

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
October 26, 2010 – 7:00 PM**

Present:

Mayor	Robert Corby
Trustees	Paula Sherwood Tim Galli Trip Pierson
Absent	Steve Maddox
DPW Superintendent	John Cufari
Recording Secretary	Anne Hartsig

Deputy Mayor Galli called the meeting to order at 7:00 PM.

MICHAEL SLADE – COMMENTS ON TIME WARNER FRANCHISE RENEWAL

Michael Slade, 12 Trailwood Circle, said he reviewed the Village’s proposed renewal contract with Time Warner. He had the following comments:

- The proposed agreement with Time Warner could be improved.
- Publicity for merchants could be included in the contract.
- Cameras on the streets, which could be used to televise events, could be included in the contract.
- Time Warner has failed to provide a public access channel. They are required to do so by law since the Village does not have one.
- Time Warner does not provide the annual legal notice that they are required to provide.
- There are many options and opportunities that could be included in a new contract.

Trustee Galli explained that the Village has worked with a consultant to review the contract agreement. He said that on the advice of the consultant, a number of items have been removed from the agreement. He noted that the agreement has a short expiration date. Trustee Galli thanked Mr. Slade for his comments and said he would talk them over with our consultant.

Mr. Slade complimented the Village on its cooperation and on the ease of ability to work with the Village staff.

TREASURER’S REPORT – MARY MAROWSKI

The Treasurer presented vouchers listed on Abstract #6 of 2010/11 fiscal year for approval. A **motion** was made by **Trustee Sherwood, seconded by Trustee Galli**, to approve payment of vouchers listed on Abstract #6 in the amounts stated below with the exception of voucher 210, and to charge them to the appropriate accounts.

Abstract #5 – 2010/11

General Fund (#199-#209, #211-#224):	\$ 15,529.78
Sewer Fund (#200, #204,):	\$ 454.07
Total vouchers for approval:	\$ 15,983.85

VOTE: Corby – yes, Galli - yes, Sherwood – yes, Pierson – yes. **Motion carried.**

**Proceedings of a Meeting of the Village of Pittsford Board of Trustees
October 26, 2010**

Other Business:

- **Bank Balances:** The Treasurer presented bank balances for the Village accounts.
- **Monroe County Cooperative Agreement for the Purchase of Electricity and Natural Gas**

Following the review and approval by Attorney Turner of a cooperative agreement with Monroe County for the purchase of natural gas and electricity, the following resolution was passed by the Board of Trustees:

Resolution #16 of 2010

Monroe County Intermunicipal Cooperative Purchasing Agreement

WHEREAS, the Village Board of Trustees has reviewed the Intermunicipal Cooperative Purchasing Agreement between Monroe County and the Village of Pittsford, and

WHEREAS, the Village Attorney has reviewed the same, and

WHEREAS, the agreement continues to be a renewal of the previous agreement for the purchase of natural gas and electricity.

NOW THEREFORE BE IT RESOLVED that members of the Board of Trustees do hereby authorize Mayor Robert C. Corby to execute the Intermunicipal Co-Operative Purchasing Agreement between the Village of Pittsford and the County of Monroe.

The question of the adoption of the foregoing resolution was presented at the meeting of the Village of Pittsford Board of Trustees held on October 26, 2010, on a **motion made by Trustee Galli, seconded by Trustee Sherwood** and duly put to vote as follows:

Vote: Corby- yes, Galli-yes, Pierson-yes, Sherwood-yes **Motion carried.**

- The Treasurer presented a detail of revenues and expenditures as of September 30, 2010, a cash flow statement, and a statement of overruns resulting from unbudgeted items.
- There will be a budget meeting on November 5th at 7:45 AM.

DPW REPORT – JOHN CUFARI

- The regular brush pick up finished on October 25th.
- Leaf pickup is on-going. The crew will not work overtime unless it is absolutely necessary.
- Mr. Cufari has written 7 tickets on Rand Place in the last week. He asked if there should be handicap parking places on the street near the school. Trustee Galli explained that the purpose of the “no parking” legislation enacted in July of 2010 was to facilitate the school buses. It was noted that there are handicap spots next to the two-story building within the complex. Handicap parking is a problem that the Church and school should address if they deem it is necessary. Trustee Galli said that the Zone Captain from the Sheriff’s office has been notified. He will call Sally Schrecker at St. Louis School.
- The DOT replaced a traffic light at Jefferson Road and South Main Street. To facilitate the work, the RG&E contracted with Asplundh to trim some trees away from wires in the area of the proposed work. Mr. Cufari reported that the trees were ruined as a result of the trimming. One may have to be removed.
- Boring for the new electric service at Northfield Common was completed.
- The Canal Corporation has finished work on the canal bank. Canal Corporation representatives told Mr. Cufari that the Village is responsible for maintaining the

**Proceedings of a Meeting of the Village of Pittsford Board of Trustees
October 26, 2010**

asphalt on the towpath. Mayor Corby said the Village is only responsible for the improvements that the Village has made.

- Mayor Corby complimented Mr. Cufari and his crew on how clean the business district looks.

REQUEST FOR TRASH CANS AND DOG WASTE REMOVAL SIGNS

A resident called to suggest that additional trash cans and signs be placed along the towpath so that dog walkers might be more apt to dispose of dog waste rather than throwing it on the ground along the path or throwing it into privately owned yards. The Village Board discussed this idea and noted that there are about 30 village cans already. They also said that village streets and sidewalks tend to have more dog waste than the towpath. Lastly, they noted that removing the waste is a matter of common courtesy and people will either be good citizens or not. This is not something that can be enforced. The number of cans along the way won't affect who disposes of pet waste and who does not.

BUILDING INSPECTOR'S REPORT – SKIP BAILEY

- 15 State St. is replacing a front door in-kind. The owner will remove pavement that was not approved. The owner will apply to Planning and APRB for exterior lighting approval.
- The building sign for Meesha's on South Main was approved by APRB. A letter was sent regarding the outdoor display of merchandise.
- The owner will remove paper from the windows at the building formerly known as Great Northern Pizza.
- There is no record of approval for the projecting sign for Jojo's. Mr. Bailey was told to send a Notice and Order. An appearance ticket will follow if necessary.
- Mr. Bailey did not observe illegal signs at Jackson and Hines, Sullivan Shoe Store, and Pittsford Picture Framing. He asked to be informed of dates when the violations were observed.
- Mr. Bailey will talk to the owner of Dolce Cupcakery regarding her temporary sign on October 27th. Her temporary sign is in violation of the time limit for temporary signs.
- Mr. Bailey reviewed the status of a list of enforcement issues given to him by Mayor Corby and Trustee Sherwood.

Michael Slade, 12 Trailwood Circle, noted that in many locations around the village, election signs are not 10 feet behind the property line. He suggested that if that part of the code was not going to be enforced, the code should be changed. Mayor Corby said the Board will consider changing the code.

Mr. Bailey is setting up a site meeting to resolve the drainage issues at 50 State Street.

Attorney Turner spoke to Eric Wade from CSX about removing parked cars from the right of way behind the gas station on Monroe Avenue. Mr. Wade said he plans to mark the end of the right of way. Mr. Turner suggested that a village official be present when Mr. Wade marks the area. Mr. Wade also said he would talk to the owner of the gas station. Mr. Turner is expecting to hear back from Mr. Wade and will inform the Trustees when that happens.

Mr. Turner continues to try to reach Debbie Wegman from the RG&E regarding the right of way behind Schoen Place. He said she has not responded but he will continue to attempt to make

**Proceedings of a Meeting of the Village of Pittsford Board of Trustees
October 26, 2010**

contact with her. Records Clerk Terry Robins discovered an old map that shows easements. A copy will be sent to Mr. Turner for his review.

“NO HUNTING ORDINANCE” DISCUSSION

It was reported to the office that a doe had been shot with an arrow, and was wandering within the village with the arrow protruding from her body. The DEC was contacted. They tracked the deer, and destroyed it. This event prompted a discussion about including a “no hunting within village limits” section in the Village Code. Mr. Bailey drafted language. Members agreed to add a section to the Code. However, it was determined that a definition of the word “hunting” was needed. Mr. Bailey will obtain a definition of the word “hunting” and write a second draft for consideration.

TEMPORARY EVENT SIGN REQUEST – BOY SCOUT TROOP 129

The Village Board received a request for temporary signs from Troop 129 to advertise their annual Christmas Tree sale. The Board noted the length of time that the signs are being requested and compared it to the length of time allowed as written in the Village Code. Because more and more groups are requesting temporary signs, Board members determined that the Code must be followed by all applicants to avoid setting a precedent and to be consistent with approvals for other temporary sign requests. Therefore, a **motion** was made by **Trustee Pierson, seconded by Trustee Galli**, to approve the request as follows:

- One sign on the southeast corner of the Four Corners (Phoenix Bldg. Corner)
- One sign on the northwest corner of Jefferson Road and South Main Street
- Signs may be erected on **11/26/10** and removed on **12/4/10**.

Vote: Corby- yes, Galli-yes, Pierson-yes, Sherwood-yes **Motion carried.**

#C006861 GREENWAY WATERFRONT IMPROVEMENT GRANT CONTRACT

The Village Board has received the contract from the State for the above listed grant. There was discussion regarding the administration of this grant. Trustee Pierson said he would volunteer to be involved with the administration of this grant. Prior to the meeting, Attorney Turner reviewed the contract and stated that it appears to be in order. He said the Board could authorize the Mayor to sign the contract. However, he suggested that before signing the contract, Board members should have a clear understanding of the administrative responsibilities of this grant and of how the bills will be paid.

A **motion** was made by **Trustee Galli, seconded by Trustee Pierson**, to authorize Mayor Corby to sign the contract subject to clarification that the cost of managing the grant is built into the grant amount and that all parties have a clear understanding of individual responsibilities.

Vote: Corby- yes, Galli-yes, Pierson-yes, Sherwood-yes **Motion carried.**

RG&E STREET LIGHTING REPLACEMENT

Mayor Corby discussed a proposal from RG&E for street lighting upgrade options on various streets in the village. The change would affect approximately 80 light fixtures. Mayor Corby said the upgrade would result in a slight reduction in our overall utility bill. If the Village moved forward with this proposal, Mayor Corby would ask RG&E to lower the poles. No action was taken.

Michael Slade, 12 Trailwood Circle, suggested that the Village consider LED lights, which are the upcoming form of energy saving lighting.

**Proceedings of a Meeting of the Village of Pittsford Board of Trustees
October 26, 2010**

NY STATE ARCHIVES CONFERENCE APPROVAL

A **motion** was made by **Mayor Corby**, seconded by **Trustee Sherwood**, to authorize Terry Robins and Anne Hartsig to attend a conference in Victor on managing digital records, noting that there is no charge for this seminar.

Vote: Corby- yes, Galli-yes, Pierson-yes, Sherwood-yes **Motion carried.**

VILLAGE ELECTION – MARCH 2011

The following resolutions were offered and passed:

RESOLUTION 17 OF 2010

Be it resolved on a **motion** made by **Mayor Corby**, seconded by **Trustee Pierson**, that there shall be no village registration day for the March 15, 2011 Village Election.

Vote: Corby - yes, Sherwood – yes, Galli – yes, Pierson – yes. Motion carried.

RESOLUTION 18 OF 2010

Be it resolved on a **motion** made by **Mayor Corby**, seconded by **Trustee Sherwood** that the polling place for the March 15, 2011 Village Election shall be the Pittsford Village Hall at 21 North Main Street, Pittsford, NY and that the polls will be open from 12:00 PM until 9:00 PM on that day.

Vote: Corby - yes, Sherwood – yes, Galli – yes, Pierson – yes. Motion carried.

MEMBER ITEMS

- **Candlelight Night:** Trustee Sherwood said that the event is on track. The next meeting will be held on Nov. 10th at 8 AM at Bruegger’s. Kate Munsinger (Town of Pittsford) will notify everyone of the meeting. Security has not been finalized. Members discussed the Tree Lighting and the cost of purchasing a tree at the Four Corners. It was suggested that given economic conditions, the tree in front of Village Hall could be utilized for the tree lighting ceremony, at no cost, as it was in past years.
- **Newsletter:** Trustee Sherwood proposed that the coming issue should be a year-in-review issue. Publication dates were suggested. Members concurred that early January 2011 would be a good time to publish the newsletter.
- **Veterans Day:** Trustees Sherwood and Pierson will participate in the Veterans Day ceremony. Trustee Sherwood will place the wreath.
- **Joint Town/Village Public Meeting minutes:** Town Clerk Pat Chuhta forwarded minutes from the joint meeting regarding the Monroe Avenue Traffic Study. They were approved by the Town Board. Mayor Corby said they should also be approved by the Village Board. They will be on the next agenda for approval.
- **Schoen Place parking:** Members discussed ideas to alleviate parking issues on Schoen Place. One suggestion was that Ted Collins could post the Coal Tower Restaurant parking lot for “restaurant use only”. Additional directional signs that indicate appropriate parking areas for public recreational parking could be installed. Mr. Cufari and Mayor Corby will plan to meet with Mr. Collins to discuss these ideas.

MINUTES

October 10, 2010: A **motion** was made by **Trustee Galli**, seconded by **Mayor Corby**, to approve these minutes.

Vote: Corby - yes, Sherwood – yes, Galli – yes, Pierson – yes. Motion carried.

**Proceedings of a Meeting of the Village of Pittsford Board of Trustees
October 26, 2010**

EXECUTIVE SESSION

A **motion** was made **by Trustee Pierson, seconded by Trustee Galli** to enter executive session to discuss matters of proposed, pending, or current litigation.

Vote: Corby - yes, Sherwood – yes, Galli – yes, Pierson – yes. **Motion carried.**

Having taken no action,, a **motion** was made **by Trustee Pierson, seconded by Mayor Corby** to leave executive session and reenter the regular session of the meeting.

Vote: Corby - yes, Sherwood – yes, Galli – yes, Pierson – yes. **Motion carried.**

POTENTIAL NEW HIRE FOR DPW

Mr. Cufari discussed the need for hiring a full time DPW employee. Budgeting concerns were discussed. A **motion** was made **by Mayor Corby, seconded by Trustee Pierson** to authorize the DPW Superintendent to hire a full time employee to work in the Department of Public Works, as long as the total cost of salary and benefits does not exceed the budgeted amount.

Vote: Corby - yes, Sherwood – yes, Galli – yes, Pierson – yes. **Motion carried.**

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 10:00 P.M.

Anne Z. Hartsig, Recording Secretary