

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
November 29, 2006**

Present:

Trustees	Steve Maddox – in at 8:15 PM Tim Galli John Limbeck Paula Sherwood
Absent	Mayor Corby
Treasurer	Mary Marowski
DPW Superintendent	John Cufari
Recording Secretary	Anne Hartsig

Trustee Sherwood called the meeting to order at 7:07 PM.

TREASURER’S REPORT – MARY MAROWSKI

The Board reviewed the vouchers for approval. A **motion** was made by **Trustee Galli, seconded by Trustee Sherwood** to approve the following vouchers as presented and to charge them to the appropriate accounts.

General Fund (#321-#333, #335-#343):	\$ 80,541.55
Sewer Fund (#292, #334)	\$ <u>87.34</u>
Total Vouchers for Approval:	\$ 80,628.89

Vote: Limbeck – yes, Sherwood – yes, Galli – yes. **Motion carried.**

DPW REPORT – JOHN CUFARI

The Superintendent reported on several issues. Mr. Cufari conveyed the present **dumpster situation in the Burdett lot**. There are currently 8 dumpsters, several totes and trash cans. There is limited room for snow as it is currently configured. Mr. Cufari said he has been cleaning up trash 2-3 times per week. Non-compliance is occurring. Trustee Limbeck suggested getting the merchants together to discuss the situation. The tentative date for the Monroe County **Hazardous Waste drop off** is May 17th, 2007. Regarding the spill containment for **fuel tanks at the garage**, we are waiting for more information from the insurance representative about requirements. Mr. Cufari discussed **sign posts** with the DOT. Wooden 4x4’s can be used but must be drilled so that they will “break away”. Skanex has been hired to repair the **DPW pump station**. A **leaf pick-up** status report was given. The estimate for **sidewalk repairs** on South Street is \$40,000 for the section from Chase Bank to Maple Street. If the Village would like help from the Town on this or other projects, Town representatives have requested that work be done either early or late in the season due to a heavy schedule for 2007. Mr. Cufari reported that an inventory of the **tool supply at the DPW** has been conducted and a full set of tools is needed. Employees have been bringing in their own tools. Trustee Maddox will follow-up with Mr. Cufari on this issue. The Town of Pittsford invited the Village DPW to a **holiday breakfast** on December 13th. Mr. Cufari will be the official contact for **Candlelight Night** and will contact Julie Donnelly at the Town to verify.

BUILDING INSPECTOR’S REPORT – TRUSTEE LIMBECK

Trustee Limbeck reported on four persistent violations. Written and verbal notifications have been delivered and no response has been received. Trustee Limbeck asked if legal action should be commenced. Trustee Sherwood suggested a personal visit to each of the violators. Trustee Limbeck said visits have taken place. It was decided that the violators (Organic Alley, Naples Creek, Fidos, and the Coal Tower) will be given a date of December 11th by which they must comply. The Building Inspector will be asked to make another personal visit to each of these businesses.

Trustee Galli asked when the canal rules signs will be posted.

Signs for tree sales have been bolted to DOT sign posts and A-frame signs advertising the sale of Christmas trees have been placed on the Four Corners. Trustee Limbeck will discuss this with Mr. Bailey.

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HUNTING ON VILLAGE DPW PROPERTY

Board members reviewed § 101 FIREARMS of the Village Code which disallows the discharge of any type of guns within the limits of the Village. However, concerns were voiced about bow and arrow hunting on Village property as it pertains to safety and liability. Trustee Limbeck will ask Mr. Bailey to look into this chapter and offer draft language to amend the Code.

CANDLELIGHT NIGHT 2006

Trustee Sherwood reported on a Candlelight Night meeting with merchants and Chamber members held on 11/27. She reported that due to a proofing error, the Village logo does not appear on the advertising postcard that has been printed and distributed. Tree lightings were discussed. Mayor Corby will light the tree at the Four Corners at 5:45 PM. Other tree lightings will take place at 6:30 PM (Schoen Place) and at 7:15 at Northfield Common.

A **motion** was made by **Trustee Limbeck, seconded by Trustee Sherwood** to authorize the expenditure of \$350 to the PVBA to cover expenses for the horses and buggies on Candlelight Night.

Vote: Limbeck – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Trustee Sherwood will contact Swanda Reddington about having a Village banner made for the wagons.

MEMBER ITEMS

2007 Board of Trustees meeting schedule: Members have conflicts with the day of the week that the second Board meeting of the month is scheduled. Trustee Sherwood is in favor of keeping all meetings on Tuesdays. Since two members were not present for this discussion, the topic will be revisited.

Newsletter: Trustee Sherwood asked other members for suggestions about how to facilitate a more effective way to get the newsletter published. One concern that was noted was that the articles originally listed as pertinent for the upcoming newsletter are not the articles that end up being published. It was suggested that the newsletter become a standard agenda item and that articles are written at the time each new topic/issue comes up. This would lessen the impact of the major production efforts that take place at the last minute.

MINUTES

11/14/06: A **motion** was made by **Trustee Galli, seconded by Trustee Limbeck** to approve these minutes as presented.

Vote: Limbeck – yes, Sherwood – yes, Galli – yes. **Motion carried.**

****Trustee Maddox arrived at 8:15 PM****

PROJECT DISCUSSION – SCOTT HARTER

Members discussed the status of individual engineering projects with Mr. Harter as follows:

Completed projects included drainage at the DPW garage, gabions at Rand Creek, parking improvements in the Burdett lot, and gabion issues at a Rand Place resident's home that were determined to be not caused by the village.

Washington Road gateway: Trustee Maddox plans a meeting with DOT representatives in early December. He has talked with Eric Thompson and learned that the Village will need to spend \$25,000 - \$35,000 for this intersection. Trustee Limbeck suggested talking with CSX to see if repairs to the underpass could be made at the time the intersection is redesigned.

Schoen Place sidewalk: The sidewalk is out for bid. The bid opening will be on December 12th.

Starbucks: Aerial photos will be shown to the DOT at the next meeting. Eventually a survey will be needed. Trustee Maddox will discuss the safety issue at this location and inform the DOT that a solution to this problem is a priority for the Village. Temporary safety measures were discussed.

Schoen Place west end: Mr. Harter completed a proposal but Members stated that more discussion is needed to put definition to the project.

Flour Mill: There are issues that need to be resolved before a C of O is issued. A list has been created for Mr. Bailey. It was noted that a letter of credit will come up for renewal in January. Trustee Limbeck will follow up with Mr. Bailey to review the list of those things that are still needed.

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Rand Creek bank erosion at 25 East Jefferson Road: It was determined that the erosion is the homeowners responsibility. The bank is deteriorating and if it fails, it could plug up the culvert and undercut the roadway. Trustee Maddox will bring this to the attention of the DOT.

The Board informed Mr. Harter that for large and significant projects, a Development Review Committee has been formed as a tool to insure that standards, policies and procedures are applied in a uniform manner.

Adjournment

There being no further business, Trustee Sherwood adjourned the meeting at 10:15 PM.

Anne Z. Hartsig, Recording Secretary