

**Village of Pittsford
Architectural and Preservation Review Board
Regular Meeting – May 2, 2005 at 7:30 PM**

PRESENT:

Chairperson:	Steve Melnyk
Members:	Ken Willard Marcia Watt Scott Latshaw John Limbeck
Attorney:	Jeff Turner
Building Inspector:	Skip Bailey
Recording Secretary:	Linda Habeeb

Chairperson Melnyk called the meeting to order at 7:30.

**1. John Kircher, 25 N. Main St. ~ Sign
Present: John Kircher**

Application: Submitted, date stamped, and building inspector approved on 4/20/05.

Discussion: The applicant is proposing replacing the sign on the front of the building at 25 North Main Street with a wood sign measuring 8”h x 18”l, with a blue background and gold lettering, in the same location as the existing sign.

Motion: Chairperson Melnyk made a motion, seconded by Member Limbeck, to approve the application for a sign, as submitted.

Vote: Limbeck – yes; Willard – yes; Melnyk – yes; Watt – yes; Latshaw – yes. *Motion carried. This decision was filed in the Office of the Village Clerk on May 2, 2005.*

**2. Canandaigua National Bank, 18 State St. ~ Signage
Present: Ralph Baranes, Premier Signs**

Application: Submitted, date stamped, and building inspector approved on 4/20/05.

Discussion: The applicant is proposing amending the application to replace only the sign on the front (State St.) elevation of the building. The proposed sign is a building-mounted sign, made of high-density foam, in the same dimensions as the existing sign. The applicant provided a sample of the colors of the proposed sign.

Motion: Chairperson Melnyk made a motion, seconded by Member Willard, to approve the application, as amended, for a sign for the State Street elevation of the building, as submitted, in dimensions the same as the existing sign.

Vote: Limbeck – yes; Willard – yes; Melnyk – yes; Watt – yes; Latshaw – yes. *Motion carried. This decision was filed in the Office of the Village Clerk on May 2, 2005.*

3. Great Northern Pizza Kitchens, 14 S. Main St. ~ Light
Present: Chris Desino

Informational review only: No application on file.

The applicant presented photographs of proposed light fixtures for parking lot lighting for the business. The Board informed the applicant that he is required to supply a cutsheet with dimensions and materials, along with the application, and, further, that a black, matte finish was preferable for the light fixtures.

4. Jennifer Gordon, 73 N. Main St. ~ Fence
Present: Jennifer Gordon

Discussion: The applicant proposes installing a pressure-treated fence in the perimeter of the rear of the property. The Board stated that the applicant is required to submit further details regarding the placement of the steel support and hardware for the proposed gate. The proposal is for a 6-foot fence, but the applicant requested the option of the alternative of installing a 4-foot fence.

Findings of Fact:

1. The fence posts will measure 4" x 4".
2. When installed, the posts will not exceed the height of the fence.
3. The fence is located in the rear of the property and the height conforms with Village Zoning requirements.

Motion: Chairperson Melnyk made a motion, seconded by Member Limbeck, to approve the fence, as submitted, leaving open the portion of the application regarding the gate across the driveway for submission of the rendition of the gate, showing placement of the steel support and hardware associated with the gate.

Vote: Limbeck – yes; Willard – yes; Melnyk – yes; Watt – yes; Latshaw – yes. ***Motion carried. This decision was filed in the Office of the Village Clerk on May 2, 2005.***

5. Pat & Peter Block, 7 Locust St. ~ Fence
Present: Pat Block

Discussion: The applicant is proposing installing a painted, wood fence on the side and rear of the property. The design of the proposed fence is small lattice (L176).

Findings of Fact:

1. The proposed fence is located on the side and rear of the property.
2. The material for the proposed fence is wood.
3. The fence will match the existing gate located between the house and garage.
4. The proposed fence heights conform to Village zoning requirements

Motion: Member Watt made a motion, seconded by member Latshaw, to approve the application, as submitted, the fence to be installed in the locations as indicated on the instrument location map, submitted on May 2, 2005, the fence material to be wood, painted to match existing, and otherwise as described in the application.

Vote: Limbeck – yes; Willard – yes; Melnyk – yes; Watt – yes; Latshaw – yes. ***Motion carried. This decision was filed in the Office of the Village Clerk on May 2, 2005.***

Motion: Member Watt made a motion, seconded by Member Latshaw, to allow the applicant the option of installing the approved fence only on the south property line with the return to the garage, as indicated.

Vote: Limbeck – yes; Willard – yes; Melnyk – yes; Watt – yes; Latshaw – yes. *Motion carried. This decision was filed in the Office of the Village Clerk on May 2, 2005.*

6. Lynn & Linda Lanphear, 14 Jackson Pk ~ Window Replacement
Present: Lynn & Linda Lanphear

Discussion: The applicants are proposing replacing the sashes of the windows in the residence. The proposed sashes will be all-wood and painted to match existing. Chairperson Melnyk referenced # 6 of the Secretary of the Interior's Standards, stating that deteriorated historic features shall be repaired rather than replaced, and where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials.

Findings of Fact

1. The windows are not original to the house (1920's – 1930's).
2. The existing windows have no operating mechanisms.
3. The windows are one-over one windows, lacking in additional details: no divided lites, no muntins.
4. The replacement of the sashes only is a less-invasive procedure than replacement of the window.
5. The proposed new sashes will be all-wood and painted to match existing.

Motion: Chairperson Melnyk made a motion, seconded by Member Limbeck, to approve the application, as submitted, for sash replacement of five windows.

Vote: Limbeck – yes; Willard – yes; Melnyk – yes; Watt – yes; Latshaw – yes. *Motion carried. This decision was filed in the Office of the Village Clerk on May 2, 2005.*

7. Michael Newcomb, 8 Lincoln Ave ~ Window & Door
Present: Michael Newcomb

Discussion: The applicant is proposing replacing one window and one door on the rear of the building with a Kolbe one-over-one wood window and wood siding. The Board informed the applicant that a cutsheet for the window is required for the record. The applicant further is requesting the replacement of 2 glass doors on the front of the house with an insulated door.

The Board is holding open the portion of the application regarding the doors, pending further information from the Board's architectural consultant regarding the appropriate style for such doors.

Motion: Chairperson Melnyk made a motion, seconded by Member Latshaw, to approve the replacement of a wooden door and window in the rear of the structure on 8 Lincoln Avenue with a Kolbe wood window that matches the wood window being removed, and wood siding matching the existing wood siding, contingent on a cutsheet being provided for the record.

Vote: Limbeck – yes; Willard – yes; Melnyk – yes; Watt – yes; Latshaw – yes. *Motion carried. This decision was filed in the Office of the Village Clerk on May 2, 2005.*

8. Michael Newcomb, 4 South Main Street
Present: Michael Newcomb

Discussion: The applicant is proposing the removal of the outside fire escape and door and replacement of the fire door with a wood window like the existing window on the left side of the existing door. The

application further proposes replacing the 9-inch reveal siding with 4 ½-inch reveal hardy-plank cement board siding and paint. The applicant further proposes the installation of a small cover over the downstairs entrance.

The Board is holding open the application pending submittal of: (1) scaled drawings of the door without the awning over it, (2) a cutsheet of the siding, and (3) information as to whether the original door was approved.

The Board pointed out that there is an open violation for the fan light on the building.

9. Matthew Wahl, 19 Golf Ave

Present: Matthew Wahl

Discussion: The applicant is proposing constructing a 10' x 20' greenhouse containing a lap pool behind the garage in the rear of the property. The material for the proposed greenhouse is cedar and glass (translucent plexiglas).

Findings of Fact:

1. The greenhouse addition will not significantly alter the integrity of the residence.
2. The greenhouse will have a foundation.
3. The greenhouse has limited visibility from a public way.
4. Other contemporary alterations have been made to the rear of the house.

Motion: Member Limbeck made a motion, seconded by Member Watt, to approve the application as submitted.

Vote: Limbeck – yes; Willard – yes; Melnyk – abstain; Watt – yes; Latshaw – yes. ***Motion carried. This decision was filed in the Office of the Village Clerk on May 2, 2005.***

10. Brian & Cristina Lanahan, 26 Locust St. - Addition

Present: Cristina Lanahan

Discussion: The applicants are proposing a 2-story addition, approximately 600 sq. ft., on the east side of their residence. All exterior materials will match the existing building. The applicants propose replacing 6 windows with divided lite wood windows, and removing the existing shutters from the windows.

The Board questioned the appropriateness of some of the proposed changes, such as the removal of the shutters, and referenced the Secretary of the Interior's Standards, stating that historic features shall be repaired rather than replaced.

The Board further stated that the applicant is required to submit additional details about the proposed addition, including cutsheets and photographs. The application will be ***held open***, pending consultation with the Board's architectural advisor and the applicant's submittal of additional information.

11. First Presbyterian Church, 21 Church Street - Addition

Present: Virginia Searle, Bero Architecture

Discussion: The applicant presented information about Phase 2 Reconstruction of the Church. The proposal includes installation of two light fixtures on the south side of the building and one light replacing two light fixtures on the north side. The color for the proposed light fixtures is a dark green/black with a simple decorative base. The pole will be 17 feet high, the maximum allowed by Code. The application further proposes replacement of seven windows in the basement, two of which will have louvers. The

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owner is salvaging windows and parts of windows for re-use, and will consider the use of decorative wood louvers. Four wood louvers currently exist in the belfry.

Motion: Based on the information submitted in the application, Member Limbeck made a motion, seconded by Member Latshaw, to approve the application, as amended, for the installation of decorative wood louvers, painted white, to cover mechanical grilles, and for the lightpoles to be painted a dark green color.

Vote: Limbeck – yes; Willard – yes; Melnyk – yes; Watt – abstain; Latshaw – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on May 2, 2005.**

Member Items:

Minutes: April 4, 2005

Motion: Member Limbeck made a motion, seconded by Member Latshaw, to approve the April 4, 2005 minutes, as amended.

Vote: Limbeck – yes; Willard – yes; Melnyk – yes; Watt – yes; Latshaw – yes. *Motion carried.*

ADJOURNMENT:

There being no further business, Chairperson Melnyk adjourned the meeting at 11:00.

Linda Habeeb, Recording Secretary