

**Village of Pittsford  
Architectural and Preservation Review Board  
Regular Meeting – October 5, 2009 at 7:00 PM**

**PRESENT:**

Chairperson:	Paul Zachman
Members:	Maria Huot Cristina Lanahan William McBride Erin Daniele (absent)
Building Inspector:	Skip Bailey
Village Attorney:	Jeff Turner (absent)
Recording Secretary:	Linda Habeeb

Chairperson Zachman called the meeting to order at 7:00 pm.

**James Walsh, 9 South Main Street ~ Sign  
Present: James Walsh**

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 9/23/09.

**Discussion:** The applicant stated that he is proposing installing a sign over the first-floor front door on the building located at 9 South Main Street. He stated that the sign will be installed within the transom panel over the top of the door. He submitted documentation and photographs indicating the dimensions, materials, and location for the proposed sign.

**Findings of Fact:**

1. The proposed sign will be mounted over the first-floor door to the stairway entrance to the second-floor office.
2. The sign will be placed within the transom panel over the top of the door and set inside the panel trim.
3. The proposed sign is proportionally similar to the existing sign on the business adjacent to it.
4. The sign will not be lighted.
5. The proposed sign will not cover or damage any significant architectural features of the building.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of a sign, as submitted.

**Vote:** McBride – yes; Zachman –yes; Lanahan –yes; Huot – yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on October 5, 2009.

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**Ken Bracker, 15 State Street ~ Replacement windows  
Present: Ken Bracker, Architect**

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 9/24/09.

**Discussion:** The applicant stated that his client is proposing replacing the vinyl windows with wood windows on the house located at 15 State Street. He submitted documentation indicating the specifications for the proposed windows. He is also proposing installing clapboard cedar siding on the rear and side of the building, relocating the rear door, and rebuilding the stairs on the

north elevation. He stated that the vent pipes existing on both sides of the building will be removed.

Board members noted that many of the windows on the house have been altered, removed, and replaced, and only three of the windows remaining are original to the historic portion of the house. After some discussion, the Board agreed that replacing the three existing wood windows with new, double-hung, wood windows would preserve the character and continuity of the appearance of the building.

Chairperson Zachman added several red-line changes to the proposed plans, which were agreed to by the applicant.

**Findings of Fact:**

1. The building was built prior to 1870.
2. A cinderblock, garage-like addition, with a wood-frame second floor, with block exposed siding, was added to the rear of the building.
3. The inappropriate vent pipes existing on both sides of the building will be removed.
4. The existing block openings in the concrete block addition in the rear create a parameter for the proportion of the wood, double-hung windows that will be installed.
5. The double-hung windows will be mulled tightly together with no space in between.
6. Many of the windows have been altered, removed, and/or replaced, and there are inappropriate vinyl windows in the rear addition.
7. There are only three existing windows that are original to the historic portion of the house.
8. The Board determined that replacement of the three original, wood windows with new, double-hung, wood windows, as specified for all other windows on the building, would preserve the character and continuity of the appearance of the building, and is more important, in this instance, than the preservation of the three original windows, which would be out of place on the renovated building.
9. The existing shutters will remain.
10. There will be installation of a bottom rail for the stairs.
11. The newel post will rise up with the handrail running between the posts and not over the top.
12. The gable on the front elevation will be sided.
13. The siding will be painted cedar clapboard.
14. All new windows will be cased out on the exterior with 4-inch cornerboard and head trim, per existing trim of the window openings on the front of the building.
15. The new staircase will be built for the second-floor entry, in place of a staircase that is in disrepair.
16. The stairs will have fir treads.

**Motion:** Chairperson Zachman made a motion, seconded by Member Huot, to approve the submitted application, as revised on 10/5/09, with the condition that the red-line revisions be incorporated into the final plan.

**Vote:** McBride – yes; Zachman –yes; Lanahan –yes; Huot – yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on October 5, 2009.

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**Member Items:**

**Motion:** Chairperson Zachman made a motion, seconded by Member Huot, to approve the September 9, 2009 minutes, as drafted.

**Vote:** McBride – yes; Zachman –yes; Lanahan – yes; Huot - yes. **Motion carried.**

*APRB Meeting*  
*10/05/09*

**ADJOURNMENT:** There being no further business, Chairperson Zachman adjourned the meeting at 8:00 pm.

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Linda Habeeb, Recording Secretary