

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
March 1, 2006**

Present:

Mayor	Robert C. Corby
Trustees	Paula Sherwood Tim Galli Steve Maddox Thomas Farlow
Treasurer	Mary Marowski
Building Inspector	Skip Bailey
Recording Secretary	Anne Hartsig

Mayor Corby called the meeting to order at 7:10 PM.

TREASURER’S REPORT-MARY MAROWSKI

The Board reviewed the vouchers for approval. A **motion** made by **Trustee Galli, seconded by Trustee Sherwood** to approve the following vouchers and to charge them to the appropriate accounts.

General Fund (#439-#464):	\$ 12,229.25
Sewer Fund (#452, #459):	\$ <u>42.22</u>
Total Vouchers for Approval:	\$ 12,271.69

Vote: Corby – yes, Sherwood – yes, Maddox – yes, Galli – yes, Farlow – yes. **Motion carried.**

Stormwater Conference: The Board approved the expenditure of \$100.00 (\$50 per person) for Skip Bailey and DPW crew member Andy Caschetta to attend the Stormwater Conference on March 30, 2006. This amount will be added to the above abstract on voucher #465.

Sweeper School: Pete Calabrese asked to send three people to “sweeper school” on March 15th. This would leave two people at the DPW for the day. The school includes general maintenance instruction for the sweeper. Board members approved three DPW members to attend the school.

DPW purchases: The Treasurer asked for clarification regarding the dollar amount that the DPW can spend for equipment and repairs without prior approval from the Board. Board members stated that a maximum of \$100 may be spent without approval for new purchases and a maximum of \$250 may be spent without approval for repairs and/or necessary parts for equipment. During the time the department is without a Superintendent, decisions on discretionary purchasing will be made Pete Calabrese. Any amount of spending over \$250 will require approval from Trustee Maddox. If approval is given, Trustee Maddox will confirm the purchase with the Treasurer.

Employment Law Training: The Board previously approved a HR training course for the Village Clerk. To obtain a certification, a four-hour Employment Law course is required at an additional cost of \$165. Board members approved the request.

BUILDING INSPECTOR’S REPORT – SKIP BAILEY

A permit has been issued to the developer of the **Flour Mill**. The permit is conditioned upon a final site plan being submitted by March 23, 2006. Construction is underway. The Building Inspector will inspect the property a minimum of one time per day.

Appearance tickets for the end of March have been issued to the owner of **Schoen Place Auto**. The number of vehicles for sale should have been reduced to 10 in July of 2005.

Mr. Bailey reported that the draft changes for the **B-2 district** were discussed at the PZBA meeting held on 2/27/06. Board members were asked to submit comments to the Trustees before the March 14th meeting.

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The owners of 56/60 North Main Street (**Pittsford Pub and Jojo**) are consulting with neighbors and landscapers to determine a suitable ground cover for the berm in the parking lot. The owner plans to apply to the Planning Board in March.

Approved parking lot lighting at **Great Northern Pizza**, 14 South Main Street, has been installed. The site work is now complete.

Bradley's Ice Cream, 10 Schoen Place, is no longer in business.

The **Del Monte Lodge**, 41 North Main Street, is considering an addition to the Erie Grill and the exercise room. It will require a site plan review although it will not be a major addition and will not affect parking requirements.

Mayor Corby informed the Board that changes in the **Clover Street/Jefferson Road intersection** have been proposed by the DOT. The proposal will make the intersection very wide and could encourage speed and cause congestion at the Main Street/Jefferson Road intersection in the village.

A meeting regarding compliance at the **Canal Lamp Inn**, 27 North Main Street, will be scheduled. The Mayor, Trustee Sherwood and Mr. Bailey will attend the meeting.

ARYA TEA – SPECIAL PERMIT APPLICATION

SEQR Process: Part I of the long form SEQR was mailed to interested and involved agencies with a letter of intent to be Lead Agency from the Board of Trustees. The thirty day comment period has passed. Of the responses received, there were no objections to the Board's intent to be Lead Agency. Therefore, a **motion** was made **by Mayor Corby, seconded by Trustee Farlow** to declare the Board of Trustees as the Lead Agency for the SEQR review for Arya Tea.

Vote: Corby – yes, Sherwood – yes, Maddox – yes, Galli – yes, Farlow – yes. **Motion carried.**

The Board reviewed Part II of the SEQR form to determine the significance of this application. A Negative Declaration was made.

Having completed the SEQR process and having reviewed the Special Permit criteria as listed in Chapter 210-74 and finding that the application conforms with that criteria, a **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to approve the application submitted by Camilla Schmitt for a Special Permit to allow the operation of an accessory restaurant in a retail store to be known as Arya Tea at 15 South Main Street with the following contingencies:

1. refuse will be stored inside and will be disposed of daily
2. employees will be required to park in designated long term areas.

Vote: Corby – yes, Sherwood – yes, Maddox – yes, Galli – yes, Farlow – yes. **Motion carried.**

RESOLUTION 3 OF 2006 – NIMS

At the Monroe County Association of Village Mayors' meeting in February, Muffy Meisenzahl, Administrator of the Monroe County Office of Emergency Preparedness, explained that it is necessary for each municipality within Monroe County to adopt a resolution regarding participation in the National Incident Management System. Therefore, a **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to approve the participation of the Village of Pittsford in the National Incident Management System. The following resolution was adopted.

**Resolution 3 of 2006 – March 1, 2006
Adoption of the National Incident Management System**

It is hereby resolved by the Board of Trustees of the Village of Pittsford, New York that:

WHEREAS, in Homeland Security Presidential Directive (HSPD) – 5, the President directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for federal, state, local and tribal

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governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the collective input and guidance from all federal, state, local and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS; and

WHEREAS, it is necessary that all federal, state, local and tribal emergency management agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management, and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that federal, state, local and tribal organizations utilize standardized terminology, standardized organizational structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the state's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the state, including all public safety and emergency response organizations training programs; and

WHEREAS, the National Commission of Terrorist Attacks (9-11Commission) recommended adoption of a standardized Incident Command System,

NOW THEREFORE, pursuant to the authority vested in us by the Village of Pittsford, we do hereby mandate the National Incident Management System be utilized for all incident management in the Village of Pittsford, NY.

We further proclaim this to take effect immediately.

Vote: Corby – yes, Sherwood – yes, Maddox – yes, Galli – yes, Farlow – yes. **Motion carried.**

MINUTES

2/8/06: A **motion** was made **by Trustee Maddox, seconded by Trustee Farlow** to approve these minutes as amended. **Vote:** Corby – yes, Sherwood – yes, Maddox – yes, Galli – yes, Farlow – yes. **Motion carried.**

2/14/06: A **motion** was made **by Trustee Maddox, seconded by Trustee Sherwood** to approve these minutes as amended.

Vote: Corby – yes, Sherwood – yes, Maddox – yes, Galli – yes, Farlow – yes. **Motion carried.**

2/22/06: A **motion** was made **by Mayor Corby, seconded by Trustee Galli** to approve these minutes as amended.

Vote: Corby – yes, Sherwood – yes, Maddox – yes, Galli – yes, Farlow – yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made **by Trustee Maddox, seconded by Trustee Farlow** to enter executive session to discuss the employment history of a specific employee.

Vote: Corby – yes, Sherwood – yes, Maddox – yes, Galli – yes, Farlow – yes. **Motion carried.**

No action having been taken, a **motion** was made **by Trustee Farlow, seconded by Trustee Maddox** to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Sherwood – yes, Maddox – yes, Galli – yes, Farlow – yes. **Motion carried.**

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PEDESTRIAN CROSSING SIGNS

The Board received a letter from the Pittsford Fire Department regarding some damage that the pedestrian crossing signs have caused the fire trucks as they are responding to emergency situations. Board members discussed this issue and agreed that discussion with Fire Department members should continue. The issue is important and involves safety of pedestrians within the village. Trustee Farlow agreed to contact Tim Hyland at the Fire Department.

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 9 PM.

Anne Z. Hartsig, Village Clerk