

**Village of Pittsford
Architectural and Preservation Review Board
Special Meeting – January 6, 2010 at 4:30 pm**

PRESENT:

Chairperson:	Paul Zachman
Members:	William McBride Maria Huot
Recording Secretary:	Linda Habeeb

Chairperson Zachman called the meeting to order at 4:30 pm.

Michael Newcomb, 24 Lincoln Ave ~ Replacement window and door
Present: Michael Newcomb, owner

Application: Submitted, date-stamped, and Building Inspector reviewed on 12/28/09.

Discussion: The applicant is proposing replacing a non-original picture/casement style window on an addition of the house with an all-wood, Kolbe picture/double-hung window unit. He stated that the existing casement windows are in disrepair and inoperable. Chairperson Zachman noted that the window is visible from Lincoln Avenue.

Findings of Fact:

- The house was built ca. 1892.
- The existing window is not functional and is not original to the house.
- The window to be replaced is on an addition.
- The proposed replacement window is an all-wood, one-over-one, double-hung window.

Motion: Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for a replacement window, as submitted.

Vote: McBride – yes; Zachman –yes; Huot – yes. ***Motion carried.*** This decision was filed in the Office of the Village Clerk on January 6, 2010.

The applicant is also proposing replacing a wood exterior door with a fiberglass door. He stated that the door is in disrepair and is in need of replacement. Chairperson Zachman noted that the Secretary of the Interior's Standards states that deteriorated historic features should be repaired rather than replaced, and where the severity of deterioration requires replacement, the new feature should match the old in design, color, texture, and other visual qualities and materials. He also noted that the entire house, including the addition, is constructed of wood, and suggested that the applicant replace the door with a wood door.

Findings of Fact:

- The door is visible from the public way.
- The door is a side entry door located on the addition, which addition is constructed of wood.

Motion: Chairperson Zachman made a ***motion***, seconded by Member McBride, to approve the replacement of the side entry door, with the condition that the replacement door be an all-wood door with similar window and panel configuration.

Vote: McBride – yes; Zachman –yes; Huot – yes. ***Motion carried.*** This decision was filed in the Office of the Village Clerk on January 6, 2010.

Member Items:

Motion: Chairperson Zachman made a motion, seconded by Member McBride, to approve the 12/7/09 and 12/14/09 minutes, as drafted.

Vote: McBride – yes; Zachman –yes; Huot – yes. ***Motion carried.***

ADJOURNMENT: Chairperson Zachman adjourned the meeting at 4:45 pm.

Linda Habeeb, Recording Secretary
