

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**June 13, 2006**

**Present:**

**Mayor:** Robert Corby  
**Trustees** Paula Sherwood  
Tim Galli  
Steve Maddox-arrived at 8:10 PM  
Thomas Farlow  
**Attorney** John C. Osborn  
**Recording Secretary** Anne Hartsig

Mayor Corby called the meeting to order at 7:08 PM.

**TREASURER'S REPORT – SUBMITTED BY MARY MAROWSKI**

The Treasurer submitted vouchers for approval. They were reviewed by the Board. A **motion** made by **Trustee Galli, seconded by Trustee Sherwood** to approve the following vouchers as presented and to charge them to the appropriate accounts.

- May Accounts Payable:  
General Fund (#1-#22, #34): \$ 16,565.80
- June Accounts Payable:  
General Fund (#23-#33, #35) \$ 16,549.81  
Total Vouchers for Approval: \$ 33,115.61

**Vote:** Corby– yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

Quotes for a fire suppression system for the Village Hall were submitted for review. Mayor Corby will call the vendors who submitted the two lowest bids to arrange an on site meeting. He will review the specs for the two plans to ensure they are aesthetically sensitive to the historic nature of the building.

**RESERVE ACCOUNTS**

Trustee Galli stated that a discussion on this topic will be postponed until the June 27<sup>th</sup> meeting.

**PITTSFORD YOUTH SERVICES – NON-MUNICIPAL USE PERMIT REQUEST**

The Board of Trustees received a request for a non-municipal use permit to hold the 8<sup>th</sup> annual Duck Drop fundraising event which will be held on July 21<sup>st</sup>, 2006. A **motion** was made by **Trustee Farlow, seconded by Trustee Galli** to approve this request with the condition that the sponsors contact the NY State Canal Corporation, the Town of Pittsford, the Monroe County Sheriff's Office, Pittsford Ambulance and the Pittsford Fire Department. In addition, Pittsford Youth Services must provide the Village with current Certificate of Insurance reflecting General Liability limits of a minimum of \$1,000,000 per occurrence, naming the Village of Pittsford as additional insured.

**Vote:** Corby– yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

**TAX WARRANT**

A **motion** was made by **Trustee Farlow, seconded by Trustee Sherwood** to command the Village Clerk to receive and collect from those listed in the assessment roll the following sums for the 2006 real property taxes:

General Fund	\$306,582.46
Sewer Fund	\$ <u>5,275.10</u>
Total	\$311,857.56

**Vote:** Corby– yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

**REQUEST FOR ENTERTAINMENT – PITTSFORD PUB – 60 NORTH MAIN STREET**

The Board of Trustees received a letter from the owner of the Pittsford Pub requesting that a permit be issued to allow live entertainment either on the patio or inside the restaurant one night a week from May through November. The Trustees remanded this decision to the Zoning Board. If time allows, this application will be placed on the June agenda.

**PARKING MONITOR**

Mayor Corby reported that a Parking Monitor candidate has been selected from the Civil Service list following several interviews of potential candidates. The appointee will work 20 hours per week for the Village and 10 hours a week for the Town of Pittsford. Mayor Corby suggested that an appointment be made subject to the results of a background check which will be available within ten days. It was decided that the Monitor will work out of the Village Office and that the Clerk will coordinate the particulars with Julie House, the HR manager for the Town. Mayor Corby will meet with the appointee on Monday, June 19<sup>th</sup> and will introduce him to merchants along South Main Street. Trustee Galli will provide an updated colored parking map to the Clerk. This map will be compared to the current map. It was suggested that the Parking Monitor attend the 2<sup>nd</sup> monthly Trustee meeting to report on parking conditions. Members agreed that it is important for him to meet with school administrators before tickets are issued.

**MEMBER ITEMS**

**Code Issues:** The Board concurred that many infractions are on-going. Members suggested that the Building Inspector ask the following two questions regarding each issue. Is this business/individual out of compliance? What steps are being taken to ensure that compliance takes place in a timely and consistent

manner? Members agreed that face to face meetings rather than just letters may be beneficial in bringing violators into compliance.

**Parking lot lighting:** Mayor Corby has received complaints regarding the unshielded lights that have been installed to light the parking lot behind Harris' station. Mayor Corby discussed this problem with Supervisor Carpenter. Mayor Corby reported that he will call Mr. Quagliatta, a lighting consultant so that a solution can be proposed.

**DOT:** Mayor Corby reported that the DOT will be releasing plans for improvements at the Clover Street/Jefferson Road intersection. The proposal is to have six lanes in every direction. This will negatively impact the Village.

**Burdett Lot:** The Town plans to repave the Burdett parking lot. DPW Superintendent Cufari will coordinate striping of the lot with the Town, including consolidation of the dumpster locations.

**New Town Logo:** The Town will be placing new gateway signs at the entrances to the Town. These will include the new Town logo. They would like to put kiosk signs that would match the gateway signs at the Four Corners. Board members discussed this issue in regards to the suggested locations which were the clock corner and the Phoenix Building corner. Concerns of the Board were safety due to the possible blocking of pedestrian walkways and preservation of the historic streetscape. Members discussed updates to a "Signs and Banners" principles document drafted by Trustee Galli. Mayor Corby and Trustee Galli will meet with Supervisor Carpenter to discuss signs and banners.

**Frontier Permit:** Board members discussed the permit request from Frontier to place aerial cable on existing poles. The Trustees want to know the details of construction including where the 4'x6' "pits" will be located, what will be disturbed, and how disturbed areas will be repaired and reconstructed. Further, they want to know who will notify the residents that will be affected. Mayor Corby will call Frontier to obtain the details. Board members will defer to this judgment on whether or not to sign the permit request.

**Lincoln Avenue Parking Changes:** The Town has requested that there be two hour parking in front of the Spiegel Center. Details of how the Code change should be written were discussed. A public hearing will take place at the July 11<sup>th</sup> meeting.

#### **EXECUTIVE SESSION**

A **motion** was made by **Trustee Maddox, seconded by Trustee Sherwood** to enter executive session to discuss a matter of collective bargaining negotiations.

**Vote:** Corby– yes, Maddox – yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Farlow** to leave executive session and reenter the regular session of the meeting.

**Vote:** Corby– yes, Maddox – yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

#### **UNION CONTRACT**

A **motion** was made by **Mayor Corby, seconded by Trustee Farlow** to approve the proposed contract with Teamsters Union Local 118 with the provision that Attorney Bethany Centrone is given the right to sign the contract on behalf of the Village.

**Vote:** Corby– yes, Maddox – yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

#### **ENGINEERING PROJECTS DISCUSSION**

The Village enlisted engineer, Scott Harter to plan engineering projects that are current or in the future. Trustee Maddox reviewed the status of the projects. He will maintain a spread sheet on the status of the projects. The Building Inspector will be asked to advise the Planning Board of the need for a change to the approved planters at 45 Schoen Place (Wahl's Ice Cream) in order to allow room for the new sidewalk.

#### **EXECUTIVE SESSION**

A **motion** was made by **Trustee Sherwood, seconded by Mayor Corby** to enter executive session to discuss the employment history of a specific employee.

**Vote:** Corby– yes, Maddox – yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Trustee Sherwood, seconded by Mayor Corby** to leave executive session and reenter the regular session of the meeting.

**Vote:** Corby– yes, Maddox – yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

#### **COMPUTER AND EMAIL ACCOUNTS**

Trustee Maddox instructed the Clerk to contact John Robins to obtain a computer for the DPW Superintendent with internet access and an email account. He asked that an official email account be established for Mayor Corby, Skip Bailey, Remegia Mitchell, Mary Marowski and Linda Habeeb.

#### **IMPROVING THE BUDGET PROCESS**

Board members suggested ideas to improve the budget process for the 2007/08 fiscal year. They were as follows:

- the use of Excel spreadsheets showing the previous two years of data
- the use of binders so that information could be taken out and replaced with updated information
- asking questions once, answering the questions once and having that answer reflected in the minutes of the meeting.

#### **EXECUTIVE SESSION**

A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to enter executive session to discuss the employment history of a specific employee.

**Vote:** Corby– yes, Maddox – yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Trustee Galli, seconded by Trustee Maddox** to leave executive session and reenter the regular session of the meeting.

Board of Trustees Meeting  
June 13, 2006

**Vote:** Corby– yes, Maddox – yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

**MINUTES**

**April 19, 2006** A **motion** was made by **Trustee Galli, seconded by Mayor Corby** to approve these minutes as written.

**Vote:** Corby– yes, Maddox – yes, Galli – yes, Sherwood – yes, Farlow – yes. **Motion carried.**

**May 9, 2006** A **motion** was made by **Trustee Maddox, seconded by Mayor Corby** to approve these minutes as written.

**Vote:** Corby– yes, Maddox – yes, Galli – yes, Sherwood – yes, Farlow – abstain. **Motion carried.**

**ADJOURNMENT**

There being no further business, Mayor Corby adjourned the meeting at 11:25 PM

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Anne Z. Hartsig, Recording Secretary