

PROCEEDINGS OF A SPECIAL MEETING OF VILLAGE BOARD OF TRUSTEES
August 30, 2016 – 9:00 AM

PRESENT

Mayor: Robert C. Corby
Trustees: Lili Lanphear
Frank Galusha
Margaret Caraberis
Alysa Plummer

Recording

Secretary: Mary Marowski

CALL TO ORDER

Motion: Mayor Corby made a motion to call the meeting to order at 9:00 a.m. Trustee Plummer seconded the motion.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Caraberis – yes; Plummer – yes Motion *carried*.

TREASURER'S REPORT

Vouchers, listed on Abstract #6 of fiscal year 2016-17, were presented for approval. Vouchers were reviewed and signed by Trustee Plummer, Trustee Galusha and Acting DPW Superintendent, John Cufari.

- General Fund (#142-#171, #173): \$27,221.10
 - Sewer Fund (#172): \$ 84.23
- Total vouchers for approval: \$27,305.33

Motion: Mayor Corby made a motion, seconded by Trustee Plummer, to approve the vouchers for payment and to charge them to their appropriate accounts.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Caraberis – yes; Plummer – yes Motion carried.

Prepaid checks were presented for approval:

- #8686 AmTrust North America (check replacement for 17698/written to Wesco, parent Co), \$164.85 (7/12)
- #8687 Pittsford Post Office for July Sewer billing mailing, \$205.61 (7/26)
- #8688 Assn of Towns of the State of New York
2016 Planning and Zoning Summer School (approved 7/12/16)
Attendees: R. Corby, P. Caraberis, J. Vliestra, \$240.00 (8/11)
- #8689 Petty Cash, \$42.08

Motion: Mayor Corby made a motion, seconded by Trustee Plummer, to approve the prepaid checks and to charge them to their appropriate accounts.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Caraberis – yes; Plummer – yes Motion carried.

BAN PRINCIPAL PAYMENT

The BAN has matured and principal payment of \$425,000 plus interest of \$3,814.38 is now due to Zions Bank. The Board discussed the procedures for payment and renewal of the Bond. As per Bernie Donegan's office, Bond Counsel, the bond proceeds will be received on September 15, 2016 and payment will be made to Zions Bank after the proceeds are received. It was further stated that the lowest bidder would receive the renewal for the bond.

Motion: Mayor Corby made a motion, seconded by Trustee Plummer, to approve the BAN payment to Zions Bank for the principal amount of \$425,000, and an interest payment of \$3,814.38 equaling a total payment of \$428,814.38.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Caraberis – yes; Plummer – yes Motion carried.

Bank Balances

The bank balances at Canandaigua National Bank were presented and identified for the Board's reference.

CHIPS AND PAVE-NY REIMBURSEMENT REQUEST

A Chips reimbursement request has been submitted for \$21,621.01 covering some of the roadwork costs for Grove Street. Additionally, a Pave-NY reimbursement request has been submitted for \$4,935.21 for the same project. The total reimbursement request is for \$26,556.22. Anticipated state reimbursement monies are expected in mid-September.

SALES TAX

Sales tax monies were received in mid-August for \$131,135.42. These monies are approximately 2% higher than what was received in August 2015, and consistent with the prior four-year history of this revenue.

FINANCIAL REPORTS JULY 2016

The financial reports for July 2016 were presented and reviewed with the Board. Additionally, updated reports for the AUD History, Cash Flow Statement, and Attorney bill breakdown were reviewed.

Motion: Mayor Corby made a motion, seconded by Trustee Lanphear, to accept the July financials for all funds as presented.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Caraberis – yes; Plummer – yes Motion carried.

EMERGENCY POWER SYSTEM QUOTES

Quote #19729 for generator monitoring equipment for \$1,439.00, and quote #19800 for generator monitoring services for \$699.00/year was received for consideration for the new Wood Creek generator.

Motion: Mayor Corby made a motion, seconded by Trustee Lanphear, to approve both quotes for equipment and monitoring service for the new Wood Creek generator.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Caraberis – yes; Plummer – yes Motion carried.

VILLAGE HALL IMPROVEMENTS UPDATE

The Board discussed the status of work scheduled for the installation of the handicap lift on the lower level. It was noted that upon completion, a small dedication ceremony should be considered.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 9:58 am.

Motion: Mayor Corby made a motion, seconded by Trustee Galusha, to adjourn the meeting at 9:58 am.

Vote: Corby – yes; Lanphear – yes; Galusha – yes; Caraberis – yes; Plummer – yes Motion carried.

Respectfully submitted, Mary Marowski, Recording Secretary