

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES  
OCTOBER 26, 2005**

**Present:**  
**Mayor** Robert C. Corby  
**Trustees** Paula Sherwood  
Tim Galli  
Thomas Farlow  
**Excused** Steve Maddox  
**Treasurer** Mary Marowski  
**DPW superintendent** Scott Spencer  
**Attorney** John C. Osborn  
**Recording Secretary** Anne Hartsig

Mayor Corby called the meeting to order at 7:10 PM.

**TREASURER’S REPORT-MARY MAROWSKI**

The Board reviewed the vouchers for approval. A motion **was made** by Trustee Farlow, seconded by Mayor Corby to approve the following vouchers as presented and to charge them to the appropriate accounts.

General Fund (#221-247):	\$ 10,660.55
Sewer Fund (#143, #164):	\$ <u>67.09</u>
Total Vouchers for Approval:	\$ 10,727.64

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**Resolution 12 of 2005:** The Board discussed the authorization of specific Village officers for rental and access to a safe deposit box at Canandaigua Bank. A **motion was made by Trustee Farlow, seconded by Mayor Corby** to approve the following resolution:

**Corporate Resolution Authorizing Rental of and Access to Safe Deposit Box**

**RESOLVED**, that any **one** of the following, Robert Corby, Mayor; Tim Galli. Trustee; Anne Hartsig, Village Clerk or Mary Marowski, Village Treasurer are hereby authorized to rent a safe deposit box at the Canandaigua National Bank and Trust Company in the name of the corporation, and be it

**FURTHER RESOLVED**, that any one of the following Robert Corby, Mayor; Tim Galli. Trustee; Anne Hartsig, Village Clerk; or Mary Marowski, Village Treasurer be and hereby are authorized to have access from time to time to safe deposit compartment(s) in the vault of Canandaigua National Bank and Trust Company in the name of the corporation, subject to the rules and regulations of the said Canandaigua National Bank and Trust Company, and be it

**FURTHER RESOLVED**, that the said Canandaigua National Bank and Trust Company is hereby authorized and requested to grant access from time to time to said safe deposit compartment(s) in accordance with the foregoing resolution until the authority thereby granted has been revoked and written notice of such revocation signed by an officer of this corporation has been received by the said Canandaigua National Bank and Trust Company at the office or branch where said compartment(s) is/are located and be it

**FURTHER RESOLVED**, that the secretary or any other officer of this corporation be, and is hereby is, authorized to certify to the Canandaigua National Bank and Trust Company the names of the officers of this corporation authorized as aforesaid and the offices respectively held by them and the names of any other persons authorized to have access on behalf of this corporation, together with specimens of their signatures; and the Canandaigua National Bank and Trust Company be, and hereby is, authorized to permit access to, and to honor any instrument signed by, any such officer or officers or other persons in respect of whom it has received any such certificate or certificates.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

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**BUILDING INSPECTOR'S REPORT – SKIP BAILEY**

The Building Inspector presented rules and regulations for the **canal waterfront** which the Board discussed. He will incorporate the suggestions and present a second draft. Regarding **snow plowing**, warnings will be given to those who plow snow into the roadways, reminders will be added to the DPW brush letter and the subject will be mentioned in the newsletter. A draft regarding regulations for **storage and parking of commercial vehicles** in parking lots was presented. Mr. Bailey will write a penalty section and the draft will be submitted to the Zoning Board before a public hearing is scheduled. Mr. Bailey reported that the Planning Board agreed to approve the **Flour Mill** site plan at a special meeting if the following items were submitted: directional signage plan, revised lighting plan, Village Engineer approval, Fire Department approval, letter of intent from Roger Powers to accept re-direction of Collins storm water, letter of intent from Ted Collins to grant storm water easement to Village, letter of intent from Schoen Place LLC to install storm water drain to the canal, details of landscaping plants, infiltration drain details and snow removal note.

**EXECUTIVE SESSION**

A **motion** was made **by Trustee Farlow, seconded by Trustee Galli** to enter executive session to discuss a matter of litigation.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Trustee Farlow, seconded by Mayor Corby** to leave executive session and reenter the regular session of the meeting.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**NON-MUNICIPAL USE PERMIT REQUEST – CHRIS DAVIS**

Chris Davis, a contractor for Ontario Exteriors, explained that he will be working for Christ Episcopal Church and will have a dumpster and heavy equipment on the scene. Because there is no parking lot and his equipment is too large to park on the street, he requested permission to park the equipment on the sidewalk beginning November 7<sup>th</sup> for approximately two weeks. Board members understood Mr. Davis' dilemma but said that if approved, the Clerk should notify all neighbors on the street. **A motion was made by Mayor Corby, seconded by Trustee Farlow** to approve this request for a non-municipal use permit to allow Chris Davis to utilize the village sidewalk and parking spaces on the North side of Locust Street to allow for the re-roofing of Christ Church beginning approximately November 7<sup>th</sup> for two weeks and to utilize the sidewalk on South Main Street for approximately two days while construction takes place.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.** Mr. Davis will notify the Clerk prior to the start of the project.

**PUBLIC HEARING – PROPOSED LOCAL LAW #7 – COMMERCIAL SIGNS**

Proof of the legal notice having been published, a **motion** was made **by Mayor Corby, seconded by Trustee Galli** to open the public hearing.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**John Del Monte** addressed the Board with his concerns. He said that the changes in this draft ordinance address the north side of the Village where many pole signs are located. He expressed concerns about language that is not specific. He mentioned that the Del Monte Lodge is image conscious and would like to have a sign that that is consistent with the current spa sign. **A motion was made by Mayor Corby, seconded by Trustee Farlow** to leave the public hearing open for discussion again at the November 9<sup>th</sup> meeting so that a second draft could be written to address Mr. Del Monte comments.

Trustee Farlow explained that they were not included because for

**PZBA CONCERNS**

Remegia Mitchell submitted a memo regarding the use of trailers for retail storage rental. Mr. Bailey will present a draft ordinance for Zoning Board review (see Building Inspector's report). Ms. Mitchell submitted a summary of comments regarding Peter Messner's signage letter that was mailed to the Mayor. The Mayor will respond to the letter. Ms. Mitchell submitted a memo suggesting that the Board of Trustees address three issues regarding the Flour Mill including an updated hold harmless agreement, obtaining a letter of credit, and lifting the stop work order.

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**DPW REPORT – SCOTT SPENCER**

Mr. Spencer reported on routine activities, completed work and work in progress. He mentioned that the Village of Churchville will loan us a Speed Sentry to try out. He asked the Board to budget for piping from Sutherland Street to Monroe Avenue for the 2006/07 fiscal year. Holiday decorations for 2005 were discussed. Trustee Galli mentioned that there is water and ice accumulation at the main driveway of St. Louis Church because the catch basins are too high on South Main Street. Trustee Farlow will discuss this issue with the DOT because it is a safety issue. Fall planting of trees will begin shortly.

**TRAFFIC CALMING**

Mayor Corby wrote an introduction to the traffic calming plan which the Board reviewed. The intent of the introduction is to explain what is new and why. Mayor Corby will address this in the newsletter. Trustee Galli expressed concern that if the valid and safety related comments received at the public hearing are not documented in the plan, they will be lost. Mayor Corby will expand the introduction and will include concerns that were brought up at the public hearing.

**EXECUTIVE SESSION**

A **motion** was made **by Trustee Farlow, seconded by Trustee Sherwood** to enter executive session to discuss the employment history of a specific employee.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Trustee Farlow, seconded by Mayor Corby** to leave executive session and reenter the regular session of the meeting.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**CLEANING ESTIMATES**

The Village Clerk obtained estimates for cleaning the Village Hall following the recent ADA construction project. A **motion** was made **by Trustee Sherwood, seconded by Mayor Corby** to accept the proposal that was presented by Service Master Clean to clean the three floors of the Village Hall including the carpet and application of finish on the new floor in the restroom and safe room.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**JEFFERSON ROAD PARKING DISCUSSION**

The Board discussed the prohibition of parking on Jefferson Road. A **motion** was made **by Mayor Corby, seconded by Trustee Farlow** to hold a public hearing in December to discuss a Code change that would prohibit parking on Jefferson Road from South Main Street to the westerly village line.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Upon further discussion, a **motion** was made **by Trustee Farlow, seconded by Trustee Sherwood** to rescind the preceding motion to hold a public hearing in December to discuss parking on Jefferson Road.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**UPDATES – TRUSTEE SHERWOOD**

**Candlelight Night** – Trustee Sherwood reported that the Village will be responsible for five security people for the event. Some of these people will be reassigned to a location on North Main Street near the Del Monte Lodge where the horses and wagons need assistance pulling out into traffic.

**Newsletter** – Trustee Sherwood said that Nancy Bolger needs all articles by the first week of November. She asked for cooperation with her efforts to get the newsletter mailed out on time. The Clerk will have the mailing labels ready by November 14<sup>th</sup>.

**MEETING PRACTICES AND 2006 SCHEDULE**

Board members discussed the pros and cons of holding two monthly meetings. They concurred that there will be a meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month in 2006. Meetings will begin at 7:00 PM. The 2<sup>nd</sup> monthly meeting, while open to the public, will be a workshop meeting only and will include reports from the Treasurer, the Building Inspector and the DPW Superintendent. Public Hearings will be held at 8:00 PM at the first monthly meeting only.

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**EXECUTIVE SESSION**

A **motion** was made **by Mayor Corby, seconded by Trustee Farlow** to enter executive session to discuss the employment history of a specific employee.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Trustee Farlow, seconded by Mayor Corby** to leave executive session and reenter the regular session of the meeting.

**Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**MINUTES**

**September 27, 2005:** A motion was made by Mayor Corby, seconded by Trustee Farlow to approve these minutes as written. **Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**October 14, 2005:** A motion was made by Trustee Galli, seconded by Trustee Farlow to approve these minutes as written. **Vote:** Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**ADJOURNMENT**

There being no further business, Mayor Corby adjourned the meeting at 11:05 PM.

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Anne Z. Hartsig, Recording Secretary