

**PROCEEDINGS OF A SPECIAL MEETING OF THE
VILLAGE OF PITTSFORD BOARD OF TRUSTEES**
April 23, 2003 at 5:30 PM

PRESENT:

Trustees

Mayor Robert Corby

Paula Sherwood

Thomas Farlow

Steve Maddox

Glenn Brown

Treasurer

Mary Marowski

Recording Secretary

Anne Z. Hartsig

The meeting was called to order at 5:30 P.M.

Comprehensive Plan

Mayor Corby announced to the Board that the Village's Comprehensive Plan was selected for the American Institute of Architects 2003 Design Award. It was chosen from six entries.

Bench Program

Mayor Corby told the Board that the APRB prefers the real wood (Ipe) material for the proposed bench program for the Village. Board members were in agreement. The Board decided that the cost for each bench would be \$700.00. This will cover the actual cost of the bench and the Village's labor cost to install each bench.

Sign File

Board members discussed permits in the sign file which according to Code, should be renewed every five years at a cost of \$25.00 per sign. This has not been done in several years. In addition, the dumpster permits are also due for renewal this year at a cost of \$15.00 per dumpster for a five-year permit. Mayor Corby said it is necessary to monitor dumpsters for control and compliance purposes. He said the signs also need to be documented for compliance reasons. Board members decided to raise the dumpster permit fee to \$25.00 for a five-year permit. Five-year sign permits will remain at \$25.00. It was suggested that the Building Inspector review both of these issues by area within the Village.

Report on Monroe County Mayors Meeting

Mayor Corby reported that the Council of Governments has formed a subcommittee to do a study on efficiency of governments. The goal is to educate the public on the current level of cooperation and consolidation that exists. The results of the study are due in late June or early July.

Mayor Corby will speak at one of the *Smart Growth* seminars that are held on Tuesdays. He will be speaking in Buffalo in June.

Library

Mayor Corby stated that one of the biggest issues regarding the plans for the new Library is parking. This issue will be discussed at the Library Design workshop on 4/26. He will ask the Implementation Task Force to prioritize parking plans.

Executive Session

A **motion** was made by **Mayor Corby, seconded by Trustee Farlow** to enter executive session to discuss a personnel issue.

Vote: Corby - yes, Brown – yes, Sherwood – yes, Farlow – yes, Maddox – yes. **Motion carried.**

A **motion** was made by **Mayor Corby, seconded by Trustee Farlow** to leave executive session and reenter the regular session of the meeting.

Vote: Corby - yes, Brown – yes, Sherwood – yes, Farlow – yes, Maddox – yes. **Motion carried.**

Village Board of Trustees Special Meeting of April 23, 2003

Adoption of the Budget

Board Members made a final review of the tentative budget for fiscal year 2003/04. A **motion** was made **by Trustee Maddox, seconded by Mayor Corby** to adopt the budget for Fiscal Year 2003/04 as prepared by Financial Officer and Trustee, Glenn Brown and the Treasurer, Mary Marowski and as amended by the Board of Trustees.

Vote: Corby - yes, Brown – yes, Sherwood – yes, Farlow – yes, Maddox – yes. **Motion carried.**

Portable Restrooms

Trustee Farlow asked about the possibility of the Village providing portable restrooms on Schoen Place for six months. The cost would be approximately \$60.00 per month for one unit. Board members were concerned about the location, maintenance and cost of the restrooms. Trustee Brown suggested that Ted Collins be approached to see if he would be willing to fund one unit if the Village paid for the other. It was decided that merchant support would be needed to maintain the restrooms when Village staff is not on duty. Mayor Corby and Trustee Farlow will work with Diana Miller to determine a suitable location and to work out details about funding the restrooms.

Leadership Meeting Update

Mayor Corby updated the Board on the Leadership meeting that was held on April 21st. He reminded them that the Town/School/Village Collaboration meeting be held on April 29th. Trustee Sherwood will be responsible for transporting the nameplates to and from the meeting.

Fire Commissioners

Trustee Farlow reported that the Fire Commissioners are considering a joint grant application with the Village for funds to create an access from the towpath to the railroad trestle.

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 7:30 PM.

Anne Z. Hartsig, Recording Secretary