

**Village of Pittsford
Architectural and Preservation Review Board
Monday February 7, 2011 at 7:00 PM**

PRESENT:

Chairperson:	Paul Zachman (absent)
Members:	Cristina Lanahan William McBride (absent) Maria Huot Erin Daniele
Building Inspector:	Skip Bailey
Village Attorney:	Jeff Turner
Recording Secretary:	Linda Habeeb

Member Lanahan called the meeting to order at 7:05 pm.

**April Gagliano, 39 South Main Street ~ Sign
Present: April Gagliano**

Application: Submitted, date-stamped, and Building Inspector reviewed on 1/21/11.

Discussion: The applicant stated that she is proposing installing a sign on the building located at 39 South Main Street. The proposed sign will be individual letters made of acrylic and mounted in the space between the sill and the awning. She submitted documentation indicating the dimensions, materials, and location for the proposed sign.

Findings of Fact:

- ◆ The space between the sill and awning is 17 inches, and the maximum height of the letters, as shown in the submitted application, is 14³/₄ inches.
- ◆ The lettering will be centered between the sill and the awning, and will be centered over the main picture window.
- ◆ The sign will be made of acrylic, with a matte vinyl copy applied to the top, and mounted with studs approximately 2 inches off the wood siding.

Motion: Member Lanahan made a motion, seconded by Member Huot, to approve the application for a sign, as submitted.

Vote: Lanahan – yes; Huot – yes; Daniele - yes. ***Motion carried.*** This decision was filed in the Office of the Village Clerk on February 7, 2011.

Dave Panzera, 56 State Street ~ Replacement windows
Present: Dave Panzera, 56 State Street

Application: Submitted, date-stamped, and Building Inspector reviewed on 1/26/11.

Discussion: The applicant stated that he is proposing replacing four exterior windows with Kolbe double-hung wood window sash kits. He stated that the existing windows are deteriorated and not functional. He submitted manufacturer's cutsheets for the proposed windows.

The applicant is also proposing replacing the existing steel door in the front of the building. He submitted documentation for the proposed four-panel metal door. Board members expressed concern with the style of the glass portion of the door, and suggested that the applicant consider a rectangular shape for the glass. The applicant stated that he will investigate other options for the door, and submit a cutsheet for a modified style to the Board. The applicant authorized the Board to vote on the revised proposal in his absence. The application will remain open pending submittal of the modified proposal.

Findings of Fact:

- ◆ The existing windows are deteriorated beyond repair.
- ◆ The proposal is to replace the existing windows with Kolbe wood sash replacement kits with vinyl jamb liners.
- ◆ The vinyl jamb liners are minimally visible, and are part of the functional mechanism of the window.
- ◆ The appearance of the windows and the glass openings will not be altered.
- ◆ The Board recommended that the proposal for the replacement door be modified to propose a rectangular glass in the top two panels of the door.

Motion: Member Lanahan made a motion, seconded by Member Daniele, to approve the application for the installation of four replacement windows, as submitted.

Vote: Lanahan – yes; Huot – yes; Daniele - yes. *Motion carried.* This decision was filed in the Office of the Village Clerk on February 7, 2011.

Mr. & Mrs. Donohue, 24 Church Street
Present: Ed Donohue, owner

Application: Submitted, date-stamped, and Building Inspector reviewed on 1/26/11.

Discussion: This is a continuation of an open application for installation of a garage door. At the October 1, 2007 APRB meeting, the applicant had proposed replacing the garage door with a carriage-style steel door, with no windows. The garage was built in the 1930's or 1940's, and has a 1950's style picture window. Board members commented that a door with a smooth surface would be preferable to a faux-grain, textured surface, and that a wood or fiberglass door in a simple, traditional style would be a more appropriate style of door for the garage. Board members suggested that the applicant investigate wood garage door

options. The applicant presented a manufacturer's cutsheet with two proposed styles for the door, and the Board determined that either style would be acceptable.

Findings of Fact:

- ◆ The proposed garage door is a simple, traditional wood garage door, which is appropriate for this style of garage.

Motion: Member Lanahan made a motion, seconded by Member Huot, to approve the application for the installation of a garage door, as submitted.

Vote: Lanahan – yes; Huot – yes; Daniele - yes. ***Motion carried.*** This decision was filed in the Office of the Village Clerk on February 7, 2011.

Motion: Member Lanahan made a motion, seconded by Member Daniele, to amend the approval to approve either the Bedford with glass, or the Fulton without glass.

Vote: Lanahan – yes; Huot – yes; Daniele - yes. ***Motion carried.*** This decision was filed in the Office of the Village Clerk on February 7, 2011.

Information Only

Pauline Riley, 26 Church Street ~ Basement windows

Discussion: Ms. Riley stated that she is seeking information regarding replacing four basement windows in her house. She stated that the windows have extensive water damage and are deteriorated beyond repair. She stated that, to her knowledge, standard wood windows are not available, and she was inquiring about installing vinyl windows. Board members stated that vinyl window would generally not be allowed for replacement of these windows. The Chairperson will contact Ms. Riley and discuss alternative materials for the windows.

Greg Kissell, 18 South Main Street ~ Louver

Discussion: Mr. Kissell presented photographs of a louver to be installed on the building at 18 South Main Street, for the purpose of venting exhaust from the restaurant. He stated that the louver would be in place of installing an exhaust fan and would not require any architectural modifications to the building. The louver will be painted a brick color to blend in with the building. The applicants will present a formal application to the Board at the March 7th meeting.

- **Minutes:** January 3, 2011

Motion: Member Lanahan made a motion, seconded by Member Daniele, to approve the January 3, 2011 minutes, as drafted.

Vote: Lanahan – yes; Huot – yes; Daniele - yes. ***Motion carried.***

ADJOURNMENT: There being no further business, Member Lanahan adjourned the meeting at 8:00 pm.

Linda Habeeb, Recording Secretary