

**PROCEEDINGS OF THE REGULAR MEETING  
OF THE VILLAGE BOARD OF TRUSTEES  
9/27/05**

**PRESENT**

|                            |   |
|----------------------------|---|
| <b>Mayor</b>               | Robert C. Corby   |
| <b>Trustees</b>            | Thomas Farlow<br>Tim Galli<br>Steve Maddox 7:50 p. m.<br>Paula Sherwood |
| <b>Recording Secretary</b> | Mary Marowski   |

The Mayor called the meeting to order at 7:00 p. m.

**EXECUTIVE SESSION**

A **motion** was made by **Trustee Galli, seconded by Mayor Corby**, to enter executive session to discuss a legal issue.

**Vote:** Corby – yes; Farlow – yes; Galli – yes; Sherwood – yes **Motion Carried**

Trustee Maddox entered executive session at 7:30 p.m.

A **motion** was made **Mayor Corby, seconded by Trustee Farlow**, to leave executive discussion and re-enter the regular session of the meeting at 7:50 p. m.

**Vote:** Corby – yes; Farlow – yes; Galli – yes; Maddox – yes; Sherwood – yes **Motion Carried**

**BUILDING INSPECTOR'S REPORT**

Mr. Bailey submitted a report stating the following : Two stop work orders have been issued for the **Flour Mill project**; one for the building and one for site work. Mr. Longwell informed Mr. Bailey on 9/22/05 that he would suspend all operations at the site by 9/23/05. As of 9/27/05 a.m. there was no activity on the property. Mr. Bailey said that he will continue to monitor the project. Currently, there is an application for a site plan approval for the 9/26/05 Planning Board meeting. The applicant's engineer has stated that she may not appear. The plan submitted is the same plan that has been repeatedly submitted to the Board, without addressing any of the Board's or Scott Harter's concerns. There is also no application before the APRB, and the owners have been so notified by a letter from Linda Habeeb. **Friday's Child** is closing and there has been an inquiry as to the possibility of opening a wine, cheese, and dessert bar in the space. **The Secret Garden** on South Main St. has closed. A new retail store (gift shop) is taking over the space this month. There is a **salon owner** (permitted use) interested in the former **Hickey's space** on South Main St. The **First Presbyterian Church** has completed the renovations in the east wing. The nursery school has re-opened and the church classrooms are ready to be occupied. The framing for **St. Paul's Church addition** is underway. The interior renovations to the existing building are about 75% complete. Mr. Bailey assisted the BOCES school inspector, the Town Fire Marshal, and the Pittsford Fire Chief with the final inspections that were required before **Sutherland High School** could open for classes. The Village is not legally responsible for the issuance of a certificate of occupancy. **Breathe Yoga** is in the process of expanding into the second floor space above their present space. They have been granted a special exception use permit.) They will not need additional parking spaces. An **e-bay store** is planned for the lower level of **4 North Main St.** recently vacated by T-mobile. **Cosmic Pilgrim/Organic Alley** at 7 Schoen Place is partially open. They expect to be fully operational in a couple of weeks. The Board stated that a fence was a condition of Cosmic Pilgrim's special use permit and still needed to be constructed prior to opening. **LaVeck's** website advertises 35 cars for sale. The lot generally has approximately 20 cars. They have been given permission for 10 cars. The **building behind Up The Creek** is not worth saving and is not visible to the public and should be structurally condemned. **Monoco Oil** is being auctioned on 9/28/05. Due to the soil condition, no basements could be constructed on this property. Movable trailers have become a concern around the village. The Board requested that Mr. Bailey look into combining these with the large vehicle ordinance.

**TREASURER'S REPORT**

Ms. Marowski presented the following vouchers for approval:

|                             |                 |
|-----------------------------|-----------------|
| General Fund (#174-#193):   | \$27,586.52     |
| Sewer Fund (#180, #190):    | <u>\$ 69.98</u> |
| Total Vouchers for approval | \$27,656.50     |

A **motion** was made by **Trustee Farlow, seconded by Mayor Corby**, to approve the vouchers for payment as submitted.

**Vote:** Corby – yes; Farlow – yes; Galli – yes; Maddox – yes; Sherwood – yes **Motion Carried**

There was a brief discussion of the Board in reference to the increasing costs of health care. It was suggested that perhaps employees may pick up the percentage of the increase. This issue will be revisited during the budget meetings.

The current bank status, securities, and other monies received during the month as follows were also presented: General Purpose Aid \$7,800.00, Town of Pittsford (Traffic Fines) \$6,170.00, Monroe County Youth Services \$637.00, and Craig Prince Performance Bond \$35,000.00 (Rand Creek). Ms. Marowski also presented documentation regarding the Village's tentative equalization rate.

### **DPW REPORT**

Mr. Spencer reported on the following **routine monthly activities** which consisted of garbage pick up, syphon cleaning, brush pick up, flower and tree watering, mowing, flushing pier, and sweeping. The **projects in progress** are the dead heading of flowers, cleaning and repair of catch basins, flushing sewers, tree trimming, clothing order, Elmbrook Street boxout, and staining the benches. The **projects completed** include storm sewer repair (Locust Street and South Street), parking spots painted (Burdetts and Village streets), trimming of weeds from the towpath (alley), sealed and painted stripes in the Village Hall parking lot, equipment service and repairs (loader/tires), and painted to cover the graffiti on the bridges. Mr. Spencer also mentioned the possible purchase (\$11,750 used) and uses for a lift. No decisions were made regarding this item.

The Board mentioned that the **parking spots and the sign at Sutherland and Monroe** are too close to the intersection. Mr. Spencer stated that these spots are located approximately 30' from the intersection. The Board decided to re-visit this issue when the spots need to be repainted. At **Locust Street and South Main Street, there is a parking spot** painted in the bus loop. A "compact cars" sign could possibly be posted here restricting larger vehicles from parking in this space and blocking the visibility of cars trying to exit from Locust. At **Stonegate Lane, 'no parking' spots** need to be painted restricting parking near the crosswalk. Other action items for this month include painting the **Village clock and the drainage at Monroe and Washington**. Mr. Spencer stated that a pipe is blown out here which creates a flooding issue. The pipe carrying the flow of the run off appears to be under capacity for the volume of water. As a result, Mr. Drake is having water in the basement at times of heavy rainfall. There is some question regarding the routing of the pipe. The map will need to be reviewed and compared to what is currently exiting. When this pipe is replaced, the size may need to be changed. Grant monies could possibly be secured for this project. **The roof and gutters at the Village Hall** at the handicap ramp entrance needs to be repaired prior to winter. The downspout is leaking on the southeast corner of the building also. Mr. Spencer discussed with the Board the creation of a law addressing **snow plowing contractors**. The Board stated they would like to have Mr. Bailey draft a law for this purpose for the next meeting. Residents using landscaping pavers should also be made aware of the 18" sidewalk set back needed for sidewalk plowing. Residents may be unaware that when pavers loosen up, they create problems for the equipment. The Board stated this year the Village would have three Christmas trees for **Candelight Night**. Their locations will be at the Phoenix Building, at Northfield Commons, and near the pavilion on Schoen Place (as in the past). The expense of the trees will be shared between the Village and the merchants. Mr. Spencer stated he would check into a possible tree donation by Bristol Gardens and Ted Collins. The retaining wall for the creek on the **Sullivan property** needs investigation and solution. This is an item that should be addressed prior to winter. Mayor Corby and Mr. Spencer will meet with the resident to explore possible solutions. The **cornstalks** (200) from Willard Farms will be ready for pick-up in mid October. The Village is responsible for the cost and distribution of the cornstalks.

### **FLOUR MILL PROJECT**

Mr. Al Longwell and Mr. Mike Newcomb Sr., joint owners of the Flour Mill property, came to discuss the work status of the Flour Mill. They stated that currently the project has been shut down and that the building is vulnerable to the weather. They are concerned for water damage to the newly installed floors. Scott Harter, Village engineer, explained that the drainage issue needs to be fixed prior to winter. The ponding that is occurring near the Coal Tower is a safety hazard. Canal 'inlets' will help prevent the occurrence of this situation. The grading that is shown on the drawings and what exists has a difference of approximately three feet in height. This grading sheets off to the back of the property per Mr. Longwell. The millings that were hauled in are of a different material than was shown on the plans as well. In addition, the water table needs to be tested. Scott Harter needs the figures from the 'deep hole' test. The owners agreed that Scott Spencer, DPW Superintendent, and Scott Harter would witness the 'deep hole' testing. There is a question regarding the sub surface water table verses the French drain and where the placement of the drain is. There is a proposal for a catch basin between the Mill and the Gas Station. Mr. Longwell stated that a sanitary sewer will cross that line and will be set along the RGE right of way. In 1933, the easement shows that the Mill was never hooked up. Karen Kosten, engineer for the Flour mill, needs to provide proof that the RGE easement is in place. It was

recommended by Scott Spencer that they video the pipe to determine its condition. The parking lot through which this pipe runs, was put in 1970. The discussion continued exploring the possibility of hooking up the Flour Mill to this particular pipe. Scott Harter needs to contact RGE regarding the moving of the power poles. SEQR needs to be completed before approval can be given by the Planning and Zoning Board. There is also an outstanding APRB issue regarding the windows. The windows installed are all wood windows with an aluminum clad over them. Mr. Longwell believes the visual appearance is compatible but is not what the APRB approved. Mr. Longwell will prepare a packet for the 9/30 APRB deadline. In an effort to move this project forward, Scott Spencer will help out with the details regarding the drain. Scott Harter will address the 5' sidewalk in front of the building as well as addressing with Karen Kosten the project's technical discrepancies including obtaining a drainage plan with all specifics.

A **motion** was made by Trustee Maddox, **seconded by Trustee Sherwood** to accept Scott Harter's proposal to extend the sidewalk to the east end of Schoen Place and to authorize bidding of the project. The cost of these services will be \$3, 500 not including reimbursable expenses (printing, copies, testing, etc.).

**Vote:** Corby – yes; Farlow – yes; Galli – yes; Maddox – yes; Sherwood – yes **Motion Carried**

### **GIS PARTICIPATION**

The Board discussed the option of participating in the GIS Plan being proposed by Mike Ross from the Town of Pittsford. It was stated that the Village's portion would be \$8,800. if a grant was not secured for this proposal and for \$4, 600 if a grant was obtained. The value of this program to our municipality was also discussed. It was agreed that having the use of the GIS would give us the use of many applications such as identifying the locations of our sewers, lighting, signs, trees, as well as other uses. The Board was in favor of the program which also included training.

A **motion** was made by Trustee Maddox, **seconded by Mayor Corby**, to accept the proposal for \$8,800. (non-grant) for the Village's portion to participate in the GIS program.

**Vote:** Corby – yes; Farlow – yes; Galli – yes; Maddox – yes; Sherwood – yes **Motion Carried**

### **CERTIFIED LOCAL GOVERNMENT PROGRAM**

A notification letter was received from Hampton Tucker, Acting Chief of the Historic Preservation Grants Division, of the United States Department of the Interior National Park Service, stating that the Village of Pittsford has been certified under the provision of Section 101 ( c ) of the National Historic Preservation Act as of September 22, 2005.

### **PRESERVE AMERICA SIGN**

Bernadette Castro, State Historic Preservation Officer from the New York State Office of Parks, Recreation and Historic Preservation has given notification to the Village regarding our approved ability to pursue grant funding from the federal government under the "Preserve America" grant program. Grants are on a 50/50 match basis. As a courtesy, the Village of Pittsford received a sign stating that we are now been designated as part of "Preserve America". This sign will be mounted at the entrance to the Village on Route 31.

### **SIGN LAW**

A proposed sign law will go up for public hearing at the November 9, 2005 Trustee meeting.

### **ENVIRONMENTAL SITE ASSESSMENT**

A **motion** was made by Mayor Corby, **seconded by Trustee Farlow**, to proceed with Phase I of the Environmental Site Assessment for a fee of \$2,500.

**Vote:** Corby – yes; Farlow – yes; Galli – yes; Maddox – yes; Sherwood – yes **Motion Carried**

### **ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 10:00 p. m.

