

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**August 29, 2006**

**Present:**  
**Mayor:** Robert Corby  
**Trustees:** Steve Maddox  
Tim Galli  
John Limbeck  
**Excused:** Paula Sherwood  
**Treasurer:** Mary Marowski  
**DPW Superintendent:** John Cufari  
**Recording Secretary:** Anne Hartsig

Mayor Corby called the meeting to order at 7:05 PM.

**TRUSTEE APPOINTMENT**

Having received a letter of resignation from Tom Farlow, Mayor Corby appointed John Limbeck to serve as Trustee for the Village of Pittsford. He administered the Oath of Office to Mr. Limbeck.

**TREASURER'S REPORT – MARY MAROWSKI**

The Board reviewed the vouchers for approval. A **motion** made by **Trustee Galli, seconded by Mayor Corby** to approve the following vouchers as presented and to charge them to the appropriate accounts.

General Fund (#134-#159, #161-#166, #168-175):	\$ 28,800.08
Sewer Fund (#146, #154, #160, #167)	<u>\$ 124.75</u>
Total Vouchers for Approval:	\$ 28,924.83

A **motion** was made by **Trustee Galli, seconded by Trustee Maddox** to amend the first motion to include for payment voucher #176 for Cingular and voucher #177 for RG&E as part of the General Fund as follows:

General Fund (#134-#159, #161-#166, #168-177):	\$ 29,714.66
Sewer Fund (#146, #154, #160, #167)	<u>\$ 124.75</u>
Total Vouchers for Approval:	\$ 29,839.41

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

**Discussion regarding changing banks:** Trustee Galli recused himself from the discussion. Board members discussed moving Village funds to another local bank. Rates would have to be researched. Trustee Maddox will discuss this with the Village Attorney.

**DPW REPORT – JOHN CUFARI**

Mr. Cufari presented his report for the month of August. He reported that the radio system is in need of upgrading due to its age and due to the fact that parts are no longer usable. He received a quote from Flower City Communications for \$4700 to upgrade the system and mentioned that Flower City is the county bid representative. Members discussed methods of payment for this system as well as alternative communications systems such as cell phones. A **motion** was made by **Mayor Corby, seconded by Trustee Limbeck** to approve the county bid price of \$4700 from Flower City Communications to upgrade the communication system for the DPW.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

Mr. Cufari will be meeting with **MCWA** representatives to discuss the water main project that is underway within the Village. Trustee Galli asked Mr. Cufari to remind the Water Authority not to turn off the water too early and about using fire hydrants to flush the lines. Trustees concluded that an article in the newsletter indicating what streets will be affected during the project next year might be helpful to residents. Mr. Cufari will obtain the information from the MCWA for the article.

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A start date for the **Schoen Place and South Street sidewalk project** has not been determined. Only one bid was submitted for the project and it was more than the budgeted amount. Mr. Cufari has discussed the project with the Town and is hopeful that the Town will do the South Street project. Regarding Schoen Place, a curbing contractor is needed before the project can begin. Trustees want this project to be completed this year.

Mayor Corby asked Mr. Cufari to **stripe the east side of Sutherland Street** to narrow the roadway to about 19 feet. He also mentioned that white stripes are needed to mark the sidewalk in front of the **Mobil Station on Monroe Avenue**.

Mr. Cufari reported that the **DEC did a material spill clean up** along the towpath adjacent to the Del Monte Lodge. The towpath was closed during the cleanup.

The **sewer pump station at the highway garage** failed. Mr. Cufari reported that a full repair could cost between \$5,000 and \$10,000.

An estimate to remove the glue residue from the **Village Hall basement floor** was received. Mr. Cufari looked into having the crew do the labor but the cost in time and money would be too great. Trustees discussed other options for the floor and concluded that refurbishing the original terrazzo floor would be the best option. A **motion** was made **by Trustee Galli, seconded by Mayor Corby** to approve the estimate from Burris Cleaning Services for \$1700 to refurbish the floor in the basement of the Village Hall and to authorize the Village Clerk to schedule the project.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

**3 month performance evaluations** are complete but have not been reviewed with the department members. Mr. Cufari stated that everyone is working well together. With the resignation of one department member, it was decided that the vacant position should be advertised immediately. Landscaping and knowledge of trees should be emphasized in the advertisement.

**DOT** issues such as catch basin replacements and paving were discussed and will be reviewed further at a meeting with DOT representatives on August 30<sup>th</sup>. Mr. Cufari said that the State will do the striping of the roads anyplace that they do the milling and paving. The Village should specify prior to that time where they want the striping to go.

**EXECUTIVE SESSION**

A **motion** was made **by Trustee Maddox, seconded by Trustee Galli** to enter executive session to discuss the employment history of a specific employee.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

A **motion** was made **by Mayor Corby, seconded by Trustee Galli** to leave executive session and reenter the regular session of the meeting.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

**EMPLOYEE RECOGNITION**

A **motion** was made **by Mayor Corby, seconded by Trustee Limbeck** to recognize Peter Calabrese for the additional responsibility he undertook during the time that the Department of Public Works was without a superintendent with the allocation of a one time check in the amount of \$250.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

**BUILDING INSPECTOR'S REPORT**

Mr. Bailey distributed an activity report for the month of August.

**PUBLIC HEARING – PROPOSED LOCAL LAW #6 OF 2006 - SCHOEN PLACE WATERFRONT PARK**

Proof of the following legal notice having been published, a **motion** was made **by Mayor Corby, seconded by Trustee Galli** to open the public hearing:

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**NOTICE OF PUBLIC HEARING  
VILLAGE OF PITTSFORD**

*Please take notice that a public hearing will be held before the Village of Pittsford Board of Trustees, Tuesday, August 29, 2006 at 8:00 PM at the Pittsford Village Hall, 21 North Main Street, Pittsford, NY, to consider the adoption of Proposed Local Law #6 of 2006, which local law would amend the Code of the Village of Pittsford as follows:*

**AMEND Chapter title to read:**

**Chapter 161  
SCHOEN PLACE WATERFRON PARK  
(Erie Canal Park)**

**AMEND: § 161-1. Legislative intent**

*The Village of Pittsford hereby reserves to itself the right to apply for, receive and operate under a permit to be issued by the New York State Thruway Authority, and as amended from time to time, the Schoen Place Waterfront Park (Erie Canal Park), including all Canal Corporation lands located on the north side of the Erie Canal between the State Street Bridge and the North Main Street Bridge.*

**AMEND: § 161-2. General regulations**

**ADD:**

**A. Schoen Place Waterfront Park (Erie Canal Park) Rules**

- (1) Between the hours of 12:00 AM and 6:00 AM unreasonably loud, disturbing or unnecessary noise is prohibited.*
- (2) Boat docking is limited to seven consecutive nights.*
- (3) A pump-out station is available for boaters 24 hours per day. It is located .3 miles to the west on the north shore.*
- (4) Boaters are requested to be considerate of other park users at all times.*
- (5) The Village of Pittsford is not responsible for the security of personal property.*
- (6) Feeding of wildlife is prohibited.*
- (7) No swimming allowed.*
- (8) The canal path between the North Main Street Bridge and the State Street Bridge is for pedestrians only and is a **dismount zone**. Bicyclists, skaters, and skateboarders must dismount or use the public street.*

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

There being no one present wishing to speak for or against the adoption of proposed local law #6 of 2006, a **motion** was made by **Trustee Galli, seconded by Trustee Maddox** to close the public hearing.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

It was noted that Attorney Osborn has thoroughly reviewed this proposed law. Therefore, a motion was made by Mayor Corby, seconded by Trustee Galli to approve the adoption of proposed local law #6 of 2006 as written.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

**SCOTT HARTER/DOT & VILLAGE PROJECT DISCUSSION**

Village Engineer Scott Harter attended the meeting to discuss future Village projects with the Board of Trustees for purposes of relaying Village project priorities to DOT representatives at a meeting scheduled for August 30<sup>th</sup>. Topics of discussion were crosswalk styles and materials, the Washington Road/North Main Street intersection, traffic calming initiatives on East Jefferson Road, the Sutherland Street/Jefferson Road intersection, and the State Street entrance to the Village.

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**NORTHWEST QUADRANT CONCERNS - VILLAGE RESIDENT RON JOHNSON**

Sutherland Street resident Ron Johnson addressed the Board of Trustees regarding his concerns for future development of the Northwest Quadrant of the Village. He stated that the Village Board should come up with a position for this area that reflects the Comprehensive Plan and protects the interests of Village residents. He requested that the Board poll Village residents to determine the best course for development in the area.

Mayor Corby explained that talks have already taken place with the Town to discuss the process for planning the area and using joint grant funding. He also stated that the Board acknowledges that decisions such as the future of the DPW property should be determined exclusively by Village residents.

Mr. Johnson urged the Board to be proactive in the development process for this area and thanked the members for this discussion time.

**REQUEST FOR NON-MUNICIPAL USE PERMIT TO CLOSE EASTVIEW TERRACE**

The Village Board received a request from Eastview Terrace resident asking for permission to close the portion of the street between Elmbrook Drive and Jefferson Road on September 9<sup>th</sup> so that residents could hold a neighborhood picnic. A **motion** was made by **Mayor Corby, seconded by Trustee Galli** to approve this request for a non-municipal use permit with the following conditions:

1. The Pittsford Fire Department, Ambulance and the Monroe County Sheriff's Office will be contacted with the details of the event.
2. John Cufari will be contacted to arrange for the use of orange Village cones to block off the appropriate section of the street.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

**REQUEST FOR NON-MUNICIPAL USE PERMIT FOR SUTHERLAND HOMECOMING PARADE**

The Village Board received a request from Sutherland High School to hold their homecoming parade on some village streets on Saturday, September 30<sup>th</sup> at 9 AM. A **motion** was made by **Mayor Corby, seconded by Trustee Limbeck** to approve this request with the following conditions:

1. prior to the event, the school will obtain permission from the NY State DOT to use Monroe Avenue and South Main Street
2. the Monroe County Sheriff's Office, the Pittsford Fire Department, Pittsford Ambulance and the media (to suggest alternate routes) will be contacted prior to the event
3. The Village must receive a certificate of liability insurance naming the Village of Pittsford as additional insured prior to the event
4. North and South Main Street merchants must be notified and confirmation that notification has taken place must be presented to the Village Clerk no later than two weeks prior to the event.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

**EMPLOYEE HANDBOOK AMENDMENTS**

Draft language changes to the Employee Handbook were suggested by legal council, Bethany Centrone. The Board discussed changes suggested for Section 109 regarding Overtime and those suggested for Compensatory Time using a figure of 40 hours as the maximum amount of compensatory time that employees may accrue. Members also reviewed proposed changes to Section 211 Jury Duty and Section 206 Family Leave. A **motion** was made by **Mayor Corby, seconded by Trustee Maddox** to approve the amendments listed above.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

The Board decided that subject to approval by Bethany Centrone, at the Annual Organizational Meeting in April, a specific month of the year will be designated as harassment and sensitivity awareness month.

Regarding Section 201 Vacation Benefits, Ms. Centrone drafted new language for the employee handbook. A **motion** was made by **Mayor Corby, seconded by Trustee Limbeck** to adopt the language suggested by Ms. Centrone for Section 201 Vacation Benefits for inclusion in the Employee Handbook.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

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**INTERNET ACCESS FOR DPW HIGHWAY GARAGE**

At the August 8<sup>th</sup> meeting, the Clerk presented quotes for internet service from Time Warner and Frontier. Board members discussed the costs further. A **motion** was made by **Mayor Corby, seconded by Trustee Galli** to approve a two year contract from Time Warner Cable for \$80 per month with the understanding that there will not be an additional installation fee.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – yes. **Motion carried.**

**MEMBER ITEMS**

Trustee Galli presented results of his research regarding **Village refuse**. Mayor Corby presented a **quote for a desk and file cabinet** for the Mayor's office. The furniture would match the rest of the office furniture. The amount was \$2,245.19. He explained that he spends numerous hours in the office working on Village business and is in need of additional storage for his files. In addition, his desk is not an adequate size to house the computer, monitor and oversized printer. In the past, the Mayor has shared a desk and is currently using a desk belonging to the former fire marshal. Now that the Mayor's office is used more and more by the public as a conference room for a variety of meetings, the Mayor asked that the Board consider purchasing appropriate furniture that will be functional for his position as Mayor. The topic was postponed for discussion until the September meeting.

**MINUTES**

**August 8, 2006:** not reviewed

**August 17, 2006:** A **motion** was made by **Trustee Maddox, seconded by Mayor Corby** to approve these minutes as written.

**Vote:** Corby– yes, Galli – yes, Maddox – yes, Limbeck – abstain. **Motion carried.**

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:25 PM.

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Anne Z. Hartsig, Recording Secretary