

**Village of Pittsford  
Architectural and Preservation Review Board  
Wednesday September 7, 2011 at 7:00 PM**

**PRESENT:**

Chairperson:	Paul Zachman
Members:	Cristina Lanahan William McBride Maria Huot (absent) Erin Daniele
Building Inspector:	Skip Bailey
Village Attorney:	Jeff Turner (absent)
Recording Secretary:	Linda Habeeb

Chairperson Zachman called the meeting to order at 7:00 pm.

**Kim Ross, 36 N. Main Street ~ Sign  
Present: Kim Ross**

**Application: Submitted, date-stamped, and Building Inspector reviewed on 7/25/11.**

**Discussion:** The applicant is proposing installing a sign on the building located at 36 North Main Street. She submitted documentation indicating the dimensions, material, and location for the proposed sign.

***Findings of Fact:***

- The sign is being installed in a position on the building where previous signs have been located.
- The sign is composed of two signs mounted together.
- The sign conforms to zoning regulations.
- The sign will not cover or damage any significant architectural features of the building.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for installation of a sign, as submitted.

**Vote:** McBride – yes; Zachman – yes; Lanahan – yes; Daniele -yes. ***Motion carried.*** This decision was filed in the Office of the Village Clerk on September 7, 2011.

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**Amanda Padgham, 4 North Main Street ~ Sign  
Present: Skip Bailey**

**Application: Submitted, date-stamped, and Building Inspector reviewed on 7/29/11.**

**Discussion:** Mr. Bailey stated that the applicant is proposing installing a sign on the building located at 4 North Main Street. Documentation indicating the dimensions, material, and location for the proposed sign was submitted for the record.

**Findings of Fact:**

- The sign is being installed in a position on the building where previous signs have been located.
- The sign conforms to zoning regulations.
- The sign will not cover or damage any significant architectural features of the building.

**Motion:** Chairperson Zachman made a motion, seconded by Member Daniele, to approve the application for installation of a sign, as submitted.

**Vote:** McBride – yes; Zachman – yes; Lanahan – yes; Daniele -yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on September 7, 2011.

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**Demme Photography, 50 State Street ~ Sign**  
**Present: Skip Bailey**

**Application: Submitted, date-stamped, and Building Inspector reviewed on 8/19/11.**

**Discussion:** Mr. Bailey stated that the applicant is proposing installing a sign on the building located at 50 State Street. He noted that phone numbers and website addresses are not permitted on signs, and will need to be removed from the sign prior to installation. Documentation indicating the dimensions, material, and location for the proposed sign was submitted for the record.

**Findings of Fact:**

- The proposed sign conforms to zoning regulations.
- The sign will not cover or damage any significant architectural features of the building.

**Motion:** Chairperson Zachman made a motion, seconded by Member Mc Bride, to approve the application for installation of a sign, as submitted, with the following conditions:

1. The phone number and website address will be removed from the sign.
2. The sign will be surrounded by a decorative matching border.
3. The sign will be centered horizontally on the picture window below it, and the corners of the sign will be equidistant from the window frame and eave above it.

**Vote:** McBride – yes; Zachman – yes; Lanahan – yes; Daniele -yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on September 7, 2011.

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**Louis Cipro, 6 Elm Street ~ Awnings**  
**Present: Louis Cipro, homeowner**

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 7/25/11.

**Discussion:** This is a continuation of an open application for installation of awnings on the house located at 6 Elm Street. At the August APRB meeting, the Board approved installation of an awning on a side window on the west side of the house. The applicant is also requesting

installation of four awnings on the front of the house. Chairperson Zachman stated that awnings are an accessory item and not a permanent feature of the house.

**Findings of Fact:**

- ◆ The house is a Colonial Revival style house, built in 1941.
- ◆ Installation of the awnings will not cover or damage any significant architectural features of the house.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the installation of four awnings on the south-facing windows on the front of the house, with the following conditions:

1. The awnings will resemble in size, scale, and proportion the awning submitted, but will not have side returns.
2. The awnings will be sized specifically for each window.

**Vote:** McBride – yes; Zachman – yes; Lanahan – yes; Daniele -yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on September 7, 2011.

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**Curt Engebrecht, 20 Boughton Avenue ~ Garden Shed**

**Present:** Curt Engebrecht

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 8/26/11.

**Discussion:** The applicant is proposing installation of an 8' x 12' garden shed on the property located at 20 Boughton Avenue. He indicated the location for the shed on the submitted survey map. He stated that the proposed shed would be cedar-sided, but he did not submit the specifications for the particular shed that he was proposing to install. Board members stated that conceptually, they had no concerns with the installation of this type of structure, but that they would need further details of the specific shed that is being proposed.

**Findings of Fact:**

- ◆ The applicant is proposing installation of an 8' x 12' garden shed.
- ◆ The entry door of the shed will face the interior of the property, and will not be visible from the public way.
- ◆ The proposed shed is cedar-sided.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to conceptually approve the location and size of the shed, subject to the applicant's submittal of further details and a photograph of the proposed shed.

**Vote:** McBride – yes; Zachman – yes; Lanahan – yes; Daniele -yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on September 7, 2011.

**Meg & Todd Rubiano, 11 Eastview Terrace ~ Garage**

**Present:** Meg & Todd Rubiano, homeowners

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 6/27/11.

**Discussion:** The applicants are proposing amending their previous application to remodel the garage in the rear of their property. They are proposing installing two posts on each corner, in order to remove the visual barrier that closes in the view from the interior. Board members discussed removing a portion of the front walls, in order to open up the view from the interior of the structure.

**Findings of Fact:**

- ◆ The garage is a small, one-car garage, which is located approximately 100 feet from the street and 30 feet behind the house.
- ◆ Only the upper half of the garage is visible from the public way.
- ◆ The current use of the structure as a garage is obsolete, as there is no driveway extending to it.
- ◆ The essential architectural character of the structure is not being altered.

**Motion:** Chairperson Zachman made a motion, seconded by Member McBride, to approve the application for removal of a portion of the front walls on either side of the garage down to a knee wall height, as modified in the current plan submitted, the columns to be simply trimmed out to effect the appearance of the cornerboard and casing trim.

**Vote:** McBride – yes; Zachman – yes; Lanahan – yes; Daniele -yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on September 7, 2011.

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**Paul Zachman, 20 Rand Place ~ Fence**

**Present:** Paul Zachman, homeowner

**Application:** Submitted, date-stamped, and Building Inspector reviewed on 8/29/11.

**Discussion:** Mr. Zachman stated that he is proposing installing a black, wrought-iron fence and gate connecting the rear corner of the house to the front corner of the garage. This will complete the fence and enclose the backyard. He submitted documentation indicating the dimensions, material, style, and location for the proposed fence. Board members noted that the location for the fence is of limited visibility from the public way.

**Findings of Fact:**

- ◆ The house was built in 1911.
- ◆ A wrought-iron fence is an appropriate style and material for this house.
- ◆ The fence is of limited visibility from the street.

**Motion:** Member Lanahan made a motion, seconded by Member McBride, to approve the installation of the fence, as submitted.

**Vote:** McBride – yes; Zachman – yes; Lanahan – yes; Daniele -yes. **Motion carried.** This decision was filed in the Office of the Village Clerk on September 7, 2011.

**Information only:**

➤ **John Caselli, 9 East Jefferson Road ~ Garage**

Mr. Caselli presented preliminary plans for a installation of a 3-car garage at the house located at 9 East Jefferson Road.

➤ **John Caselli, 81 South Street**

Mr. Caselli presented preliminary plans for demolition of the house located at 81 South Street, and rebuilding of two houses in its place. Chairperson Zachman explained that the Village Code would prohibit demolition of this house.

**ADJOURNMENT:** There being no further business, Chairperson Zachman adjourned the meeting at 9:00 pm.

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Linda Habeeb, Recording Secretary