

**Village of Pittsford
Architectural and Preservation Review Board
Regular Meeting – August 7, 2006 at 7:30 PM**

PRESENT:

Chairperson:	Steve Melnyk (absent)
Members:	Marcia Watt (absent) Scott Latshaw Cristina Lanahan Ken Willard (absent)
Alternate:	Paul Zachman
Attorney:	Jeff Turner
Recording Secretary:	Linda Habeeb

Member Latshaw called the meeting to order at 7:30.

**1. Kerry Stitch (Bella Bleu) 32½ S. Main Street ~ Sign
Present: Kerry Stitch**

Application: Submitted, date-stamped, and building inspector reviewed on 6/23/06.

Discussion: The applicant presented a proposal for a wood sign, with raised blue letters on a white background, to be installed over the doorway at the business located at 32½ S. Main Street.

Motion: Member Zachman made a motion, seconded by Member Latshaw, to *approve* the application for the sign, as submitted.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

**2. Randall, 8 Wood Street ~ Fence
Present: Todd and Kelly Randall**

Application: Submitted, date-stamped, and building inspector reviewed on 2/14/06.

Discussion: The applicant is requesting approval to amend the previously-approved application to install a stockade-style fence and a section of picket fence between the house and the shed. The applicant stated that the proposed picket fence and gate will match the existing picket fence and gate on the front of the property.

Motion: Member Latshaw made a motion, seconded by Member Lanahan, to *approve* the amendment to install a section of fence with a gate between the house and the shed to match the existing picket fence and gate on the front of the property.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

Motion: Member Latshaw made a motion, seconded by Member Zachman, to *approve* the amendment to install a stockade-style fence, the endposts of the picket fence to be the starting

point of the fence, and contingent on the applicant's submittal of a rendered drawing of the standard stockade fence.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

3. H. Kenneth Likly, 59 State Street
Present: Kenneth Likly

Application: Submitted, date-stamped, and building inspector reviewed on 7/11/06.

Discussion: The applicant presented a proposal to replace the existing concrete slab and two wooden steps with brick steps, set in concrete. The applicant is also proposing installing two custom-made, wrought-iron railings. The proposal also would change the direction of the steps.

Motion: Member Latshaw made a motion, seconded by Member Lanahan, to *approve* the change in material from wood to brick steps, set in concrete, and to replace the existing concrete slab, contingent upon the applicant's submittal of additional detail, including the height of the proposed railings.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

4. ESL Federal Credit Union, 11 State Street ~ Rear entry, fence, signage, lighting, and drive-up canopy
Present: Al Bushnell

Application: Submitted, date-stamped, and building inspector reviewed on 6/21/06.

Discussion: This is a continuation of an open application for the rear entrance roof design, signage, and drive-through canopy. The applicant presented a revised plan, as a result of issues and concerns raised by Board Members at a previous meeting. Mr. Bushnell stated that they had reduced the size of the proposed rear entrance. The applicant's revised proposal is for a flat-roof design, the doors to be made of wood and the canopy to be constructed of hardiplank. There was some discussion about the shape and dimensions of the proposed drive-up canopy columns, and board members expressed the view that square columns, in a reduced size, would be a more appropriate design for the building and surrounding neighborhood. The applicant also presented and reviewed the details and locations of the proposed lights and signage. The proposal also requests approval for installation of a 4'6" wood, board-on-board fence on the east property line. The Board expressed concerns with the scalloped-style of the proposed fence, and the applicant stated that it would be possible to modify the design of the fence to a more square style of fence.

Motion: Member Latshaw made a motion, seconded by Member Zachman, to approve the rear entrance canopy, doors, and brackets, as represented on the south elevation drawing, which was submitted on 7/20/06, the doors to be all-wood doors, the canopy to be constructed of hardiplank, painted, with the smooth side facing out, the color of the entablature to match the existing trim on the building, the existing light above the rear entrance door to be removed, three second-story lights to be removed, the second-story light directly above the door to match the previously-approved west elevation wallpack, and the vent pipes to be removed, if possible.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

Motion: Member Zachman made a motion, seconded by Member Latshaw, to remove the existing metal vent on the rear of the building and fill in with the existing brick salvaged from the door installation.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

Motion: Member Zachman made a motion, seconded by Member Latshaw, to amend the motion to state that if the louver is not removed, the louver cover will be replaced with a similar metal cover.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

Motion: Member Latshaw made a motion, seconded by Member Zachman, to approve the drive-up canopy, contingent upon receipt of updated drawings depicting square columns, 10” in width, constructed of either hardboard or wood, painted, with square molding at the top and bottom of the columns, and asphalt shingle roofing.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

Motion: Member Zachman made a motion, seconded by Member Latshaw, to approve an 8-square-foot sign, made of high-density urethane, with the ESL logo in blue and white colors, in the location as indicated on the documents submitted and date-stamped 7/19/06, and removal of the sign over the steel door on the south elevation.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

Motion: Member Latshaw made a motion, seconded by Member Lanahan, to approve the ESL signs on the State Street elevation entry doors to fit within the panes on the door.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

Motion: Member Latshaw made a motion, seconded by Member Lanahan, to approve the six directional signs, made of aluminum with vinyl graphics, in the locations as indicated on the documents submitted on 8/7/06, subject to the Building Inspector’s review.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

Motion: Member Latshaw made a motion, seconded by Member Zachman, to approve four poles and light fixtures in the rear parking lot, with a square pole, Santa Fe style, in a dark-bronze finish for both the fixture and the pole.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

Motion: Member Latshaw made a motion, seconded by Member Zachman, to approve a 4'6" wood board-on-board fence on the east property line, contingent on submittal of detailed drawings of the fence and post detail.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

5. Chase Bank, 31 State Street ~ Signage
Present: Mike Mammano, Clinton Signs

Application: Submitted, date-stamped, and building inspector reviewed on 3/9/06.

Discussion: The applicant submitted and reviewed a packet showing which signs Chase Bank is proposing to replace, and the material and dimensions of the new signs. The applicant had originally proposed adding 24-inch brass letters mounted to the building, and gooseneck lighting. In response to concerns expressed by the Board regarding the size of the letters, the amended proposal is for 12-inch brass letters. The Building Inspector reviewed the signs as to zoning issues.

Motion: Member Latshaw made a motion, seconded by Member Lanahan, to approve the revised Chase Bank signs, as submitted on 8/7/06, two gooseneck-style lights on the State Street side of the building, directly above the Chase sign and logo, light fixtures to match Sutherland Auto gooseneck lights in either a dark-bronze or black finish, the details of the length of the lamp and pole to be submitted to the Village Office.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

Member Items:

Minutes: July 6, 2006

Motion: Member Latshaw made a motion, seconded by Member Zachman, to approve the July 6, 2006 minutes, as amended.

Vote: Latshaw – yes; Lanahan – yes; Zachman – yes. *Motion carried.* **This decision was filed in the Office of the Village Clerk on August 7, 2006.**

ADJOURNMENT:

There being no further business, Member Latshaw adjourned the meeting at 9:45.

Linda Habeeb, Recording Secretary