

**Village of Pittsford  
Architectural and Preservation Review Board  
Regular Meeting – January 12, 2004 at 7:30 P.M.**

**PRESENT:**

<b>Chairperson:</b>	Steve Melnyk
<b>Members:</b>	Marcia Watt John Limbeck Trip Pierson (excused) Ken Willard (excused)
<b>Attorney:</b>	Jeff Turner
<b>Building Inspector:</b>	Skip Bailey
<b>Recording Secretary:</b>	Jennifer Latshaw

Chairperson Melnyk called the meeting to order at 7:30 P.M.

**Minute Approval: November 3, 2003**

**Motion:** Member Watt made a motion, seconded by Chairperson Melnyk to approve the minutes as amended with the insertion of house type for the Healy property as directed by Blake Held, the Board consultant.

Vote: Held – yes; Watt – yes; Melnyk – yes. Motion carried.

**This decision was filed in the Office of the Village Clerk on January 12, 2004.**

**1. EJ Del Monte Corporation – exterior changes**

**Present:** Tom Delansky – architect

**Application:** Submitted, date stamped and building inspector approved on December 16, 2003.

**Discussion:** This was a continuation of a meeting held open from January 5, 2004 regarding changes to the outside entrance to the spa. At the meeting on the 5<sup>th</sup>, the plans were approved with changes to the roofline, moldings and designs with the exception of the entrance. The new design will have two columns made of sandstone and limestone with pilaster and glass between. The same cornice detail as that on the upper area of the building will be carried over onto this entrance. The door will be eight feet in height. The material at the cornice will match the material at the roofline cornice. It will contain a simplified corbeled crown. The roof will be a flat roof with a roof drain. The glass surrounding the entrance will be green and clear, however in bright light, the color is not seen.

**Motion:** Member Limbeck made a motion, seconded by Member Watt to approve the application with the change to the exterior entrance as shown on the drawings date submitted on January 12, 2004.

**Vote:** Limbeck – yes; Melnyk – yes; Watt – yes. Motion carried.

**This decision was filed in the Office of the Village Clerk on January 12, 2004.**

**2. Timothy and Catherine Downs – 4 Elmbrook Drive – window replacement**

**Present:** Mrs. Downs

**Application:** Submitted, date stamped and building inspector approved on December 18, 2003.

**Discussion:** The Downs propose the removal of a side entrance awning and kitchen window on the west side of their home. They propose an “Anderson” double hung window that is four over four and would be larger than the window that is removed. Exact measurements were not given. The proposed window is a wood interior and vinyl exterior window. All of the original windows in the home are wood with three over one divided lights consistently represented on the front of the home. The Board stated that materials need to be replaced in kind and therefore, the window needs to be wood. The muntins also need to be exterior applied. The Downs also propose removing the awning over the side entrance next to the window replacement. If the window is enlarged, this awning needs to come off

and be altered in order for the window to fit. They propose a new style of awning over the door to mimic the rooflines of the front main entrance of the home. Existing siding and some in storage would be used to blend in with the original siding. All trim boards will have metal bent and installed over them to match the rest of the home.

The Board concurred that accurate scale drawings need to be submitted for further review. There were measurements missing on the drawings that need to be included as well for the Board to have an accurate idea of design and scale. More information needs to be obtained regarding the windows in terms of design, material and dimensions. The pitch of the proposed new awning also needs to be more accurate. The Board also requested that a drawing of the entire side elevation of the home be provided so that the relationship between the existing upper roofline and the proposed new awning could be viewed.

This application will be held open for further review when revised drawings are submitted.

**3. Alejandro and Nancy Marchini – 9 West Jefferson Road – garage window installation**

**Present:** Mr. and Mrs. Marchini

**Application:** Submitted, date stamped and building inspector approved on December 17, 2003.

**Discussion:** The Marchinis propose the installation of two east facing windows to meet light and ventilation requirements for their garage remodeling project. The upstairs of the garage is now a recreational room and because this is occupied space, ventilation is required. One of these windows will be installed in a previous opening. The proposed windows are all wood casement windows to match the lower level existing windows. They would have exterior applied muntins with two over two divided lights. On the upper area of the barn where there is currently a sliding wood panel, a tempered glass picture window is proposed. The sliding wood panel can cover this to block out light when necessary.

**Motion:** Member Limbeck made a motion, seconded by Chairperson Melnyk to accept the application as submitted with the condition that all windows be wood casements with two over two divided lights and made to look like the originals on the building.

**Vote:** Limbeck – yes; Melnyk – yes; Watt – yes. Motion carried.

**This decision was filed in the Office of the Village Clerk on January 12, 2004.**

**4. Valerie Coushaine and Sherman Selden – 34 Boughton Avenue – garage remodel**

**Present:** Valerie Coushaine and Sherman Selden

**Application:** Submitted, date stamped and building inspector approved on November 19, 2003.

**Discussion:** Ms. Coushaine and Mr. Selden propose a remodel of the existing garage. They would like to raise the roof by 30-36 inches to provide interior storage. They also propose replacing the shed doors of plywood with doors that seal. They would side the building with 4 ½ inch cedar clapboard painted gray and soffit and trim details would be painted white to match the house. Roofing used would be asphalt architectural shingles. Doors would be custom-made cedar or mahogany with a glass panel. The doors would be swing style doors. These would measure 40 inches x 80 inches. The access door would measure 48 inches x 84 inches. The proposed window to be installed over the garage doors would be Anderson vinyl-clad with cedar casings applied on the outside to match the rest of the house. The window size is 2 feet, 8 inches x 2 feet, 10 inches. There would be a true divided light on the window.

The drawings were found to be off scale somewhat and the applicants agreed that they would like to provide drawings that show the accurate scale. This includes showing accurate window and door sizes as well as trim board size.

This application will be held open until revised drawings are submitted.

**ADJOURNMENT:**

There being no further business, Chairperson Melnyk adjourned the meeting at 9:05 P.M.

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Jennifer Latshaw, Recording Secretary