

**PROCEEDINGS OF THE SPECIAL MEETING OF THE
VILLAGE BOARD OF TRUSTEES**
December 17, 2003

Present: Mayor Corby
Trustee Paula Sherwood
Trustee Steve Maddox
Trustee Tom Farlow (arrived at 8:25 AM)

Secretary Anne Z. Hartsig

The meeting was called to order at 8:05 AM.

CANAL PROJECT SEQR RESOLUTION – NEGATIVE DECLARATION

Board members considered a resolution to declare that it will act as Lead Agency for the purposes of the SEQR review. Members determined that this project is a Type I Action as defined in the SEQR literature and as a result of the Environmental Assessment Form prepared by Trowbridge and Wolf, the Board considered determining the project to be a Negative Declaration. As a result of the discussion, a **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to adopt **Resolution 11 of 2003** as follows:

Whereas,

1. In accordance with the New York State Environmental Quality Review regulations (SEQR), the Village Board of the Village of Pittsford announced its intent to serve as lead agency on November 12, 2003, in order to conduct an environmental review of a project that will include the installation of curbing and street trees on the south side of Schoen Place with the goal of improving safety and aesthetics on the existing Canalway Trail. Other improvements include docking for approximately three boats, drainage improvements, a pavilion structure, lighting and landscaping.
2. The Village Board has determined that, as the project is located along the Erie Canal and will increase the use and public access to the Canal, a resource with national and regional historic significance, the proposed use as a Type I action as defined under SEQR.
3. The Village, in its capacity of lead agency, has caused Trowbridge and Wolf, the Village's landscape and design consultant for this project, to prepare an Environmental Assessment Form (EAF) and to consider the significance of and potential environmental impact of the action described above.
4. On November 13, 2003, the Village Board notified the potentially Involved Agencies of its intention to act as Lead Agency for this project and circulated the full Environmental Assessment Form; Interested Agencies were similarly notified on November 14, 2003.
5. The Village has provided the SHPO with information about the project and will continue to discuss details of the proposed project with SHPO. The Village will continue to coordinate with this agency until any concerns the agency may have are satisfied and a No Effect determination has been received.
6. Comments have been received from the New York State Canal Corporation (New York State Thruway Authority), New York State Department of Environmental Conservation Region 8, the Office of the Monroe County Executive, the Village of Pittsford Planning and Zoning Board of Appeals and the Office of the Chief Pittsford Fire Department (see correspondence attached to the Negative Declaration). The Village will work with these and other federal, state and local agencies to obtain all required permits and approvals prior to the construction of the project
7. The Village Board has considered the Environmental Record prepared for this action, including any comments received from Involved and Interested Agencies, and the proposed Negative Declaration.

NOW THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Pittsford, Monroe County, New York as follows:

1. The Village Board hereby declares that it is acting as Lead Agency for the purposes of SEQR review Concerning the project and all actions related thereto.
2. Based on its review and consideration of the EAF and other necessary criteria, the Village Board hereby finds that the proposed project is (1) a "Type I Action" and (2) will result in no major adverse impacts and will not have significant effect on the environment.
3. By reason of the foregoing, the village Board hereby authorizes and directs the Mayor to execute and file a Notice of Negative Declaration in the form attached hereto and to sign and date the Full Environmental Assessment Form (EAF) prepared by Trowbridge and Wolf, confirming that the project

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and all actions related thereto will not have a significant effect on the environment.

4. The Village Board hereby authorizes the Project Administrator to publish the required Notice of Negative Declaration in the Environmental Notice Bulletin (ENB) within the time frame and in the manner prescribed by law.
5. The Village Board hereby authorizes and directs the Mayor and/or its Project Administrator, to forward copies of the Resolution and the Notice of Negative Declaration to all appropriate agencies.
6. The Village Clerk is hereby directed to maintain for public inspection a file containing a copy of this Resolution, the Notice of Negative Declaration and all submissions to date concerning the Environmental Review of this Project and all actions related thereto.
7. This Resolution shall take effect immediately.

Vote: Corby – yes, Sherwood – yes, Maddox – yes

Mayor Corby signed the Full Environmental Assessment Form and the Village Clerk signed the certification of the adoption of the resolution. Stu Brown will be notified that the papers are in order.

MINUTES

December 9, 2003: The Board reviewed the unapproved minutes from the 12/9/03 meeting. It was decided that the Board would consider the minutes in greater detail between this meeting and the January meeting to see if additions or changes are required.

HEALTH BENEFITS DISCUSSION

The Board briefly discussed the probability that the policy regarding employee health benefits will change eventually. The discussion will continue at the January meeting.

OFFICE HOURS FOR JANUARY 2, 2004

The majority of Village employees are planning to take vacation on Friday, January 2nd. Board members decided that the Village Office would be closed on that day. The Clerk will post a sign and will change the telephone message to include the days that the Village Office will be closed during the holidays.

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 8:40 AM.

Anne Z. Hartsig, Recording Secretary