

**PROCEEDINGS OF THE REGULAR MEETING OF THE
VILLAGE BOARD OF TRUSTEES
June 14, 2005**

PRESENT:

Mayor	Robert C. Corby
Trustees	Thomas Farlow Steve Maddox Tim Galli Paula Sherwood
Attorney	Jeffrey L. Turner
DPW Superintendent	Scott Spencer
Building Inspector	Skip Bailey
Treasurer	Mary Marowski
Recording Secretary	Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

BUILDING INSPECTOR'S REPORT – SKIP BAILEY

The Building Inspector reported on the following issues:

- 1) I coordinated the installation of the new fuel oil tank in the basement, pumping out of the underground oil tank, the removal of the underground tank, and disposal of the sludge. There were no leaks in the underground tank; this has been documented for the Village records.
- 2) Interior renovations are continuing at St. Paul's Church and First Presbyterian Church.
- 3) A proposed freestanding sign for the Del Monte Lodge was denied by the ZBA. The Board felt that the spa and lodge signs together were too large.
- 4) Breathe Yoga's request to move the yoga instruction to the second floor was approved by the ZBA.
- 5) The owner of the Pittsford Pub/JoJo property has applied to the Planning Board for a change to the parking lot islands. The plan is available for review in the Village office. The owner of JoJo's was issued an appearance ticket on 5/16/05 for failure to comply with the approved site plan.
- 6) 36 fire safety inspections have been completed since February 2005.
- 7) A total of 29 dumpster permits have been issued. A third notice was sent to the property owners who have not complied/responded to previous notices.

Regarding the demolition of a barn located behind Pittsford Picture Framing, Mr. Bailey was asked to obtain a written statement from an engineer declaring that the condition of the barn is a danger to the welfare and safety of village residents. This will enable Mr. Bailey to issue a demolition permit without approval from the APRB.

Mr. Bailey reported that the landscaping at Talbot's may be changed. Forsyth Jeweler obtained permission from the landscape architect to make changes in the plan. An application to the Planning Board will be filed.

The garage door replacement at 83 South Street was discussed. Since these doors are a compliance issue and the property is up for sale, Mr. Bailey suggested that the APRB ask the owners to paint the doors as a compromise. Attorney Turner will discuss the issue with the APRB and then Mayor Corby will contact the owner.

Mr. Bailey was notified that the drainage pond on Jef Mason's property does not seem to be working properly. Trustee Farlow, an engineer, said that based on the description, it sounded as if it was draining properly. It was noted that the site work regarding the patio is still not complete.

DPW REPORT – SCOTT SPENCER

Mr. Spencer reported on **Routine Activities**. He listed the following **projects in progress**:

1. Flowers up – gray pots are needed and roses need weeding on the towpath
2. RGE Right of Way – have obtained all necessary millings

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3. Benches – staining is needed
4. Mulch Trees
5. Catch Basin Repairs
6. Sweeping for Town
7. Watering for School
8. Haul Stone (Chip Sealing) – Bruce Gilcrest was hired to haul stone and millings.
9. Patching for Oil and Stone
10. Oil and Stone done on:
 - a. Schoen Place
 - b. Lincoln Avenue
 - c. Washington Avenue
 - d. Rand Place
 - e. E. Jefferson Circle
 - f. W. Jefferson Circle
 - g. Village Grove
11. Prep for Parades
12. Positively Pittsford – All crew members worked at some time over the weekend.
13. Regatta
14. Burdetts lot clean up
15. New flag lights at Village Hall

Informational items were reported as follows:

1. Jason Bliss started 6/1/05
2. Rob Harter passed CDL road test

Upcoming Projects were listed. They are

1. Sewer Flushing
2. Tree Trimming
3. Bench staining
4. Mulching
5. Flower planting
6. Catch Basin Repair
7. Manhole Repair
8. Crosswalks
9. Parking spots
10. Tree Planting (when grant comes in)
11. Road repair for Eastview Terrace
12. Meeting with Mayor and Trustee Farlow to plan for traffic calming planters.

TREASURER’S REPORT – MARY MAROWSKI

Ms. Marowski presented May vouchers for approval. A **motion** was made **by Trustee Maddox, seconded by Trustee Galli** to approve the following vouchers and charge them to the proper accounts.

General Fund (#509-#555)	\$ 43,362.87
Sewer Fund (#473, #524)	\$ 28,822.65
ADA Fund (#508, #512)	<u>\$ 5,198.98</u>
Total	\$77, 384.50

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

Ms. Marowski presented June vouchers for approval. A **motion** was made **by Trustee Galli, seconded by Trustee Farlow** to approve the following vouchers and charge them to the proper accounts.

General Fund (#1-#23)	\$ 18,775.32
ADA Fund (#20)	<u>\$ 18,495.00</u>
Total	\$37, 270.32

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

Other Business

Finance charges: Trustee review of bills does not always coincide with the date that bills are due. Thus, the Village may be charged a late fee. A **motion** was made **by Mayor Corby, seconded by Trustee**

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Maddox to permit those persons authorized to review bills to approve those bills under \$5000.00 that incur a finance charge if they aren't paid on time.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

Commemorative Bike Racks: The Village Board agreed that a charge of \$200.00 was an appropriate donation amount for a commemorative bike rack.

PARKING MONITOR REPORT- ROBERT PLOOF

Mr. Ploof reported that when he first began his position, he issued up to 36 parking tickets per day. He is down to 3-4 due to public awareness that a monitor is on duty. To date, he has issued 343 tickets and 100 warnings. He reported that problem areas include Sutherland High School as well as sidewalk and handicap parking at Starbucks. Mr. Ploof was encouraged to continue to use good judgment and professionalism.

The following issues were discussed: 1) Trustees approved issuing a temporary parking pass for construction workers, residents who are hosting a party or working on a project that would cause them to need to park in the street where it is otherwise not permitted. Mr. Ploof will design a pass that will be issued at the Village Hall. 2) Green Hill Lane residents have indicated that they would like to have parking restored on their street. There is currently no parking allowed between 7 AM and 4 PM on school days. Mr. Ploof was asked to forego enforcement on that street for the time being. 3) Letters of concern were received from the following people regarding parking regulations on Sunday: Jeanine and Richard Bowering, Charles M. Stanton, Rusty Likly, Sandra P. Lovell, L. R. Peale, Richard Lenio, John Stewart, George Tobias, Maggie Politte, Mitchell Pierson, Jr., Madeline R. Short, Mary Alice and Robert Wolf, Kevin Ebeling, Paul Frolick, The Rev. Winifred Collin, Trip Pierson, Roger and Karen Markham, and Marcella K. Stewart. The Board of Trustees agreed that the time restriction for Sunday parking should be waived. However, because of safety issues, other parking regulations will continue to be enforced per the Village Code.

Mr. Ploof recommended that § 5-2 B be amended. In addition, He recommended that verbiage be included in the Code regarding prohibited parking areas, parking over 12 hours, impeding traffic, un-registered vehicles, un-inspected vehicles, and un-registered and un-inspected trailers. Attorney Turner will review these sections. A **motion** was made **by Mayor Corby, seconded by Trustees Farlow** to hold a Public Hearing at the July 12th meeting to review proposed additions and changes to the Village Code regarding parking enforcement.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

In addition, **Mayor Corby made a motion, seconded by Trustee Maddox** to hold a public hearing at the July 12th meeting to remove the parking restriction on Green Hill Lane and to remove the 2 hour parking restriction on Sundays.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

Mr. Ploof developed a map showing available parking places in the Village. Trustee Sherwood and Mr. Ploof will deliver the map to Village merchants. Board members approved including the map on the website and in the newsletter.

MINUTES

May 10, 2005: A **motion** was made **by Mayor Corby, seconded by Trustee Maddox** to approve these minutes as amended.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

May 17, 2005: A **motion** was made **by Trustee Maddox, seconded by Trustee Farlow** to approve these minutes as written.

Vote: Corby – yes, Maddox – yes, Sherwood – abstain, Farlow – yes, Galli – abstain. **Motion carried.**

May 31, 2005: A **motion** was made **by Mayor Corby, seconded by Trustee Galli** to approve these minutes as amended.

Vote: Corby – yes, Maddox – abstain, Sherwood – yes, Farlow – abstain, Galli – yes. **Motion carried.**

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BRUEGGER'S BAGELS – PUBLIC HEARING CONTINUED

SEQR: Following SEQR regulations, a coordinated review of environmental issues took place. There were no objections to the Village Board of Trustees requesting Lead Agency status. Therefore, a **motion** was made **by Mayor Corby, seconded by Trustee Galli** to act as lead agency for the purpose of SEQR compliance.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

A **motion** was made **by Mayor Corby, seconded by Trustee Farlow** to determine a Negative Declaration based on the Board's review of Part 2 of the Full Environmental Assessment Form and based on their conclusion that the project will not result in any significant impact on the environment.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

Because there were no further comments filed or noted this evening either for or against this application, a **motion** was made **by Mayor Corby, seconded by Trustee Farlow** to close the Public Hearing.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

Based on the fact that this application meets the standards for approval listed in Chapter 210-74 B. (3) (a-h) of the Village Code, a **motion** was made **by Mayor Corby, seconded by Trustee Farlow** to approve the application as submitted on plans dated May 2, 2005 for a Special Permit to allow the operation of Bruegger's Bagels at 24 State Street with the following conditions:

1. the restaurant will have 53 indoor seats and a maximum of 37 outside seats;
2. the parking load will be negotiated to the satisfaction of the Town of Pittsford.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

JONNY'S VILLAGE HOTS – 10 STATE STREET – PUBLIC HEARING

Mr. Ty Hookway and Mr. Mike Tonas requested a Special Permit to operate a carry-out and delivery restaurant service at 10 State Street. The menu will consist of hot dogs, hamburgs, wraps and side orders. The application for this project addresses the issues of the style of restaurant that has been proposed, trash, hours of operation, and effect on residents and neighbors.

The Board reviewed a list of concerns forwarded from the PZBA including hours of operation, use of library parking lot, maintenance of general area and methods for dealing with fryer odors. Regarding hours of operation, the applicant asked to stay open until 1:30 AM on Thursday through Saturday. It was noted that Thirsty's is open until 2 AM and Pontillo's is open until midnight on the weekends. Concerns expressed were loitering and trash. However, this business is not in a residential area and it is not a large scale business.

Proof of the legal notice having been published, a **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to open the public hearing.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

A letter was received from Richard Chodosh who stated that he would welcome a new business but that he would like a guarantee that trash, bottles, plates etc. be picked up daily from the Town parking lot and his lot at 20 North Main Street.

Christine Woodring, owner of Pontillo's, told the Board that the "bouncers" at Thirsty's are helpful if a need ever arises during the later hours. Mr. Hookway and Mr. Tonas said they preferred to be open until 1:30 AM for the three nights but would be open to suggestions from the Trustees. Members made the following comments. It is good for the village to have some businesses open late on Thursday evenings. On the other hand, a precedent could be set and other restaurants may want to follow suit. Hours of operation could be changed if the requested hours do not work out.

Other issues that were discussed included the use of the library parking lot, monitoring of trash receptacles, additional trash receptacles, mechanical equipment, fryer odors and disposal of fryer oil. There being no further comments, a **motion** was made **by Mayor Corby, seconded by Trustee Farlow** to close the public hearing.

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Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

Based on the fact that this application meets the standards for approval listed in Chapter 210-74 B. (3) (a-h) of the Village Code and on the fact that a Special Permit may be altered if any of these sections are violated, a **motion** was made **by Mayor Corby, seconded by Trustee Maddox** to approve the application as submitted in a letter dated May 13, 2005 and date stamped May 25, 2005, for a Special Permit to allow the operation of Jonny's Hots at 10 State Street with the following conditions:

1. the applicant will be responsible for emptying the trash receptacle in Copper Beach Park and one receptacle on either side of the establishment on State Street a minimum of one time per day;
2. oil from fryers must be kept in a closed container within the existing trash enclosure behind Thrifty's.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

PONTILLO'S PIZZA – 20 STATE STREET - PUBLIC HEARING – MODIFICATION OF SPECIAL PERMIT

The Board of Trustees received a letter of request date stamped 5/25/05. The letter asked to modify a special permit by adding 12 additional seats to the 16 seats already approved so that outdoor seating could be used in the warmer weather.

Board members discussed additional parking places that would be required. In a letter received from Jared Lusk, Town Attorney, the Board was informed that that Town is working on a parking plan for the parking lot that will be adjacent to the library. The plan will include some short term parking adjacent to Pontillo's.

Proof of the legal notice having been published, a **motion** was made **by Mayor Corby, seconded by Trustee Galli** to open the public hearing.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

PZBA had not reviewed this application by the time of this meeting. In order to follow an established procedure, it was noted that action on the application should not be taken until the PZBA has had an opportunity to comment on this application. Trustee Maddox asked the Board to reconsider since the impact of this request is small, and the business is a good one. The PZBA Chair was in attendance but stated that she could not speak for the entire Board.

A **motion** was made **by Mayor Corby, seconded by Trustee Galli** to leave the public hearing open and to reconvene at a special meeting as soon after the June 27th PZBA meeting as possible so that their concerns can be discussed and a decision can be made.

Vote: Corby – yes, Maddox – no, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

TRAIN SPEED CONCERN

A letter was received from Matthew Wahl, 19 Golf Avenue, stating that the frequency and speed of the trains has increased during the last year. He asked the Trustees to implement a 40 mph speed limit if it has not already been done. Section 195-37 of the Village Code provides for a 40 mph speed limit through the crossing on Monroe Avenue.

Mr. and Mrs. Kramer, 17 Golf Avenue, represented Mr. Wahl at the meeting. They agreed that train speeds and frequency has increased. Mayor Corby said that Pittsford Village has 17 trains per day. Fairport Village has 95 per day. Mayor Corby suggested that Village Board members meet with CSX representatives one time per year to discuss concerns or issues. He said he would contact Fairport Mayor King and Captain Nyham (Monroe County Sheriff's Office) to discuss the issue. In addition, he said he would contact Senator Charles Schumer's office for assistance. Mr. and Mrs. Kramer asked to be notified regarding what actions the Village Board has taken.

SAM PATCH DOCKING PERMIT FOR 2005

Eric O'Neil, representing the Corn Hill Navigation Company, requested a docking permit for the 2005 season for the *Sam Patch*. Mr. O'Neil and the Board members discussed parking, grounds maintenance, possible dockage at the new dock, directional signs, and the length of time for which a permit would be

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issued. In addition, they requested that Mr. O'Neil make application for a docking permit in the month of January prior to the boating season. Board members agreed that it is a nice amenity to have the Sam Patch in the village. Following the discussion, a **motion** was made **by Mayor Corby, seconded by Trustee Farlow** to approve a docking permit for the *Sam Patch* for the 2005 season with the following conditions:

1. New signage will be coordinated with Scott Spencer, Village DPW Superintendent, to direct customers to parking areas;
2. The landscaping around the ticket pavilion will be maintained by Corn Hill Navigation personnel.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

TIME WARNER CONCERN RE: MUNICIPAL AUTHORITY

The Board of Trustees received a letter from Brian Wirth, VP of Time Warner, alerting them to a ruling concerning the preservation of municipal authority regarding securing franchises before construction of fiber networks takes place. The letter and enclosed documents were reviewed by the Village Attorney. Mayor Corby said he supports maintaining local control and would support the issue. Board members agreed.

BARN DEMOLITION – 30 SOUTH MAIN STREET

Board members discussed Chapter 80 of the Code regarding dangerous or unsafe buildings. Attorney Turner suggested that the Village Code include a provision that would allow the Building Inspector to issue a demolition permit without approval from the APRB under emergency situations. He will draft proposed wording. The barn at 30 South Main Street is a dangerous structure. The owner previously applied for a demolition permit from the APRB. No decision was made and the building continued to deteriorate. In a **motion** made **by Mayor Corby, seconded by Trustee Maddox**, the Board of Trustees authorized the Building Inspector to issue a demolition permit if an independent engineer concurs in writing with Mr. Bailey's findings that the building is an imminent hazard.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

Regarding a general demolition concept for the Code, Mayor Corby told the Board that SHPO is developing a new model code for historic structures. He suggested that the Village wait until the model code has been developed before changing the Village Code.

TRAFFIC CALMING UPDATE

Mr. Spencer has materials for planter boxes. Locations are not yet identified. Trustee Maddox requested that four boxes be manufactured and installed by the end of June. The size will be 4'x4'. It was decided that an outside vendor should be hired to stripe South Street. Schoen Place needs striping and the cross walks should be repainted.

A **motion** was made by **Mayor Corby, seconded by Trustee Farlow** to hold a public hearing at the July meeting to receive public comment to discuss the June 2005 draft of the Village Pedestrian Safety-Traffic Calming Plan and to consider the adoption of the said plan as an amendment to the Village's Comprehensive Plan

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

The Board of Trustees addressed a letter of concern from village resident, Harold Danko. Parking on the sidewalk, particularly in front of Starbucks, is an on-going concern. Board members decided that bollards or concrete trash containers could be installed as part of the Pedestrian Safety Plan. Trustees will determine if this improvement could be covered in this year's budget.

SCHOEN PLACE DRAINAGE REQUEST

Mayor Corby recused himself from this discussion. The Village Board received a memo from Mr. Al Longwell suggesting a proposed trade of services for the area near the Flour Mill on Schoen Place. Mr. Longwell proposed giving the Village an easement and paying for the installation of a side walk along the north side of Schoen Place in front of the Flour Mill property in exchange for the Village installing two catch basins to deal with street drainage in that area. Members acknowledged that sidewalks in that location are part of the planned development of Schoen Place.

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Members discussed the funds that would be needed to install the catch basins and asked Scott Spencer to contact Scott Harter to discuss this proposal. A **motion** was made **by Trustee Maddox, seconded by Trustee Galli** to move forward with initial stages of Al Longwell's proposal to have the Village install two catch basins in exchange for the installation of a sidewalk in front of the Flour Mill.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

SIDEWALK PROPOSAL – SCHOEN PLACE/NORTHFIELD COMMON

The Village Board received a proposal for Land Surveying and Engineering Design Services for the sidewalk area adjoining Northfield Commons from Engineer, Scott Harter. The cost for the proposal is \$1800.00. A **motion** was made **by Trustee Maddox, seconded by Mayor Corby** to approve the proposal submitted by Scott Harter and date stamped June 7, 2005.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

VILLAGE TRASH SERVICE DISCUSSION

The Board of Trustees discussed investigating whether or not residents could save money if the Village hired one trash hauler to service the entire village. Trustee Galli will talk with Churchville representatives to learn more about offering this service. Members want to make certain any contract would be renegotiable. They also want to verify who residents would call if the service is not good and how the quality of service would be monitored. A bid form would need to be designed. The Village would obtain bids from four companies. The Trustees agreed it would be preferable to have one company on one specific day rather than several companies on several different days.

DPW DISCUSSION ITEMS – TRUSTEE FARLOW

Highway work signs: Trustee Farlow explained that the Village DPW does not have the proper signs that are required for road work. A **motion** was made **by Trustee Farlow, seconded by Mayor Corby** to authorize the DPW Superintendent to spend up to \$2500 for the purchase of compliant road work signs.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

Summer Work Hours: Trustee Farlow authorized the crew to begin summer hours as of June 1st but asked for confirmation from the Board members. The crew will work nine hour days Monday through Thursday and will leave at noon on Friday through Labor Day weekend. A **motion** was made **by Trustee Farlow, seconded by Trustee Maddox** to allow the DPW to go on a summer hours schedule from June 1st through Labor Day weekend as described above.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

Loader: Trustee Farlow reported that Mr. Spencer was able to repair the loader and save about \$15,000 of Village funds.

ADA PROJECT CHANGES

The Board agreed that Trustee Maddox has permission to authorize project changes that will involve a cost of \$1000 or less.

Regarding asbestos removal, Trustee Maddox noted that in projects such as the ADA bathroom, the presence of asbestos should be expected.

The vent from the old bathroom will be used for the new bathroom.

Trustee Maddox will ask the Building Inspector to monitor the project to make sure it is compliant.

VILLAGE MAPS

Trustee Farlow will give the Village Clerk a CD that contains the two maps the Ferranti has completed.

TOWN MAP PROJECT

The Village received a letter from Supervisor Carpenter regarding an opportunity to advertise in the Town of Pittsford Map project in order to help fund the project. Members agreed that this looks like a favorable project. Mayor Corby will discuss it further with Mr. Carpenter.

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TRUSTEE MEETING SCHEDULE REVISION

The Board of Trustees decided it would be beneficial to hold two meetings per month. There will be a workshop meeting on the 4th Tuesday of the month for the months of July, August and September. Beginning in October, the meeting will be held on the 4th Wednesday of the month. The purpose of the second meeting will be to take care of the staff reports. Public hearings will continue to be held on the 2nd Tuesday of the month.

COPIER LEASE

The Clerk presented four quotes for leasing a new copier machine. After consideration, the Board authorized the lease for a Xerox copier machine.

EXECUTIVE SESSION

A **motion** was made **by Trustee Sherwood, seconded by Trustee Galli** to enter executive session to discuss a matter of real estate.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

There being no action taken, a **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

AREA BROCHURE

The Village has been invited to participate in the development of an area wide brochure that would be in addition to our Village brochure. The Village has been asked to contribute \$1500 towards the brochure. Board members decided that this would be discussed at the next meeting.

LIBRARY FUNDRAISER

The Board of Trustees will individually contribute a monetary donation towards the new Library for the fundraiser publication. Trustees Galli and Sherwood will work on the advertisement.

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 12:15 AM, June 15, 2005.

Anne Z. Hartsig, Recording Secretary

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