

**PROCEEDINGS OF THE SPECIAL MEETING OF THE
VILLAGE OF PITTSFORD BOARD OF TRUSTEES
November 18, 2004 at 4:30 PM**

PRESENT:

Mayor	Robert C. Corby
Trustees	Paula Sherwood
	Thomas Farlow
Treasurer	Mary Marowski
DPW Superintendent	Scott Spencer
Recording Secretary	Mary Marowski

Mayor Corby called the meeting to order at 4:30 PM.

TREASURER'S REPORT

The treasurer presented Abstract #7 reflecting the following vouchers for approval:

General Fund (#213-#223; #225-#266)	\$83,966.56
Sewer Fund (#233, #254)	74.94
ADA Fund (#224)	<u>8,870.76</u>

Total Vouchers for Approval	\$92,912.26
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Motion: A motion was made by Trustee Sherwood, seconded by Trustee Farlow, to approve the vouchers.

Vote: Corby – yes; Farlow – yes; Sherwood – yes **Motion Carried**

DISCUSSION REGARDING 35 RAND PLACE

Mike Piccorelli, owner, proposes to have his gutters, downspouts and roof run-off empty into a pipe that a contractor would install under the Village sidewalk. This pipe would end in the Village right-of-way and from there would empty into the road.

The Board discussed the resident's proposal and decided that before any work would be undertaken that a written proposal including a sketch with details stating specifically where and how this work is proposed to be done. The Board will re-visit this issue once this information has been presented to the Office.

CANDLELIGHT NIGHT ADDITIONAL INSURANCE

Intercept Security has been secured by the Pittsford Village Business Association for security for Candlelight Night. In addition to the invoicing for this evening, it was also recommended by the Village's insurance agent that Intercept Security name the Village as 'additional insured' to cover any possible liability from this event. The additional charge will be \$250. A 'Certificate of Liability' will also be required from Intercept Security prior to Candlelight Night.

Motion: A motion was made by Trustee Sherwood, seconded by Trustee Farlow, to approve the additional insurance coverage of \$250 above the cost of the Intercept Security billing.

Vote: Corby – yes; Farlow – yes; Sherwood – yes **Motion Carried**

BRICK DEDICATION FOR PAUL ATWELL

Paul Atwell, Parking Monitor, has resigned his position as of November 1, 2004 and will be retiring. Due to the ten years of service, the Board discussed that a commemorative brick in his honor should be engraved. Monies for this brick would come from the Mayor's budget.

UTILITIES AUDIT

The treasurer stated that a meeting was held with Monica Wilson of Troy and Banks earlier that day to discuss a possible utilities audit. It was stated that the Village could retain 50% of the revenues found in this audit. Several municipalities in the surrounding area have taken advantage of this service. The Board decided to interview these municipalities to seek the worthiness of such an audit.

INCENTIVE AWARD

The treasurer reminded the Board that our Annual Staff Meeting is occurring shortly at which time incentive awards are typically distributed. The treasurer asked the Board to consider the appropriateness of such distributions at the next Trustee meeting scheduled for December 14, 2004.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 5:00 PM

Mary Marowski, Recording Secretary