

**PROCEEDINGS OF THE REGULAR MEETING OF THE  
VILLAGE BOARD OF TRUSTEES  
August 23, 2005**

**PRESENT:**

<b>Mayor</b>	Robert C. Corby
<b>Trustees</b>	Thomas Farlow – arrived at 10:50 PM Tim Galli Paula Sherwood Steve Maddox
<b>Treasurer</b>	Mary Marowski
<b>Building Inspector</b>	Skip Bailey
<b>DPW Superintendent</b>	Scott Spencer
<b>Recording Secretary</b>	Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

**MONROE COUNTY MUNICIPAL WORKERS COMPENSATION PROGRAM – KEN MOORE**

Ken Moore, Fairport Village Administrator and Monroe County WC Plan Chairperson, explained that this option for a workers compensation plan was developed as a self-governed, cooperative effort for Monroe County municipalities to save money on the cost of workers compensation insurance. The plan has been in place for approximately one year. Mr. Moore presented written information, gave an overview of the plan and answered questions asked by the Board of Trustees.

**RAND CREEK GABION REPAIRS – SCOTT HARTER**

Mr. Harter reviewed the history of the repairs to Rand Creek. Following creek flooding in August, 2004 agents from SEMO and FEMA visited the site and said that because proposed repairs would permanently solve the flooding problem, funding assistance was highly likely. As a result, application documents for funds to repair damage to the gabions in Rand Creek were mailed to Elaine Arnold at SEMO (State Emergency Management Office) on 12/14/04. The agents instructed the Village to bid the repair project. Bidding took place and the bid was awarded to Craig Prince. When Mr. Harter asked for a confirmation of funding from SEMO, he was informed that Ms. Arnold no longer was employed and that applications sent to her had not been reviewed. Therefore, the Village has not officially been funded for this project. Mr. Harter said that he has every reason to believe that the project will be funded. We should be notified within 1-2 weeks.

Mr. Harter explained the options. The Board could proceed and not wait for the State to make a decision on funding or they could ask the contractor to wait. The risks with that option would be that the contractor could ask for additional funds or walk away altogether from the project. Another option would be to wait until next spring. That option would require additional administrative costs because the project would have to be re-bid and could result in higher construction costs.

After discussion, it was decided that Mr. Harter would ask the contractor to postpone the work until September 1<sup>st</sup> in the hopes that the Village would hear about funding by that time.

**SCHOEN PLACE SIDEWALK**

The Board reviewed the preliminary plans for a sidewalk at the east end of Schoen Place. Mr. Harter will revise the plans per the discussion and include a legal description so that Attorney Turner can draw an easement for the Mason property.

**FLOUR MILL PROJECT – STEVE MELNYK, APRB CHAIR**

Mr. Melnyk presented the current status of the Flour Mill project and discussed the issues that the APRB considers to be unresolved. He also described substitute materials that have been allowed by the APRB during his time as a member of the Board. Mr. Melnyk agreed to follow-up with the applicant regarding the six points he discussed that were a result of a special APRB meeting held on August 16<sup>th</sup>.

**TREASURER'S REPORT**

A written Treasurer's Report was submitted by Mary Marowski. The Board reviewed the vouchers for approval. A **motion** was made by **Trustee Galli, seconded by Trustee Sherwood** to approve the following vouchers as presented and to charge them to the appropriate accounts.

General Fund (#114, #116, #118-#132, #134):	\$ 10,121.74
Sewer Fund (#117, #124, #133):	\$ 690.94
ADA Improvement Fund (#115):	\$ 535.29

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- 1) A stop work order was posted for the Pittsford Flour Mill project on 8/10/05. According to members of the APRB, the windows installed are not the approved windows. On 8/11/05, the owner of the property entered into an agreement with the Village (attached) to continue work on the building, excluding work that affected the window installation. A site meeting with the owner and the APRB was held on 8/16/05. Further discussions are planned in order to resolve the issue. It should be noted that there is currently no approved site plan for the project, no approval pending in the near future, and the project is rapidly approaching the point where no further work should be permitted in order to protect the interests of the Village.
- 2) The owner of the property next to the Flour Mill, 21 Schoen Place, has recently placed fill material in the area behind the building. It appears that a change of grade is planned. There is no application or site plan approval for this work. I have notified the owner.
- 3) First Presbyterian Church is planning to occupy a portion of the building by the first of September. Work is continuing in the area most damaged by the fire.
- 4) St. Paul's Church has completed the foundation and interior structural work and will be framing the addition soon.
- 5) JoJo's has installed the parking lot islands and landscaping approved by the Planning Board.
- 6) Schoen Place Auto had 10 cars for sale last week. The owner states that the other vehicles on the site are to be repaired or are sold and waiting to be picked up.
- 7) I have attached a summary of the canal marina/park rules from Fairport and Palmyra.

In addition to this report, Mayor Corby asked Mr. Bailey to update the zoning map. He pointed out seven areas that need updating. They are changing 31 North Main Street to R-4, the Phoenix Building parcel should be shown as one lot and 5 State Street (Starbucks and Schoen Place Auto) should be shown as two separate parcels), lot combination on Village Grove, lot combination at 50 State Street, library lot combination, defining the green print area along the RG&E Right of Way as B-4, and the proposed Flour Mill swap.

Regarding the disrepair of the Parker House at **73 South Main Street**, Mr. Bailey reported that the house is owned by an estate. Therefore, there is no one he can site for this violation. He has left messages for the family's attorney but has not received a call back. Mr. Bailey will consult with Attorney Turner to seek options.

**Schoen Place Auto** has ten vehicles for sale on the property. Other cars are reportedly there waiting for repair or service. Trustee Sherwood said there have been more than 10 cars for sale at **Sutherland Service**. Mr. Bailey will look into it.

Scott Likely, owner of the **Towpath Bike Shop**, appeared before the Planning Board. The Planning Board gave him a list of items that are not in compliance. He will return to the September meeting. **Jojo's** has to finish the striping in the parking lot and replace the plantings in the berms. The Building Inspector will monitor these issues.

Mr. Bailey presented a list of local canal/marina rules for consideration at the Erie Canal Park and at the new pavilion. The Board asked him to fine tune the rules for review and possible inclusion in the Code Book.

**DPW REPORT – SCOTT SPENCER**

Mr. Spencer reported on routine activities, completed projects and work in progress. Further discussion included the following subjects.

Mr. Spencer said he has concrete test cylinders to donate to the village at his property in Honeoye. These cylinders are used to install the commemorative benches. The Board gave Mr. Spencer permission to **use the Village truck** to transport the cylinders.

It was reported that the **Grand Opening of the library** will require one lane of State Street to be closed for four hours on Saturday, September 17<sup>th</sup>. The Village Crew will be needed. This will amount to 8 hours of overtime.

The **Village Hall parking lot** needs to be sealed. Mr. Spencer would like to have the crew do this project on a Saturday in the fall. The Board agreed this would cost less than contracting the job out. Mr. Spencer would like to use a sealer that is rated for 8 years.

Mr. Spencer informed the Board that the crew would be painting the parking spots on the **lower section of Sutherland Street** before school begins. He plans to ask the crew to do this on a weekend.

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Mr. Spencer said he would prefer a later **start time for the DPW** next summer. With the exception of watering, he would like to start at 6:30 AM rather than 6:00 AM. The Board said it was up to the Superintendent to decide on the hours.

Mr. Spencer told the Board about recent **vehicle damage**. The Board said it is important that the equipment be handled in a responsible manner and that crew presents a good image to the public.

**NON-MUNICIPAL USE PERMIT MODIFICATION – HOMECOMING PARADE**

Trustee Maddox explained that Student Activities Director, Betsy Balling, asked to change the start time for the homecoming parade. Because of the number of homecoming activities taking place that day, the administrators are concerned that there will not be enough time to have students lined up for the parade if it begins at 4:00 PM. School officials realize that rush hour traffic is a problem in the village but are requesting a 4:15 PM start time. The Board of Trustees discussed the issue. A motion was made **by Trustee Maddox, seconded by Mayor Corby** to approve a 4:15 PM start time for the homecoming parade on September 23<sup>rd</sup> with the condition that radio stations, TV stations (traffic divisions) and the newspapers be notified of the time of the event and the affected streets.

**Vote:** Corby – yes, Maddox – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**GIS UPDATE**

Mayor Corby told the Board that a cost distribution among community municipalities had been determined. There was some discussion about a multi-year plan. The Village share of the cost would be approximately \$8000 per year which is roughly 1% of the Village's total budget. Mayor Corby said more detail regarding what services are involved is needed. He also said that GIS would be unaffordable for the Village unless we become part of a consortium. He told the Board that Mike Ross, the GIS Director for the Town, would schedule a presentation to the Board in September to explain the program in greater detail.

**LEADERSHIP COMMITTEE UPDATE**

Mayor Corby updated the Board on the Leadership Meeting held on August 16<sup>th</sup>. He said he would be working with Supervisor Carpenter to modify the allowed parking time in front of the Spiegle Center. Mary Alice Price updated the committee on the status of the school building projects. Supervisor Carpenter presented an overview of the upcoming library grand opening festivities.

**EXECUTIVE SESSION**

A **motion** was made **by Trustee Sherwood, seconded by Mayor Corby** to enter executive session to discuss the employment history of a specific employee.

**Vote:** Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

No action having been taken, a motion was made by Trustee Sherwood, seconded by Mayor Corby to leave executive session and reenter the regular session of the meeting.

**Vote:** Corby – yes, Maddox – yes, Sherwood – yes, Farlow – yes, Galli – yes. **Motion carried.**

**MERCHANTS MEETING/CANDLELIGHT NIGHT UPDATE – TRUSTEE SHERWOOD**

Trustee Sherwood gave an update on topics that were discussed at the merchants meeting she had recently attended. Ideas for Candlelight Night were considered at that meeting. Some merchants would like to have banners placed on poles at the Four-Corners to advertise Candlelight Night. Representative from the merchants' organizations may approach the Village Board to discuss their plans for this event.

**PEDESTRIAN SAFETY/TRAFFIC CALMING**

Mayor Corby presented a draft "purpose statement" to be included in the adoption of the Traffic Plan. He asked the Board to review the statement and contact him with comments or suggestions. Once the statement is finalized, it will be given to Steve Ferranti for inclusion in the Plan.

Trustee Sherwood asked about the test planter box that is on Boughton Avenue. She told the Board that the tree and plants in the box had been maliciously destroyed. Since the box is being used as a test, she asked what will be put in its place once it is removed. The Board said there would be a bump out of some material, shrubs and /or plantings to create a chicane effect. The Board discussed immediately limiting parking for 30' on either side of the box. They proposed leaving the box until winter weather and adding speed bumps in a "bump out" configuration on the opposite side of the street further down past the stop sign to create a chicane. As discussion continued, the Board decided to move the box to the other side of the street where there is currently no parking allowed. Trustee Farlow will coordinate this effort with the DPW. If another "bump out" is to be installed, Trustee Farlow will work with the Clerk regarding a notification mailing to Boughton Ave. residents.

Trustee Sherwood suggested that the Board look at the following website to see a traffic brochure for

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**ADJOURNMENT**

There being no further business, Mayor Corby adjourned the meeting at 12:05 AM.

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Anne Z. Hartsig, Recording Secretary