

**Village of Pittsford  
Architectural and Preservation Review Board  
Regular Meeting – March 2, 2009 at 7:00 PM**

**PRESENT:**

<b>Chairperson:</b>	<b>Paul Zachman</b>
<b>Members:</b>	<b>Maria Huot Cristina Lanahan (absent) William McBride Erin Daniele</b>
<b>Building Inspector:</b>	<b>Skip Bailey (absent)</b>
<b>Village Attorney:</b>	<b>Jeff Turner</b>
<b>Recording Secretary:</b>	<b>Linda Habeeb</b>

Chairperson Zachman called the meeting to order at 7:00 pm.

**1. Robert Manzella, 10 Schoen Place ~ Sign  
Present: Robert Manzella**

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 2-9-09.

**Discussion:** The applicant stated that he is proposing installation of a building-mounted sign on his business, which is located at 10 Schoen Place. He submitted documentation indicating the dimensions and materials for the proposed sign. He stated that the sign will be made of wood with carved raised lettering. The applicant asked the Board about the appropriateness of installing gooseneck lights over the sign. Chairperson Zachman stated that the Board will hold the application open, and the applicant can return with a proposal for the lights.

**Findings of Fact:**

- \* The proposed sign is a painted, wood sign, measuring two inches in thickness, which will be installed on the blank side of the building.
- \* The dimensions of the proposed sign conform to Village Code regulations for signs.
- \* The proposed sign will not cover or damage any significant architectural features of the building.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to **approve** the application for a sign, as submitted.

**Vote:** McBride – yes; Zachman –yes; Huot – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on March 3, 2009.

**2. John Salisbury, 56 North Main Street ~ Sign  
Present: Representative from Design Works Architecture**

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 8-27-08.

**Discussion:** This is an open application for a sign for the business located at 56 North Main Street. The proposed sign is made of wood and will be installed in the same location on the building as the previous sign. The dimensions for the proposed sign are within Village Code requirements for signs.

**Findings of Fact:**

- \* The proposed sign is a wood sign, measuring 1¼ inch in thickness, which will be installed on the building located at 56 North Main Street.

- \* The sign will be mounted over the entrance, in the same location as the previous sign.
- \* The sign is in proper proportion to the awning and the size of the door below.
- \* The proposed sign will not cover or damage any significant architectural features of the building.

**Motion:** Chairperson Zachman made a motion, seconded by Member Huot, to **approve** the application for a sign, as submitted.

**Vote:** McBride – yes; Zachman –yes; Huot – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on March 3, 2009.

### **3. Pamela Hines, 39 South Main Street ~ Awning and Sign Present: Pamela Hines**

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 2-17-09.

**Discussion:** The applicant is proposing installation of a retractable awning on the building located at 39 South Main Street. She stated that the reason for installing an awning over the window is protection from the sun. She stated that the awning will be mounted above the top of the head trim on the window. Chairperson Zachman pointed out that the submitted documentation depicts a fixed awning, which is not permitted under Village Code § 176-8. He further noted that Village Code permits installation of retractable, roll-up awnings, and all such awnings are required to be at least 7½ feet above the sidewalk. Chairperson Zachman also suggested that the front fringe of the awning be reduced from 12" to 9".

#### **Findings of Fact:**

- \* The awning proposed by the applicant is a retractable, roll-up awning.
- \* The proposed awning style is prevalent along South Main Street.
- \* The proposed style of awning is in conformance with Village Code requirements, and is appropriate for the building.
- \* The awning mechanism will be mounted above the architectural features around the window.
- \* The signage on the fringe of the awning is appropriate and compatible with the signage on the window.
- \* The proposed sign will not cover or damage any significant architectural features of the building.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to **approve** the application, as submitted, with the following conditions:

1. The awning will be a true roll-up, retractable awning.
2. The entire awning will be mounted on the building above the head trim on the window and will not exceed the vertical elevation of the roof cover trim on either side of the entranceways.
3. The awning will fit inside the return drip edges of the two entrance roof caps on each side.
4. The front fringe of the awning will not exceed 9".
5. The awning will be at least 7½ feet above the sidewalk.
6. The applicant will submit a true and accurate depiction of the awning mechanism and dimensions.

**Vote:** McBride – yes; Zachman –yes; Huot – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on March 3, 2009.

**5. Thomas Heagerty, 19 Elm Street ~ Windows**

**Present:** Thomas and Cynthia Heagerty, Homeowners

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 2-17-09.

**Discussion:** This is an open application for replacement of 13 vinyl replacement windows that are in serious disrepair. Chairperson Zachman briefly reviewed the discussion from the previous meeting for those Board members who were not present at that meeting. The house has a variety of double-hung windows, which are not original to the house. The applicants are seeking approval to remove the old window frames and replace them with Morse sash replacement kits with aluminum cladding.

**Findings of Fact:**

- \* The existing vinyl windows are in disrepair.
- \* The windows are not original to the house.
- \* The proposal is to remove the old replacement window sash and frames within the existing original window frames and replace them with sash replacement kits with aluminum cladding, which will match the windows in the addition.

**Motion:** Chairperson Zachman made a motion, seconded by Member Daniele, to **approve** the application, as submitted.

**Vote:** McBride – yes; Zachman –yes; Huot – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on March 3, 2009.

**4. Peter Crooker, 15 Sutherland Street ~ Addition**

**Present:** Peter Crooker, Homeowner; Jennifer Ahrens, Architect

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 1-22-09.

**Discussion:** Chairperson Zachman explained that at the last meeting, the applicants came before the Board for information only, pending approval of the Zoning Board for area variances. The applicants stated that they were granted approval from the Zoning Board for the variances, and are formally submitting the application to the Board. Ms. Ahrens, the architect for the project, reviewed the proposed plans for a rear addition on the house. She stated that the house was built in 1916, and is an American Foursquare, with craftsman detailing and simple massing. In 1978, a family-room addition was added to the rear of the house, with an enclosed porch and a deck. The proposal is for an addition over the existing rear addition. The existing siding on the addition, which is a fiberboard, is failing and will be replaced with Hardiplank.

Board members discussed other alternatives for placement of the proposed addition, but determined that the submitted proposal was the most appropriate for this house.

**Findings of Fact:**

- \* The proposal is to build up on the pre-existing footprint of an existing first-floor addition that juts out to the north of the existing house.
- \* The house is an American Foursquare in layout, with craftsman detailing.
- \* The addition is styled in a simple format to match the existing house.
- \* The existing composite siding on the addition will be removed and it will be re-sided in Hardiplank, with the reveal to match the clapboard on the existing house.

- \* The proposal is to add a covered entry porch area extending off an existing enclosed entry on the rear.
- \* The proposal is to add an appropriate gable to match the gable on the front of the main house.
- \* The existing chimney will be extended, per Village Code, above the ridge of the new addition, with masonry brick units to match existing.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to **approve** the application, as submitted, with the modification that there will not be a skylight installed.

**Vote:** McBride – yes; Zachman –yes; Huot – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on March 3, 2009.

**Member Items:**

Board members discussed the upcoming Historic Preservation Month and the Architectural Preservation Award.

**ADJOURNMENT:** There being no further business, Chairperson Zachman adjourned the meeting at 9:15 pm.

Linda Habeeb, Recording Secretary

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