

**Village of Pittsford
Architectural and Preservation Review Board
Regular Meeting – June 5, 2006 at 7:30 PM**

PRESENT:

Chairperson:	Steve Melnyk
Members:	Marcia Watt Scott Latshaw Cristina Lanahan Ken Willard
Alternate:	Paul Zachman
Attorney:	Jeff Turner
Recording Secretary:	Linda Habeeb

Chairperson Melnyk called the meeting to order at 7:30.

1. Todd Randall, 8 Wood Street ~ Front entrance

Present: Todd Randall

Application: Submitted, date-stamped, and building inspector reviewed on 2/14/06.

Discussion: This is a continuation of an open application where the front entrance renovations to the house do not conform to what the Board previously approved. At a special meeting in May, Board Members pointed out to the applicant that the railings and the balusters, as constructed, are significantly different from what the applicant submitted and what the Board approved. The spindles on the approved design were plain, without detail, and the installed spindles are turned. Also, the height of the railings is greater than 30 inches. There was some question by the applicant's contractor as to the minimum height of the railing as required by Code. It was determined by the Building Inspector that a railing height of 30-32 inches is within the acceptable limits allowed by Village Code.

The Board's preservation specialist was consulted, and Chairperson Melnyk summarized his comments, stating that the house appears to be a simple gable end house in the Italianate style as found throughout upstate New York in residential neighborhoods and villages. He further stated that the recent front stoop small roof with brackets is an excellent improvement, but that the porch deck, as constructed, is not an appropriate style for the house. This house would have had a heavier, lower, and more simply detailed stoop with wood details, including railing, posts, and balusters. The design, as built, is a design that is referred to as "Deck-esque"; because all the parts are "off-the-shelf" designs intended for deck use, they are often hard to incorporate into a formal design such as a porch. He noted that on the original, approved drawings, the railings with posts are heavier with a horizontal feel and not overly tall, and the balusters are plain with no turnings.

The Board suggested modifying the proposal to allow a minimum of five balusters, and eliminating the two corner balusters that abut the end posts. Board members further suggested that the applicant add a 1 x 2 sub-rail filler strip to the upper and lower rails to add extra weight and detail.

In summary, the applicant's modifications are: to reduce the height of the railings to 32 inches; to install a minimum of 5 square balusters, spaced equidistant apart, with none abutting the end

posts; and to add an additional filler piece on the top and bottom rail to create more thickness in the railings.

Motion: Chairperson Melnyk made a motion, seconded by Member Latshaw, to *approve* the revised design, as discussed and recorded.

Vote: Williard – yes; Watt – yes; Melnyk – yes; Latshaw – yes; Lanahan - yes. *Motion carried.*
This decision was filed in the Office of the Village Clerk on June 5, 2006.

2. Mary Corcoran, 34 State Street ~ Sign
Present: Mary Corcoran

Application: Submitted, date-stamped, and building inspector reviewed on 5/24/06.

Discussion: The applicant is proposing installing three signs for her photography business at 34 State Street. The applicant stated that the proposed sign for the front of the building will measure 32" x 30" and the material for the sign will be a high-density foam. The logo initials "MC" will be raised slightly and covered in brushed aluminum. The applicant proposes installation of a hanging sign, measuring 9"x 64," for the porch on the canal side of the building. Member Watt questioned the applicant as to how the hanging sign will be affixed to the building, and the applicant stated that it will hang on screw-in hooks between the pillars. The third sign will be a 7.5" x 53.5" street sign on the Historic Plumb Lane display. The applicant submitted a sample of the green color for the sign.

Motion: Chairperson Melnyk made a motion, seconded by Member Watt, to approve three signs, the front entrance sign to be made of high-density foam, and the other two signs contingent on the applicant's submission of a sample or description identifying the material as a solid, synthetic material.

Vote: Williard – yes; Watt – yes; Melnyk – yes; Latshaw – yes; Lanahan - yes. *Motion carried.*
This decision was filed in the Office of the Village Clerk on June 5, 2006.

3. Camilla Schmitt, Arya Tea, 15 South Main Street ~ Sign
Present: Camilla Schmitt

Application: Submitted and date-stamped on 5/16/06, and building inspector reviewed on 5/25/06.

Discussion: The applicant stated that she is proposing revising her original application to reduce the size of the sign, and now proposes a 20" x 48" sign for her business at 15 S. Main Street. She also stated that she is revising the original application by lowering the placement of the sign on the building. The material for the sign is MDO, and the letters will be brushed aluminum letters for the logo, with the cut-out arrow hanging from the bottom.

Motion: Chairperson Melnyk made a motion, seconded by Member Latshaw, to approve the application for a sign, as revised and submitted on 6/05/06.

Vote: Williard – yes; Watt – yes; Melnyk – yes; Latshaw – yes; Lanahan - yes. *Motion carried.*
This decision was filed in the Office of the Village Clerk on June 5, 2006.

3. Peter Cardona, 27 East Jefferson Road ~ Fence
Present: Peter Cardona

Application: Submitted, date-stamped, and building inspector reviewed on 5/25/06.

Discussion: The applicant is proposing installing 3 wood, picket-style gates on the property at 27 East Jefferson Road: (1) a double-panel gate to cross the 9-foot driveway; (2) a single-panel gate on the east side of the house within the hedge; and (3) a single-panel gate on the west side of the house within the hedge. The application stated that the two walk gates will be identical in material, style, and size, each consisting of two square posts and a single gate panel. The submitted materials also documented the dimensions, material, and placement of the gates. Chairperson Melnyk stated that a driveway gate can tend to sag, and that bracing should help the situation. Member Zachman suggested that the bottom rail should be heavier than the top rail on the driveway gate.

Motion: Member Watt made a motion, seconded by Member Latshaw, to approve the three gates, as submitted, with the option of increasing the dimension of the bottom rail up to 1" x 5", or to build as shown in the submitted drawings.

Vote: Willard – yes; Watt – yes; Melnyk – yes; Lanahan – yes; Latshaw -yes. *Motion carried.*
This decision was filed in the Office of the Village Clerk on June 5, 2006.

4. Michael Devine, 8 Rand Place ~ Fence
Present: Michael Devine

Application: Submitted, date-stamped, and building inspector reviewed on 5/19/06.

Discussion: The applicant is proposing replacing the existing chain-link fence in the rear of the property with a wood fence, measuring 6 feet in height, in the same location as the existing fence. The proposed fence will be painted white. It was noted that the fence is of limited visibility from the public way.

Motion: Member Latshaw made a motion, seconded by Chairperson Melnyk, to approve the fence at 8 Rand Place, as submitted.

Vote: Willard – yes; Watt – yes; Melnyk – yes; Lanahan – yes; Latshaw -yes. *Motion carried.*
This decision was filed in the Office of the Village Clerk on June 5, 2006.

5. Nancy Millet, 11 Courtenay Circle ~ Fence
Present: Nancy Millet

Application: Submitted and date-stamped on 5/16/06, and building inspector reviewed on 5/25/06.

Discussion: The applicant is proposing replacing the existing split-rail fence in the rear of the property with a post-and-rail fence with braided wire in the same dimensions and location as the existing fence. She submitted documentation indicating the materials and dimensions for the fence.

Motion: Chairperson Melnyk made a motion, seconded by Member Willard, with modifications, as submitted.

Vote: Willard – yes; Watt – yes; Melnyk – yes; Lanahan – yes; Latshaw -yes. *Motion carried.*
This decision was filed in the Office of the Village Clerk on June 5, 2006.

5. Thomas Cummings, 99 South Main Street ~ Addition

**Present: Thomas Cummings
Beverly Ludke**

Application: Submitted and date-stamped on 5/22/06, and building inspector reviewed on 5/25/06.

Discussion: The applicants presented diagrams showing the proposal for a one-story addition on the north side of the west wing of the house. The proposed addition will have a gable designed to match the existing northern wing of the house. The siding will match the appearance of the siding on the current northern wing. Also proposed is a double-hung, six-over-six divided lite wood window, plans for which were presented by the applicants. There was some discussion as to whether the window will be visible from the public way and whether the Board has jurisdiction over this issue. The Building Inspector stated that only a corner of the addition will be visible from the public way.

Motion: Member Watt made a motion, seconded by Member Latshaw, to approve the application for an addition at the residence at 99 S. Main Street, as submitted, with the applicant having the option of using either cedar or hardiplank for the siding, and with the window to be a Marvin all-wood, true or simulated divided lite window, with exterior muntins to be of a width that is the closest approximation to the width of the muntins on the original house, and having a flat transom, as indicated by the submitted design (6/5/06).

Vote: Willard – yes; Watt – yes; Melnyk – yes; Lanahan – yes; Latshaw -yes. *Motion carried.*
This decision was filed in the Office of the Village Clerk on June 5, 2006.

6. Matthew Wahl, Forsythe Jewelers, 66 Monroe Avenue ~ Skylight windows

Present: Matthew Wahl

Application: Submitted and date-stamped on 2/14/06, and building inspector reviewed on 2/21/06.

Discussion: The applicant is proposing revising his original application for an addition to an existing area located on the top portion of the building of his business, which is located at 66 Monroe Avenue. The applicant is now requesting installing fixed skylights, only on the side of the building facing the canal.

Findings of Fact:

- The building was built in 1978.
- The skylights will be placed only on the canal-side of the building.
- The windows will be in a dark color, to blend with the roof.
- The placement of the skylights will have limited visibility from the canal.

Motion: Chairperson Melnyk made a motion, seconded by Member Willard, to approve the revised application for installation of skylight windows, in a dark color, on the canal-side only of the building.

Vote: Willard – yes; Watt – yes; Melnyk – yes; Lanahan – yes; Latshaw -yes. *Motion carried.*
This decision was filed in the Office of the Village Clerk on June 5, 2006.

Member Items:

- Member Watt stated that a fence recently installed on Courtenay Circle does not appear to be as approved by the Board. She will ask the Building Inspector to review the matter.
- St. Paul’s Church – The Board must decide whether the Church will be required to hand-paint the windows. They will be on the next meeting’s agenda.

Minutes: May 1, 2006
May 15, 2006

Member Watt submitted written comments on the minutes and then left the meeting.

Motion: Chairperson Melnyk made a motion, seconded by Member Latshaw, to approve the May 1, 2006 and May 15, 2006 minutes, as amended.

Vote: Willard – yes; Watt – absent; Melnyk – yes; Lanahan – abstain; Latshaw - yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on April 3, 2006.**

ADJOURNMENT:

There being no further business, Chairperson Melnyk adjourned the meeting at 9:20.

Linda Habeeb, Recording Secretary