

**Village of Pittsford
PLANNING AND ZONING BOARD OF APPEALS
Regular Meeting – July 25, 2011 at 7:00 PM**

PRESENT:

Chairperson:	Remegia Mitchell
Members:	Sally Chamberlin Meg Rubiano George Wallace (absent) Lili Lanphear
Attorney:	Jeff Turner
Building Inspector:	Edward Bailey
Recording Secretary:	Linda Habeeb

Chairperson Mitchell called the meeting to order at 7:05 P.M.

ZONING BOARD

SEQR: Chairperson Mitchell stated that this is a Type II SEQR Action under SEQR § 617.5(c).

The Secretary read the legal notice that was published in the July 16, 2011 edition of the Brighton Pittsford Post: *“Please take notice that a Public Hearing will be held before the Village of Pittsford Zoning Board of Appeals, on Monday July 25, 2011 at 7:00 pm at the Village Hall, 21 North Main Street, Pittsford, NY, to consider an application made by Buffalo Bills, Inc., for a temporary zoning permit to use the Sutherland High School parking lot for vehicle parking for attendees of the Buffalo Bills training camp during the 2011 season, which will be July 29 through August 18, 2011.”*

Discussion: The documentation submitted by the applicant indicated that the Buffalo Bills are proposing to utilize the Sutherland High School parking lot in the same manner that was approved by the Zoning Board in 2010. The Buffalo Bills will provide shuttle buses to transport patrons to and from the satellite parking lots and training camp. They anticipate that the Sutherland High School parking lot will be serviced by three or four shuttle buses, with each bus running at staggered times, about fifteen minutes apart. There will be at least one parking attendant at the Sutherland High School parking lot during each day of the lot’s use. In addition, during each night practice, there will be an additional parking attendant working to help with the expected increase in attendance. The parking attendants will help direct traffic and ensure that the parking process goes smoothly. The Bills also provide public toilets at the Sutherland High School parking lot, which are emptied and cleaned on a daily basis by a company hired by the Bills.

The Building Inspector indicated that there were no problems or issues last year.

Public Hearing Opened: Chairperson Mitchell opened the public hearing.

Public Hearing Closed: There being no one wishing to speak for or against this application, Chairperson Mitchell closed the public hearing.

Motion: Chairperson Mitchell made a motion, seconded by Member Chamberlin, to approve the application for a temporary permit, with the following conditions:

1. The return route of the buses will follow Main Street to Jefferson Road to Sutherland Street.
2. The public toilets will be located on the westernmost portion of the parking lot, farthest from the street.
3. The applicant will make an effort to modify the website and printed materials to direct traffic away from the residential area of Sutherland Street.
4. The applicant will provide signage to direct traffic to exit onto Jefferson Road.
5. The applicant will instruct the parking attendants to direct patrons to exit on Jefferson Road.

Vote: Chamberlin – yes; Mitchell – yes; Lanphear – yes; Rubiano – yes. **Motion carried.** The decision was filed in the Office of the Village Clerk on July 25, 2011.

St Louis Church, 21 Rand Place ~ Extension of Special Exception Use Permit, Site Plan; and Change of Lot Line

Board members discussed the Village Engineer’s evaluation of the snow storage and removal plan for the property. It was noted that the applicant will be required to file an area variance application. Chairperson Mitchell stated that the public hearing will be continued at the August 22nd PZBA meeting.

Member Items:

The building inspector reported that (1) The applicant for 21 Lincoln Avenue will be on the agenda for the August meeting requesting a use variance; and (2) The Pittsford Nursery School will be on the August meeting agenda for expansion of the special use permit.

Minutes:

Motion: Chairperson Mitchell made a motion, seconded by Member Chamberlin, to approve the 6/27/11 meeting minutes, as drafted.

Vote: Chamberlin – yes; Mitchell – yes; Lanphear – yes; Rubiano – yes. *Motion carried.*

Adjournment: There being no further business, Chairperson Mitchell adjourned the meeting at 8:00 pm.

Linda Habeeb, Recording Secretary