. Balusters will be 2" x 2" and 5" on center.

Vote: Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*

The decision was filed in the Office of the Village Clerk 9/8/03.

Discussion: *Fence:* The applicant is amending the application to 6' cedar wood fence (solid board with lattice accent).

Motion: Chairperson Held made a motion, seconded by Member Watt, to approve the 6' scallop top fence affixed to 4" x 4" posts and being 8' on center.

Vote: Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*

The decision was filed in the Office of the Village Clerk 9/8/03.

5. Newcomb, Michael – 85 and 87 South Street – Siding

Present: Michael Newcomb Jr.

Applications: Submitted, date stamped, and building inspector approved 8/8/03.

Discussion: Mr. Newcomb stated that he would like to replace the existing cedar shake siding on both homes with 4" painted clapboard concrete board (Certainteed) and composite trim. The existing siding on the 1950's homes will not take paint anymore. As documented in the photos, there is existing 4" clapboard reveal on parts of both homes.

Motion: Chairperson Held made a motion, seconded by Member Melnyk, to approve the Certainteed concrete board siding and trim composite as submitted provided the composite is 4" clapboard and painted.

Vote: Held – yes; Melnyk – yes; Watt – yes; Willard – yes *Motion Carried*

The decision was filed in the Office of the Village Clerk 9/8/03.

6. Schoen Place Auto – 5 State Street – Garage Door Replacement

Present: Mr. & Mrs. LaVeck

Application: Submitted, date stamped, and building inspector approved 8/4/03.

Discussion: Mr. LaVeck stated that his insurance underwriters will no longer insure wood doors. Due to security issues, he is proposing a steel replacement doors. Several options were presented. It was decided by the Board to *hold open* this application pending further research regarding steel garage doors.

7. First Presbyterian Church – 21 Church Street – Steeple restoration

Present: Virginia Searle

Application: Submitted and date stamped 8/27/03. Building inspector approved 9/3/03.

Discussion: Due to a lack of quorum regarding this application, a special meeting will be arranged.

8. Jeff Mason – 45 Schoen Place – Site Rebuilding – For Information Only

Present: Jeff Mason, Mr. Noto, Nathaniel Development

Discussion: Mr. Mason presented the Board with preliminary drawings for the rebuilding of the 1960's building located at 45 Schoen Place. A two-story 4000 square foot structure will be built to replace the fire damaged 3600 square foot structure. The new building will have an 8' deep front porch and a 2000 square foot upper level. The siding will be cedar board on board, wood columns, asphalt roof, dormers on front, and Pella windows. Due to extensive fire damage, demolition of the existing structure is sought. The Board concurred that the existing fire damaged building is not savable and that demolition of the structure will be granted.

9. Village Hall – 21 North Main Street – Handicap accessibility

Present: Richard Osgood, Bero Architects

Discussion: Mr. Osgood presented several options his firm was developing for the handicap accessibility to the Village Hall. The handicap ramp will be constructed on the north elevation of the Village Hall. Entrance will be granted through the existing closet in the main foyer. The entrance door will be a solid wood panel door with a transom window to match the existing window and door on the front elevation. The ramp will have a slow incline and a retaining wall along side the walk will be installed.

Motion: Member Melnyk made a motion, seconded by Member Watt to approve drawing 2A for handicap access as submitted. There will be a wood transom window over the solid wood door to match the existing one on the front elevation. No hand rail is depicted in the drawing.

Vote: Held – abstain; Melnyk – yes; Watt – yes; Willard – yes ***Motion Carried***
The decision was filed in the Office of the Village Clerk 9/8/03.

Other Business:

Library Project: Chairperson Held stated the town had presented rough conceptual drawings of the new library. These drawings did not address the APRB issues such as the book drop. APRB issues would be addressed and presented to the Board as they arose.

School Project : Chairperson Held stated the master plan regarding the renovations for Sutherland High School the plans were developed and presented with the assistance of Thomas Associates of Ithaca, New York. Plans indicated the school is trying to match the existing building. Currently the school is awaiting comments from the state (SHPO).

Board Secretary: Chairperson Held stated that a new position for a secretary was created by the Village Board to handle the needs of the Planning and Zoning Board as well as the Architectural and Preservation Review Board. The new secretary would be in place for the following meeting.

Minute Review:

6/2/03:

Motion: Chairperson Held made a motion, seconded by Member Willard, to accept the amended minutes.

Vote: Held – yes; Melnyk – yes; Watt – yes; Willard – yes ***Motion Carried***
The decision was filed in the Office of the Village Clerk 9/8/03.

6/24/03:

Motion: Chairperson Held made a motion, seconded by Member Willard, to accept the submitted minutes.

Vote: Held – yes; Melnyk – yes; Watt – yes; Willard – yes ***Motion Carried***
The decision was filed in the Office of the Village Clerk 9/8/03.

7/7/03:

Motion: Chairperson Held made a motion, seconded by Member Willard, to accept the amended minutes.

Vote: Held – yes; Melnyk – yes; Watt – yes; Willard – yes ***Motion Carried***
The decision was filed in the Office of the Village Clerk 9/8/03.

7/8/03:

Motion: Chairperson Held made a motion, seconded by Member Willard, to accept the amended minutes.

Vote: Held – yes; Melnyk – yes; Watt – yes; Willard – yes ***Motion Carried***
The decision was filed in the Office of the Village Clerk 9/8/03.

There being no further business, the meeting was adjourned at 10:30 PM.

Mary A, Marowski, Recording Secretary