

**Village of Pittsford**  
**Architectural and Preservation Review Board**  
**Regular Meeting – September 9, 2009 at 7:00 PM**

**PRESENT:**

|                      |                      |
|----------------------|----------------------|
| Chairperson:         | Paul Zachman         |
| Members:             | Maria Huot           |
|                      | Cristina Lanahan     |
|                      | William McBride      |
|                      | Erin Daniele         |
| Building Inspector:  | Skip Bailey (absent) |
| Village Attorney:    | Jeff Turner          |
| Recording Secretary: | Linda Habeeb         |

Chairperson Zachman called the meeting to order at 7:05 pm.

**Messner Carpeting, 19 Monroe Avenue ~ Sign**

Present: **Peter Messner**

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 8/24/09.

**Discussion:** The applicant stated that he is proposing installing a building-mounted sign with applied lettering on the new addition of the building located at 19 Monroe Avenue. He presented documentation indicating the dimensions of the proposed sign, and samples of the colors for the sign. The applicant stated that he is proposing Option A, with dark green molded plastic letters mounted to the façade. Chairperson Zachman explained that a neutral color for the background of the sign will prevent the entire gable from appearing to be part of the sign. The applicant also stated that two gooseneck lights will be remounted over the sign. He is also proposing installing wrought-iron railings on either side of the front steps, and he submitted a drawing of the railing with dimensions.

***Findings of Fact:***

- ❖ The applicant is proposing installing signage on the gable front of the new addition.
- ❖ The building is a commercial building located in the business district on Monroe Avenue.
- ❖ The size and scale of the sign and applied lettering is similar to other signage in the Village.
- ❖ The proposed sign will not cover or damage any significant architectural features of the building.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of signage, as submitted, with the condition that the background of the sign be painted a neutral color, so as not to create a sign of the entire gable.

**Vote:** McBride – yes; Zachman –yes; Lanahan –yes; Huot – yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on September 9, 2009.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to amend the application to include the remounting of the existing gooseneck lights in a different location, and

the installation of black, wrought-iron railings located on either side of the front steps, provided that the railings conform to Village Code standards.

**Vote:** McBride – yes; Zachman –yes; Daniele - yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on September 9, 2009.

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**Jackson & Hines, 39 South Main Street ~ Awning**

**Present:** Phil Hart, Patio Enclosures

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 2-17-09.

**Discussion:** Chairperson Zachman explained that at the February APRB meeting, the applicant was granted approval to install a retractable, roll-up awning at her business, located at 39 South Main Street. He further noted that Village Code permits installation of retractable, roll-up awnings, which awnings are required to be at least 7½ feet above the sidewalk. The awning was installed higher than the upper elevation parameter approved by the Board. The applicant is proposing amending the application to request approval for the awning as installed.

***Findings of Fact:***

- \* Subsequent to receiving Board approval for the awning, the applicant submitted a picture and letter describing the awning, demonstrating conformity to what was originally approved.
- \* The awning was installed higher than the upper elevation parameter approved.
- \* The awning will be remounted four inches above the top elevation originally approved.
- \* There is signage elsewhere on the building that is higher than the drip line caps that are over the door entryways on either side.
- \* The awning is not a permanent architectural feature of the building.

- \* Removing or remounting the awning on the building will not harm significant architectural features of the building.
- \* The vertical rise of the awning from the bottom of the fringe to the top of the awning when the awning is fully extended will cover down over the window head trim more than the lower signage on either side of the window.

**Motion:** Chairperson Zachman made a motion, seconded by Member Daniele, to *approve* the remounting of the awning housing at an elevation that will be four inches above the roof shingle lines on either side of the awning, and the awning will be extended only to the point where the fringe won't hang below the sign immediately to the right of the awning, approximately the top edge of the window behind the awning.

**Vote:** McBride – yes; Zachman –yes; Lanahan –yes; Huot – yes; Daniele – yes. ***Motion carried.*** This decision was filed in the Office of the Village Clerk on September 9, 2009.

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**Member Items:** Chairperson Zachman gave Board members a brief overview of the preliminary concept plan for the project at 75 Monroe Avenue.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the August 3, 2009 minutes, as amended.

**Vote:** McBride – yes; Zachman –yes; Daniele - yes. ***Motion carried.***

**ADJOURNMENT:** There being no further business, Chairperson Zachman adjourned the meeting at 8:15 pm.

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Linda Habeeb, Recording Secretary