

**Proceedings of the Regular Meeting for the Board of Trustees
Tuesday, January 24, 2017**

Present

Mayor	Robert Corby
Trustees	Lily Lanphear Frank Galusha Alysa Plummer Margaret Caraberis Brizee
Treasurer	Mary Marowski
Attorney	Jeff Turner
Recording Secretary	Mary Marowski

CALL TO ORDER

Motion: Mayor Corby made a motion, seconded by Trustee Lanphear, to call the meeting to order at 7:00 PM.

Vote: Galusha – yes; Lanphear – yes; Corby – yes; Plummer – yes; Caraberis – yes. ***Motion carried.***

CONFLICT OF INTEREST

Mayor Corby stated that in reference to discussions regarding the Wilmot proposal, the previous property owners are relatives on his mother’s side of the family. The other Board members indicated that they had no conflicts of interest to report.

ZOMBIE PROPERTIES

There are a few zombie properties in the Village of Pittsford. Attorney Turner stated he researched the proposed ordinance for the Town of Greece as a possible model for the Village to adopt. He stated that after evaluating this ordinance, it would not be compatible on the basis of enforcement, which would be difficult. He had called the attorney for Greece to discuss this matter further but had not received a response by the time of the trustee meeting.

Attorney Turner further stated that the Property Maintenance section of the Village Code gives the Village the ability to handle property issues. Monroe County has discontinued to accept liens to be placed onto the tax rolls for property maintenance. It was mentioned that perhaps the lien could be honored when the house is sold. Further discussion and research needs to be done on this subject. Attorney Turner will contact Wade Beltramo of NYCOM, for further advice. This matter will be continued at the February 14th meeting.

TICKET BOOTH

Trustee Plummer stated that the Village needs to receive an updated quote complete with a materials list for the replacement of the ticket booth. She will follow up with Blackwood Management (Fox), and bids from contractors.

STARBUCKS

It is the intention of Starbucks to move into the space formerly occupied by Brueggers. This is a special use permit that could be modified by amendment for the expansion of Starbucks.

CSX SITE PLAN

Trustee Brizee stated the guardrail needs to be researched on the CSX property. She will research on GIS to determine the location of the property line. Currently vehicles are parked along the guardrail and access to our sewer syphons are restricted.

REZONING OF 38 STATE

Mr. Robert Michaels, property owner of 38 State Street, presented a letter requesting consideration for the rezoning of this property. It is currently zoned B4. Trustee Brizee stated that the Comprehensive Plan review is underway and zoning issues will be addressed. This property will require a SEQR action. She stated that a retail or a mixed use was not permitted. There is still a pending violation regarding the LED light which is an enforcement issue. There are also square footage limitations. Currently the space is being used as a workshop.

Trustee Brizee stated that she is married to the agent that is representing the property.

POWERS PROPERTY

There is an agreement being considered for the sale of the Powers Property along Schoen Place to the Wilmot's for development purposes. The prospective owners would like to demolish the historic barns on the property to make room for the new development which consists of a hotel, spa, and restaurant. The Board expressed concerns regarding the outstanding violations and the need to have them corrected. Per Attorney Turner, these violations are transferable with the land and are still binding. The Board requested that Attorney Turner draft a letter for Kelly Cline to address the existing violations regarding the property.

Mayor Corby stated that there is an existing 50' sewer easement on the Schoen Place property which originated in the 1930's. The Village needs access to the sewer because it services three-quarters of the village. There are also five catch basins on the property.

The Powers have been excavating for the installation of a chain link fence around the property encompassing approximately 5-7 acres of the farm. The property was established for agricultural use and the contiguous fence was previously approved.

Currently the Village has no access to the stormwater retention pond located on the Pittsford farm property. The pond easement was agreed to and signed in 2002. The wire fence, installed by the Village in accordance with NYS Building Code requirements, was illegally taken down and is leaving the Village vulnerable to liability. The pond easement was violated when this fence was taken down. Attorney Turner will draft a letter to the Powers' regarding the issues.

MEMBER ITEMS – TRUSTEE BRIZEE

92 SOUTH MAIN – Mr. Habecker would like to turn his parent's home back to a double family home. It was previously a double. The property was previously used as double occupancy but the use had expired. The office will need to check with Steve Robson, Assessor, in how this house is currently assessed. It is possible that it could be considered pre-existing and non-conforming.

BOARD APPLICATIONS

It has been suggested that all applications being submitted be required to submit a digital copy in addition to the required documents.

Motion: Mayor Corby made a motion, seconded by Trustee Galusha, to require all applicants to submit a digital copy in addition to the required documents upon submission.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Plummer – yes; Brizee – yes **Motion Carried**

MEMBER ITEMS – TRUSTEE LANPHEAR

44 SUTHERLAND STATUS

Trustee Lanphear stated that the architect for 44 Sutherland was not on the PZBA agenda however wanted to be heard for information only. A public notice is required for all applicants. Justin Vleistra, PZBA chair, allowed the applicant to speak. It was stated that SEQR would be required for this application. Also a formal application for a site plan and a lead agency would need to be chosen.

CHASE BANK

Chase Bank did not appear for the PZBA meeting due to an issue with the architect. The application was limited to the island.

FLOWER QUOTES

Trustee Lanphear presented flower quotes for baskets. Bristols indicated that they were not interested in providing a quote for the Village this year. Bunschuh's provided a quote for flower baskets in the amount of \$4,573.75.

Motion: Mayor Corby made a motion, seconded by Trustee Lanphear, to accept the quote from Bunschuh's for flower baskets in the amount of \$4,573.75.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Plummer – yes; Brizee **Motion Carried**

MEMBER ITEMS – TRUSTEE GALUSHA

JOHN CUFARI CONTRACT

Trustee Galusha had presented an updated contract for John Cufari to continue his support at the DPW. He was recommending that the Board approve this contract at the current rate and activity level through May 31, 2017. The new contract could be renewed with the understanding that Mr. Cufari's hours would diminish and should include the maximum 'not to exceed' number of hours clause, training specifics, and special projects assignments. The Board **tabled** the contract pending further discussion of transitional powers between the incoming DPW Superintendent and Mr. Cufari.

DPW SEWER PROJECT

Trustee Galusha updated the Board on the sewer work that was transpiring at the DPW shop. He stated that the Town of Pittsford has helped out our crew with the removal of the Lift Station which was feeding into the sanitary sewer. There was also a broken pipe in the lateral at the DPW that needed to be replaced which was feeding into

our storm sewers. He further stated that Mr. Bleier, DPW Working Foreman, suggested that the Village put in a sidewalk along the area of this lateral which would provide an access to the trail.

CREW LEADER POSITION

Trustee Galusha discussed with Mr. Bleier, the Working Foreman at the DPW, about creating the position of 'Crew Leader'. He further stated that it would be appropriate to give this individual an additional \$.50 - \$1.00 per hour increase for taking on the duties that this position required. Trustee Galusha would like to proceed with negotiations with the Union Representative regarding the creation of this position.

Motion: Trustee Galusha made a motion, seconded by Trustee Brizee, to negotiate for the position of Crew Leader with the Teamsters Local 118 Representative.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Plummer – yes; Brizee – yes **Motion Carried**

MEMBER ITEMS – MAYOR CORBY

Mayor Corby stated that Jennifer Ahrens of Bero, is currently working on drawings for two grant applications for the Village. The first is for the Monroe County Community Development Block Grant for a handicap unisex bathroom in the basement of the Village Hall, to replace the current two deteriorated bathrooms. The second is for drawings for the Pavilion, which is being funded by New York State. He had left a message for her regarding the status of the two projects.

TREASURER'S REPORT

Vouchers on Abstract #015 in the total amount of \$31,772.81 were presented for approval.

- Vouchers for approval – Abstract #015
 - General Fund (#484-#487, #489-#490, #492-#501, #503, #506): \$14,752.97
 - Sewer Fund (#488, #491, #502, #504-#505): \$17,019.84
 - Total Vouchers for Approval: \$31,772.81

Motion: A motion was made by Mayor Corby, seconded by Trustee Plummer, to approve the listed vouchers totaling \$31,772.81, and to charge them to their appropriate accounts.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Plummer – yes; Brizee – yes **Motion Carried**

- Other financial information presented was:
 - Bank Balances as of January 23, 2017
 - Cash Receipts Report for December 2016
 - Books at December 31, 2016; reports included trial balance, revenue and expense reports, and fund balance statement on all funds
 - Cash Flow Statement as of December 2016
 -

Motion: A motion was made by Mayor Corby, seconded by Trustee Plummer, to accept the financial statements presented.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Plummer – yes; Brizee – yes **Motion Carried**

URBAN FORESTRY TREE GRANT 2017

An Urban Forestry Tree Grant 2017 is being prepared by Sophie Bennet. This grant will be for approximately \$15K with a 25% funds match. A municipal endorsement is required. Mayor Corby wrote a letter to certify the placement of the trees.

Resolution # of 2017 VILLAGE OF PITTSFORD MUNICIPAL ENDORSEMENT OF:

VILLAGE WIDE STREET TREE PLANTING PROJECT OF THE VILLAGE OF PITTSFORD 2017

The Municipal Endorsement is for a NYS DEC Grant funding the planting of trees along Village Streets with the Village rights-of-way, Village parks, and other Village owned and maintained properties.

WHEREAS, the Village of Pittsford, is applying to the New York State Department of Environmental Conservation for the Village Wide Street Tree Planting Project of the Village of Pittsford 2017

under the Urban and Community Forestry Grant Program to be located in the Village of Pittsford on sites located within the territorial jurisdiction of the Village Board.

WHEREAS, as a requirement of these programs, said Village of Pittsford must obtain the “approval/endorsement of the municipality in which the project will be located”,

NOW, THEREFORE, be it resolved that the Village Board of Trustees of the Village of Pittsford hereby does approve and endorse the application of the Village of Pittsford, for a grant under the 2016 Urban and Community Forestry Grants program Round 13 for tree planting (#DEC01-UCF2-2016-00020) for a project known as the Village Wide Street Tree Planting Project of the Village of Pittsford 2017 and located within this community.

Motion: Mayor Corby made a motion, seconded by Trustee Plummer, to endorse the Village street wide tree planting project for 2017.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Plummer – yes; Brizee – yes **Motion Carried**

NEW GAS LINE

The Village received documentation that a new gas line is proposed to be installed along Elmbrook. This gas line would be under the sidewalk. This information is being *tabled* pending speaking with Kelly Cline to determine if any permits have been issued regarding this.

PHONE STIPEND

A phone stipend is being requested for the DPW Working Foreman due to the number of calls that he needs to take for business purposes.

Motion: Mayor Corby made a motion, seconded by Trustee Lanphear, to approve a \$50 monthly phone stipend to compensate the business use of his personal phone.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Plummer – yes; Brizee – yes **Motion Carried**

MINUTES

Minutes of 11/21/16

Motion: Trustee Galusha made a motion, seconded by Trustee Brizee, to accept the minutes of 11/21/16 as corrected.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Plummer – yes; Brizee – yes ***Motion Carried***

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 8:49 PM.

Motion: Mayor Corby made a motion, seconded by Trustee Galusha, to adjourn the meeting at 8:49 PM.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Plummer – yes; Brizee – yes ***Motion Carried***

Respectfully submitted,

Mary Marowski, Treasurer and Recording Secretary

