

**PROCEEDINGS OF THE SPECISL MEETING OF THE  
VILLAGE BOARD OF TRUSTEES  
July 26, 2005**

**Present:**

<b>Mayor:</b>	Robert C. Corby, Mayor
<b>Trustees:</b>	Thomas Farlow Tim Galli Steve Maddox Paula Sherwood
<b>Staff:</b>	Mary Marowski Robert Ploof Scott Spencer
<b>Recording Secretary:</b>	Mary Marowski

Mayor Corby called the meeting to order at 6:45 P. M.

**EXECUTIVE SESSION:** Mayor Corby made a motion, seconded by Trustee Farlow, to enter into executive session regarding a personnel matter at 6:45 p.m.

**Vote:** Corby – yes; Farlow – yes; Galli-yes; Maddox – yes; Sherwood – yes **Motion Carried**

Trustee Maddox made a motion, seconded by Trustee Sherwood, to leave executive session at 8:15 p.m..

**Vote:** Corby – yes; Farlow – yes; Galli-yes; Maddox – yes; Sherwood – yes **Motion Carried**

**PARKING MONITOR – Assorted Issues**

Mr. Ploof has requested to carry mace and a baton for self protection while performing the functions of his parking monitor duties. The Board felt that for self protection they would approve the use of mace, if needed, however, felt the possession of a baton, may appear to be an aggressive tool, therefore denied the approval of such.

The purchase of a digital camera for use by the parking monitor was researched. It was noted that the \$100 previously approved would not be adequate funding for this purpose. The Board upgraded the approval amount to \$150.

The Village Office received a letter from Bob Bryant of Hicks and McCarthy regarding parking issues in the Burdett parking lot. After careful consideration for the suggestions presented by Mr. Bryant, the Board concluded that the ‘timed’ parking will remain as posted. A letter will be sent out to the Village merchants regarding the use of the Burdett lot to help eliminate/reduce some of the parking issues addressed. A ‘special events parking permit’ previously approved by the Board is being authorized for use for Hicks and McCarthy for a bridal shower. It was suggested that a similar letter be sent to churches regarding village parking including information regarding a ‘special events parking permit’.

The Board had general discussions regarding parking tickets issues and requested that Mr. Ploof be extra mindful to be sensitive and discretionary in his judgment regarding the issuance of tickets. Areas of concern and discussion related to public relation issues, parking on/across sidewalks, uninspected vehicles, blocking driveways, and the use of warnings. Overall, the Board complimented Mr. Ploof on the excellent job being done.

Other areas of concern included the Towpath Bike Path. There have been an increasing number of bicyclists using this path. Not all bicyclists are observing the rules of dismounting and walking their bikes in the area between the North Main Street bridge and the State Street bridge. It was requested that more visible “Walk Your Bike” pavement markings be painted and that a larger “Walk Your Bike” sign be installed. Also a “Blind Curve” or “Caution” sign should also be installed on the canal path near the bridges.

Mayor Corby, Trustee Galli, and Mr. Ploof will meet to discuss the contents of the letters to be sent out to merchants and churches and to address particular parking items on Thursday, August 4 at 9 am.

### TREASURER'S REPORT

Ms. Marowski presented vouchers for approval:

General Fund (#24-#77):	\$43,226.88
Sewer Fund (#46, #49, #60, #62):	\$ 1,092.04
ADA Fund (#28, #68):	<u>\$12,159.76</u>
Total	\$56,478.48

Trustee Galli made a motion, seconded by Mayor Corby, to approve the bills as presented.

**Vote:** Corby – yes; Farlow – yes; Galli-yes; Maddox – yes; Sherwood – yes **Motion Carried**

Other information presented was the current bank status and securities. Ms. Marowski also related that our 'Perma Claims Experience' reflects an improvement over the last five years. The sewer rents billing was \$46,524.70 and taxes outstanding are \$21,933.64. Ms. Marowski also mentioned that due to the current work load (taxes, sewer, parking ticket volumn, and vacation), the year end work has not been completed. An extension for the filing of the AUD has been filed. This will result in no penalties for the village.

Ms. Marowski presented two quotes for glass tops for the newly constructed desks. The quote from Flower City Glass for \$375.80 was approved by the Board.

### DPW REPORT

Mr. Spencer reported on **Routine Activities** which included garbage, siphons, flower and tree watering, sweeping, and mowing. **Monthly Projects** included adding more 'pedestrian crossing' signs. It was stated that people are stopping for these signs and that the village has received positive feedback from the public regarding them. Suggested intersections for placement are for Rand Place and Jefferson Road, Boughton Avenue and State Street, and Eastview Terrace and Jefferson Road. It was also suggested by Trustee Farlow that a meeting regarding the pedestrian signs take place between the Village and the Fire Department. Trustee Farlow will arrange for this meeting. Re-locating the right of way dumpsters, tree planting, equipment repairs, the building and placing of the road planter on Boughton Ave, installing parking signs on the new right of way, cleaning out the gutters at the Village Hall were other projects mentioned. Mr. Spencer stated that the Village Hall gutters need repair prior to winter. Mayor Corby and Mr. Spencer will inspect the downspouts and the roof. Removing the graffiti from the bridges and canal walkway is a constant battle. It was suggested that perhaps the police could patrol more frequently to help reduce/contain the defacing that takes place. Also included in the monthly projects was work done on cleaning out the catch basins and vehicle inspections, the painting of crosswalks and parking spots. As part of the on-going effort to implement traffic calming, it was suggested that side streets could have alternate parking spots painted. A layout discussion will need to take place prior to painting the spots. This will be a separate meeting between Trustee Farlow, Trustee Sherwood, and Mr. Spencer. A quote for \$2085.00 was received from United Striping for line painting on South Street and Schoen Place. (The County paints these roads for us for about \$400.) United Striping, however, will not honor a 'no center line' due to the liability issues. The Board approved the striping of these two roads by United Striping after liability issues could be addressed by Attorney Turner. There are three Sunset Street properties listed in the Village which are on a septic system. The resident of **24 Sunset Street** has requested to be hooked up to the Town sewer system. A letter of support from the Village would be required for them to proceed with the process. The Board agreed that this should be done as requested. Mr. Spencer discussed the option of possibly changing dumpster companies for the shop due to the cost involved. The Board agreed to have Mr. Spencer choose whichever company would best suit our needs and budget. Mr. Spencer also informed the Board that he was scheduled to be on call for jury duty beginning July 28. **Other concerns** mentioned were the need to increase of budget dollars for more signs (no amount was suggested/designated). 'Sign Language' needs to be contacted regarding the placement of the new sign at the Department of Public Works. A hard wired generator was mentioned for Wood Creek to reduce the overflow of the sanitary sewer more quickly in the event of an emergency. This possible project will be revisited during the budget process. A 'press conference' is being planned for the new pump out station located at the DPW. Flashing speed boxes were mentioned by Mr. Spencer as another possible traffic calming device. He stated that he has seen the use of these in other communities and that they cost approximately \$3500 per unit. These units are mounted on posts and are hard wired into our utilities. There are residents that have hedges that are overgrowing onto the sidewalk which prompts a safety issue for pedestrians and for winter sidewalk plowing. A letter is to be sent out by Mr. Bailey to all affected residents requesting that they would trim their hedges.

**EXECUTIVE SESSION:** Mayor Corby made a motion, seconded by Trustee Sherwood, to enter into executive session regarding a personnel matter at 9:50 p.m..

**Vote:** Corby – yes; Farlow – yes; Galli-yes; Maddox – yes; Sherwood – yes **Motion Carried**

Trustee Maddox made a motion, seconded by Mayor Corby, to leave executive session at 10:00 p.m.

**Vote:** Corby – yes; Farlow – yes; Galli-yes; Maddox – yes; Sherwood – yes **Motion Carried**

### **BUILDING INSPECTOR'S REPORT**

Mr. Bailey submitted a report stating the following: **Flour Mill Project:** The Planning Board did not act on the site plan at the 7/25/05 meeting. The applicants were directed to address drainage, grading, and parking lot screening/landscaping/fencing issues. The adjacent property owner has concerns about the surface drainage as proposed. The site plan will be reviewed by Scott Harter. Fran Overmoyer is the current architect for the project and is working on the plans for the interior construction. Preliminary plans have been provided to the Pittsford Fire Dept. At the Planning Board meeting on 7/25/05, the site plan for **Sutherland Service** (9 Monroe Ave.) was approved. The additional landscaping that was requested is included in the plan. Work is continuing at **St. Paul's Church** and **First Presbyterian Church**. **Nothnagle Realty** is remodeling a small second floor office space. The owner of **27 Lincoln Ave.** (corner of Lincoln and Washington/Thistlethwaite house) is converting it into a single family and doing some renovations. This would be the third 2-family house converted in the last few years. **Towpath Bike Shop** is still not complying with various approvals. The Board has requested that an appearance ticket be sent regarding the issues. Mr. Bailey is researching possible **rules for the canal park**. Fairport and Palmyra have very limited rules. Mr. Bailey also noted that he will be on **vacation** August 1, 2 and 3 (Monday - Wednesday). Dave Rowe at the Town will be available if needed. **Other concerns** the Board would like Mr. Bailey to investigate are as follows: a damaged tree at Lincoln and Washington; the Sam Patch is leaving garbage overnight; a home at the end of South Street is storing a trailer; a big sale is scheduled at LaVeck's this Saturday. The Board is inquiring on how many vehicles are currently there. (A ten car limit was to be respected by July 1st). The Board would like a photo of the premises for court documentation. There are 'free' newspapers dispensers in front of Canaltown. The Board is requesting that these boxes be placed at the side of the building. Also, Mr. Mason's building has several posters secured to the side of his building that need to be removed.

### **ZONING MAP**

Mayor Corby stated there are errors on the zoning map and zoning changes that are needed to be incorporated. He will make these changes and forward a copy to Steve Ferrante.

### **MODIFICATION TO NON-MUNICIPAL USE PERMIT FOR HIGH SCHOOL HOMECOMING PARADE**

A letter from Pittsford Central School Counselor, Betsy Balling was received requesting a time change for the homecoming parade for Friday, September 23rd from 4 p.m. to 5 p.m. After careful consideration regarding rush hour traffic, the Board decided that a 5 p.m. time would further complicate traffic within the village. The 4:00 p.m. time previously approved or 6 p. m. would be an acceptable alternative to the request. Trustee Maddox will contact Betsy Balling to convey the Board's response. It was also stated that the media should be alerted.

### **GIS REPORT**

Trustee Galli had attended the 7/8/05 GIS meeting which was attended by Mary Alice Price, the Fire Department, Ambulance, Bill Carpenter and Mike Ross. He reported that there are grant monies for this purpose, however are unavailable until next year. The school district has not decided to join this effort at this time. A summary report is being compiled and will be available at the August 16<sup>th</sup> meeting for Boards to follow up on. The cost/benefit factor is unclear at this time. Trustee Galli felt that this would not be a large capital investment, perhaps 5%, but is uncertain of the village benefits.

### **RGE POWER OUTAGE UPDATE**

Trustee Maddox stated the he would be the liaison for the village regarding power outages. He would contact Mr. Carpenter, Town Supervisor in the event of an emergency.

**COMBINED BOARDS MEETING**

Trustee Maddox stated that he would meet with Linda Lanphear from the Planning and Zoning Board and John Limbeck from the Architectural Preservation and Review Board on August 17<sup>th</sup> to discuss mutual concerns.

**PUMP OUT STATION**

Trustee Galli reported that a ribbon cutting ceremony is being planned for the new pump out station. The Director of the Canal Corporation and a representative of the NY State Facilities Corporation will be attending. The date of the ceremony is unknown at this time.

**MISCELLANEOUS ITEMS**

Boat docking at the pier is being investigated by Mr. Bailey.

Mr. Wallace, resident of Grove Street, sent in a letter of 'thank you' regarding the recent road work done.

Northfield Commons Merchants Association is having a meeting on July 27<sup>th</sup> regarding upcoming events.

Mr. Collins sent in a letter congratulating the Village on the 'First Place' Canal award and also stated that he is willing to nominate the village for an award regarding the "Village Voice" newsletter.

**ADJOURNMENT**

There being no further business to discuss, Mayor Corby closed the meeting at 11:15 p.m.

---

**Mary Marowski, Recording Secretary**