

**PROCEEDINGS OF A SPECIAL MEETING OF THE
VILLAGE OF PITTSFORD BOARD OF TRUSTEES**
March 6, 2003 at 7:00 PM

PRESENT:

Trustees	Mayor Robert Corby Paula Sherwood Thomas Farlow
Excused	Steve Maddox Glenn Brown
Treasurer	Mary Marowski
DPW Superintendent	Scott Spencer
Recording Secretary	Anne Z. Hartsig

The meeting was called to order at 7:00 P.M.

MR. GEORGE KISHA, PITTSFORD CENTRAL SCHOOL

Mr. Kisha presented written information and reviewed the schedule for renovations at Sutherland High School for the next 3½ years. He informed the Board that the time line for completion of the project has been accelerated by one year. He invited Board Members to attend any of the scheduled meetings regarding the project.

Mayor Corby stated that the Board of Trustees would like to be involved with the following issues that will affect Village residents:

1. view
2. lighting – should be shielded or directed downward
3. screening of the parking lot, especially from Jefferson Road
4. pedestrian safety, particularly at the cross walk of Jefferson Road and Sutherland Street.

He suggested that the Project Committee schedule a meeting with the Village Board and representatives from the APRB, the Planning Board and the Comprehensive Plan Implementation Task Force to iron out major issues. Mr. Kisha suggested that the meeting take place in late March or early April. He said that Mary Alice Price, the School Superintendent would call to schedule this meeting.

JAMES CRONIN – NEWSPAPER ARTICLE and PARKING CONCERNS

“Ice article”

Pittsford Village merchant Jim Cronin told Board members he was concerned about an article regarding unsafe sidewalk conditions caused by ice that was printed in this week’s edition of the Brighton-Pittsford Post. He said a Village official was quoted in the article and that as a result of statements made singling out his business, the article was injurious to his business. He said negative articles such as this one hurt the image of the Village and its merchants. He suggested that the Board adopt a policy to have a specific Village representative designated to speak to the press so that this type of incident does not reoccur.

Mayor Corby offered to write a reply to the paper because only part of the story regarding the condition of Village sidewalks this winter was relayed in the article. He said the sidewalks have been kept more clear of ice and snow this year than any other year due to diligent efforts on the part of the DPW. The Board agreed that there has been an overabundance of snow and ice in upstate New York this winter making it difficult for building owners to keep storefronts clear at all times.

Mr. Cronin suggested that Mayor Corby call the newspaper editor and publisher George Ewing, to express the Village Board’s concerns with the “ice” article.

“Parking Concerns”

Mayor Corby suggested that a representative from the Implementation Task Force Committee, of which Mr. Cronin is a member, attend the scheduled upcoming meeting with the Larry Sherman from NYSDOT to discuss Village parking concerns that the Task Force is attempting to address.

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Mr. Cronin asked permission for Task Force representatives to talk informally to four landowners in the Village about their possible interest in combining their properties to form one larger parking lot. Board members said this would be a good way to determine what issues might be involved in such a plan.

TRANSITIONAL DUTY PROGRAM

The Clerk and the DPW Superintendent recently had the annual risk audit with our representative from PERMA, our Workers Comp insurer. If the Village had a Transitional Duty Policy in place, we could receive a discount on the payment for our policy. Board members were presented with a sample transitional duty policy written by PERMA. Mr. Spencer will work with the Clerk to revise the sample into a draft policy for the Village of Pittsford. Trustee Farlow will work with them until a policy is in place.

BUDGET ISSUES

Founders Day: Audrey Johnson will need help from the Village Office staff for the Founders Day committee work and celebration. May, June and July are extremely busy months in the Village Office. Therefore, it was decided that Dorothy Meusburger would be hired at the rate of \$10.50 per hour to provide office support for Audrey and her committee.

Office help: In addition, Joan Atwell will be leaving for vacation and will be away for a minimum of six weeks. Board members agreed to temporarily hire Dorothy for a maximum of 20 hours per week including the hours spent on Founders Day, at the rate of \$10.50 per hour until Joan returns.

Additional hours worked by Mary and Anne: Figures were presented to the Board showing the numerous additional hours Anne and Mary have worked without compensation since the beginning of the fiscal year. To make things equitable to other salaried Village positions, they asked the Board to consider granting them comp time for extra work hours spent. The three Board members present said this was reasonable and supported the idea. They instructed the Clerk to put this issue on the agenda for a formal vote at the March meeting.

PERMA CONFERENCE

The annual PERMA training conference will take place in May. Training is recommended as a way to lower the cost of workers compensation insurance. The total cost to the Village for three staff members to attend the two-day conference is \$392.15. A **motion** was made **by Mayor Corby, seconded by Trustee Farlow** to authorize attendance at the PERMA training conference by the Clerk, Treasurer and DPW Superintendent for the cost stated above.

Vote: Corby – yes, Farlow – yes, Sherwood – yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made **by Mayor Corby, seconded by Trustee Farlow** to enter executive session to discuss a personnel issue.

Vote: Corby – yes, Farlow – yes, Sherwood – yes. **Motion carried.**

A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to leave executive session.

Vote: Corby – yes, Farlow – yes, Sherwood – yes. **Motion carried.**

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 8:30 PM.

Anne Z. Hartsig, Recording Secretary