

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
NOVEMBER 9, 2005**

Present:
Mayor Robert C. Corby
Trustees Paula Sherwood – arrived at 7:05 PM
Tim Galli
Thomas Farlow
Steve Maddox
Treasurer Mary Marowski
DPW superintendent Scott Spencer
Attorney John C. Osborn
Recording Secretary Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

TREASURER’S REPORT-MARY MAROWSKI

The Board reviewed the vouchers for approval. A **motion** made by **Mayor Corby, seconded by Trustee Farlow** to approve the following vouchers as presented and to charge them to the appropriate accounts and to include payment to Harter Secret in the amount of \$1863.00.

General Fund (#248-286):	\$ 16,386.72
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Total Vouchers for Approval:	\$ 16,386.72

Vote: Corby – yes, Farlow – yes, Sherwood – abstain, Maddox – yes, Galli – yes. **Motion carried.**

DPW REPORT – SCOTT SPENCER

Mr. Spencer reported on routine activities, projects in progress and completed projects. In addition, the Board discussed **reimbursement** of out of pocket **employee expenses**. It was decided that employees should submit paper work; Mr. Spencer should review the paper work and then submit it to the Treasurer. The Trustees’ financial liaison will review the request and if approved, it will be included in the Treasurer’s report. Other issues that were discussed were **brackets for the holiday wreaths**. Mr. Spencer was asked to order 15 more brackets. Continual **flooding** caused by parked cars **on Rand Place and South Main** near St. Louis School and Church was discussed. School representatives asked that the Village DPW raise the sidewalk or catch basins to alleviate the flooding.

EXECUTIVE SESSION

A **motion** was made by **Mayor Corby, seconded by Trustee Farlow** to enter executive session to discuss the employment history of a specific employee.

Vote: Corby – yes, Farlow – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Farlow** to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Farlow – yes, Sherwood – yes, Maddox – yes, Galli – yes. **Motion carried.**

HOLIDAY DECORATIONS AND CANDLELIGHT NIGHT

Trustee Sherwood said she would coordinate with Mr. Spencer on this year’s Village **holiday decorations**.

Mr. Spencer asked if DPW services are required on **Candlelight Night** itself. Trustee Sherwood said she would check. She wondered if the Town could share DPW manpower for the event. Trustee Farlow said

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the Village has been asked to cone off the west side of South Main Street about 3:30 PM so there is a place for the horses and wagons. It was reported that WRM 101.3 radio station will be emceeing this event. The Village is responsible for decorating the tree at the Four Corners. The Village will pay \$650 for security for this event. A security guard will be posted near the Del Monte Lodge to assist the horses and wagons when they pull out onto North Main Street.

SIGNAGE

A concern about excessive A-frame signs in the public right of way was expressed. Recently there were 8 signs at the Four Corners at one time. Trustees agreed that the Village policy should be consistent and fair to all regarding this type of sign and regarding the use of vinyl banners for special events. It was suggested that the Village ask that all A-frame signs be removed at 4 PM on Candlelight Night for liability reasons. This request will need to be communicated to merchants and others that may be using A-frame signs.

The Board drafted guidelines for conformity within the village for the use of A-frame signs. They were as follows:

1. The purpose should be for municipal events only
2. size (undetermined at this time) and color (color should be limited to one)
3. signs should be readable
4. there should be a limit of 1 sign per corner at the Four Corners and 1 sign per property
5. Pedestrian access must be available
6. Signs should be secured and monitored on bad weather days
7. Guidelines should be communicated to the merchants and other users of A-frame signs with the request for conformity and cooperation.

The Board will ask the Building Inspector to review these guidelines.

TRAFFIC CALMING

Revisions to the introduction had not been completed at the time of this meeting. Mayor Corby will make the revisions. Members discussed weaving in the comments and appropriate ideas presented by members of the public. Trustee Farlow stated that this is a living document that can and should be added to from time to time. Trustee Galli suggested that the Board develop a plan for implementation. Trustee Maddox suggested that the implementation plan include a list of the projects, cost for individual projects, and the month in which a particular project will be implemented. A written implementation plan should be given to Scott Spencer and to Scott Harter.

Members agreed to adopt the Traffic Calming and Pedestrian Safety Plan at the December 13th meeting providing that the revisions to the introduction have been completed.

GIS LETTER OF SUPPORT

Board members reviewed and approved a letter of support to be included in a SARA grant application that could provide funding for the implementation of a collaborative GIS program. Mike Ross, the Town GIS Administrator will be applying for the grant on behalf of the collaborative. The Clerk will mail the letter to Mr. Ross.

Mayor Corby stated that the contribution amounts will have to be reallocated because the ambulance corps decided not to participate. The collaborative will consist of the Town, Fire District, School and Village.

CERTIFICATE OF SURRENDER OF VILLAGE TAXES

The Village Clerk presented the unpaid tax statement to the Board of Trustees. Board members reviewed the list and found it to be correct. Members signed the Certificate of Surrender. The Clerk will surrender the list and certificate to the County of Monroe for collection.

MINUTES

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October 11, 2005: A **motion** was made **by Trustee Maddox, seconded by Trustee Galli** to approve these minutes as written.

Vote: Corby – abstain, Farlow – abstain, Sherwood – yes, Maddox – yes, Galli – yes. **Motion carried.**

October 13, 2005: A **motion** was made **by Trustee Sherwood, seconded by Trustee Maddox** to approve these minutes as written.

Vote: Corby – abstain, Farlow – abstain, Sherwood – yes, Maddox – yes, Galli – yes. **Motion carried.**

October 15, 2005: Board members amended these minutes. They will be presented for approval at the December meeting.

October 26, 2005: A **motion** was made **by Trustee Farlow, seconded by Trustee Galli** to approve these minutes as amended.

Vote: Corby – yes, Farlow – yes, Sherwood – yes, Maddox – abstain, Galli – yes. **Motion carried.**

November 1, 2005: A **motion** was made **by Trustee Maddox, seconded by Mayor Corby** to approve these minutes as written.

Vote: Corby – yes, Farlow – yes, Sherwood – yes, Maddox – yes, Galli – yes. **Motion carried.**

HEALTH CARE BENEFITS

Board members talked about the alarming increased costs of providing employee health care benefits and the impact these costs will have on the budget. They discussed the possibility of passing some of the costs on to the employees. Ways to counteract the increased costs will have to be researched. A survey to determine what other Monroe County Villages are doing was suggested.

EXECUTIVE SESSION

A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to enter executive session to discuss the employment history of a specific employee.

Vote: Corby – yes, Farlow – yes, Sherwood – yes, Maddox – yes, Galli – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Mayor Corby, seconded by Trustee Maddox** to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Farlow – yes, Sherwood – yes, Maddox – yes, Galli – yes. **Motion carried.**

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:00 PM.

Anne Z. Hartsig, Recording Secretary