

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
March 27, 2007

Present:

Mayor	Robert C. Corby
Trustees	Steve Maddox Tim Galli John Limbeck Paula Sherwood
Treasurer	Mary Marowski
Building Inspector	Edward Bailey
DPW Superintendent	John Cufari
Recording Secretary	Anne Hartsig

Mayor Corby called the meeting to order at 7:03 PM.

TREASURER'S REPORT – Mary Marowski

The Board reviewed the **vouchers for approval**. A **motion** was made by **Trustee Galli, seconded by Trustee Limbeck**, to approve the following vouchers and charge them to the appropriate accounts.

General Fund (#537-#540, #542-#565):	\$14,571.99
Sewer Fund (#541, #550):	<u>\$ 636.81</u>
Total vouchers for approval:	\$15,208.80

Vote: Corby – yes, Limbeck – yes, Galli – yes, Sherwood – yes, Maddox – yes. **Motion carried.**

PERMA Conference: A **motion** was made by **Mayor Corby, seconded by Trustee Limbeck** to authorize the Village Clerk and a member of the DPW to attend PERMA's Annual Member Conference in May.

Vote: Corby – yes, Limbeck – yes, Galli – yes, Sherwood – yes, Maddox – yes. **Motion carried.**

BUILDING INSPECTOR'S REPORT-Skip Bailey

Mr. Bailey's report included information about plans to replace all windows on the St. Louis School campus, a new retail business at 6 South Main Street, the status of repairs at the Parker house, 73 South Main Street, the fire at 24 Washington Road, status of the condition and possible demolition of 10 Lincoln Avenue (APRB will make the determination if an application for demolition is submitted), and renovations taking place at 10 Grove Street. He distributed the first draft of an updated exterior lighting law for the Village Code. Mayor Corby will review the draft in detail and work on revisions with Mr. Bailey.

Mr. Bailey was asked to send a Notice and Order to the owners of the Pittsford Pub regarding the installation of unapproved lighting.

The Pittsford Flour Mill has been issued a temporary C of O until the parking lot is completed. Trustee Limbeck said that two written reports are needed involving this project. A follow-up report on the remaining contractual issues is needed from Scott Harter. Mr. Bailey will ask Mr. Harter for this report. A list of incomplete building issues is needed from Mr. Bailey. The grain tower is still in the design phase and will need complicated engineering.

A retaining wall at 25 East Jefferson Rd. collapsed into Rand Creek causing a dam and waterfall in the creek. It was noted that the Village does not have a right of way or an easement for that property and therefore, has no authority to remove the debris from the creek. Prior to the collapse, Attorney Osborn advised that Village personnel must stay off the premises because it is private property. Members discussed the consequences of the wall collapse. It was decided that Mr. Bailey will call the DOT to notify them and discuss the matter with Attorney Osborn. He will relay the content of the discussions with the Board of Trustees before calling the homeowner at 25 East Jefferson Road.

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DPW REPORT – John Cufari

Mr. Cufari reported that temporary repairs were made to the **Burdett Lot fence**. The Board approved an expenditure of \$280 to repair the **transmission computer for the loader**. The **new dump truck** has been delivered and is in service. Bob Spronz will investigate a method to detect high water in the **sewer system** using similar equipment to what is used at Woodcreek. The Board thanked Mr. Cufari for the research he did on the condition of the **village siphons**. The **speed sentry** is not functioning properly and may have to be returned to the company for repairs. It was noted that a village resident requested that the speed sentry be placed on Grove Street. Mr. Cufari reported on what the Village's responsibility will be regarding the **POD (Points of Dispensing) emergency program**. He said one coordinator and possibly an additional Village representative will be required to attend training for a couple of hours one day per week for a period of 1 to 2 months. The Town will not be able to run the program for the Village. On April 25th, the **Monroe County Water Authority** will hold their first meeting regarding the water line replacement project that will begin in the village sometime after June 25th. Mr. Cufari stated that he would like village residents to solely use hard containers for **brush pick-up** rather than bags or cardboard boxes. The Village does not have a way to dispose of the bags. He suggested the use of a door hanger to make this request. There will also be an article in the newsletter. Board members asked Mr. Cufari to mark the **parking spots** at the corner of Lincoln and Locust as compact car parking only, for safety and visibility reasons. In addition, he was asked to paint a double solid line for 20 to 30 feet back from the crosswalk at the **intersection of Church Street and South Street** and at the **intersection of Sutherland Street and Monroe Avenue**.

RESOLUTION #8 OF 2007 – Required Training for the Planning and Zoning Board of Appeals

WHEREAS, in 2006 the New York State Legislature approved a bill to establish minimum training requirements for municipal planning and zoning officials, and;
WHEREAS, the bill was signed into law by the Governor as Chapter 662 of the Laws of 2006 and took effect on January 1, 2007, and;
WHEREAS, the law calls for a minimum training standard of four hours each year for all members and alternate members of village planning and zoning boards (PZBA), and;
WHEREAS, the Village of Pittsford Board of Trustees recognizes that the actions of the Village of Pittsford PZBA have a significant impact on the development and land use within our community;
NOW THEREFORE BE IT RESOLVED that the Village of Pittsford Board of Trustees will act in accordance with Chapter 662 of the State of New York by requiring a minimum number of four hours of training per year for all members and alternate members of the Village PZBA, and;
BE IT FURTHER RESOLVED that such training opportunities may include but are not limited to courses offered by Genesee/Finger Lakes Regional Planning Council, the Monroe County Department of Planning and Development, the Southern Tier West Regional Planning & Development Board, various New York State agencies, NYCOM, the New York Planning Federation or other agencies offering training sessions approved by the Village of Pittsford Board of Trustees, and;
BE IT FURTHER RESOLVED that PZBA Board members and alternates shall submit proof of training to the Secretary of the PZBA who will maintain a record of such training for each member, and that members failing to receive the minimum yearly requirement of training may be ineligible for reappointment to the PZBA or subject to removal.

The question of the adoption of the foregoing resolution was presented on a **motion made by Mayor Corby, seconded by Trustee Maddox** and duly put to vote as follows:

Vote: Corby – yes, Maddox – yes, Limbeck – yes, Galli – yes, Sherwood – yes. **Motion carried.**

CORN HILL NAVIGATION – REQUEST FOR LETTER OF SUPPORT

Vicki Schmitt requested two letters of support from Mayor Corby to submit with a grant application to the Erie Canalway National Heritage Corridor. Board members discussed the content of the letters. They authorized Mayor Corby to sign the letters as amended.

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RESOLUTION #9 OF 2007 – WATERFRONT IMPROVEMENT PHASE VI PROJECT

**Village of Pittsford Waterfront Improvements Phase VI Project
Erie Canal Grant Program Contract #C100786**

NOW, THEREFORE, BE IT RESOLVED BY the Village of Pittsford Board of Trustees:

That Robert C. Corby, Mayor or such person's designee, is the representative authorized to act in behalf of the Village of Pittsford's governing body in all matters related to the Village of Pittsford Waterfront Improvements Phase VI Project Erie Canal Grant Program Contract #C100786. The representative is also authorized to enter into and execute the Contract, and otherwise act for the Village of Pittsford's governing body in all matters related to the Project; and

BE IT FURTHER RESOLVED:

That this resolution takes effect immediately.

The question of the adoption of the foregoing resolution was presented at the March 27, 2007 meeting of the Village of Pittsford Board of Trustees on a **motion made by Trustee Limbeck, seconded by Trustee Galli** and duly put to vote as follows:

Vote: Corby – yes, Maddox – yes, Limbeck – yes, Galli – yes, Sherwood – yes. **Motion Carried.**

Trustee Maddox reported that he confirmed the receipt of a letter sent to Senator Alesi's office regarding a member item request.

VILLAGE TRASH DISCUSSION

Trustee Galli reported his summary of conclusions resulting from the newsletter survey regarding village trash collection. He included information he obtained at meetings he had with refuse haulers, and discussions he has had with other municipalities. After discussion, Board members concluded that the best course of action might be to offer the residents a choice of haulers but to monitor those haulers in terms of such things as requiring an annual permit, specifying the days of the week for pick-up, specifying hours of pick-up, and types of containers. A summary of the survey findings will be included in the spring newsletter. Trustee Galli volunteered to write a draft of requirements and principles for consideration. Eventually a public hearing would be held to give residents opportunity for input. The Board thanked Trustee Galli for the time and effort he spent investigating this topic.

Mr. Cufari mentioned that the dumpsters in public lots are eyesores and that having multiple haulers in the village is disrupting. He suggested that landlords could control renters in terms of consolidating dumpsters and the number of trash haulers.

It was noted that trash around the commercial dumpsters on Schoen Place is not picked up on the weekends. Mr. Bailey will be asked to look into this on Monday. Other possible violations are the lack of screening of the dumpsters near Fido's, Suzanne's and Great Northern Pizza. Members concluded that up-to-date dumpster permits would be of value in controlling some of the violations.

SIGNS AND BANNERS

Mayor Corby presented an updated draft of the signs and banners policy incorporating suggestions that Board members made at the last meeting. Further amendments were made. Members concurred that the final policy should be incorporated into the Code Book. Mayor Corby and Trustee Galli will discuss this policy with Supervisor Carpenter at a meeting next week.

MEMBER ITEMS

Newsletter: Members agreed on the "priority" article for the spring newsletter and discussed topics for additional articles. Trustee Sherwood will send a list of suggestions and the name of the contact person for each article to all Trustees.

Starbucks: Scott Harter picked up plans for traffic calming at Starbucks. Trustee Maddox will contact Mr. Harter to check on the status.

APRB Board Applications: Trustee Limbeck created a tracking sheet and a flow chart demonstrating the path that applicants follow from the submission of the application to the issuance of a permit. Board

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members agreed that the chart and tracking sheet should help applicants through the process. Trustee Limbeck said a check list still needs to be created and that similar forms should be created regarding applications to the Planning and Zoning Boards.

Joint Meeting of all Village Boards: The date for the joint meeting of the ARPB, PZBA, and the Board of Trustees has been set for April 17th at 7:30 PM in the Osborn Room. Possible agenda items are a demonstration of the indexing program, development of individual board checklists, review of an updated APRB brochure, suggestions from members about how to continue with issues that have not been addressed yet and member feedback regarding communications and other issues.

APRB APPOINTMENT

With a consensus of the Board of Trustees, a **motion** was made **by Mayor Corby, seconded by Trustee Maddox** to appoint John Limbeck to a three year term as a member of the Architectural and Preservation Review Board, which term will expire in April of 2010, to fill the seat vacated by Marcia Watt.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Galli – yes, Limbeck – abstain. **Motion carried.**

MINUTES

February 7, 2007 – Budget Meeting: A **motion** was made **by Trustee Maddox, seconded by Trustee Limbeck** to approve these minutes as written.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Galli – yes, Limbeck – abstain. **Motion carried.**

March 13, 2007- A **motion** was made **by Trustee Galli, seconded by Trustee Maddox** to approve these minutes as written.

Vote: Corby – yes, Maddox – yes, Sherwood – abstain, Galli – yes, Limbeck – yes. **Motion carried.**

March 14, 2007 – Budget Meeting: A **motion** was made **by Trustee Limbeck, seconded by Mayor Corby** to approve these minutes as written.

Vote: Corby – yes, Maddox – yes, Sherwood – abstain, Galli – yes, Limbeck – yes. **Motion carried.**

March 21, 2007 – Budget Meeting: - A **motion** was made **by Trustee Limbeck, seconded by Trustee Sherwood** to approve these minutes as written.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Galli – yes, Limbeck – yes. **Motion carried.**

THANK YOU

Trustee Limbeck thanked the Board of Trustees for the opportunity of serving as a member of the Board since August 2006. Board members expressed appreciation to Trustee Limbeck for his many contributions to the Board and his dedication, demonstrated in many ways, toward the betterment of the village.

ADJOURNMENT

A **motion** was made **by Mayor Corby, seconded by Trustee Limbeck** to adjourn the meeting at 9:15 PM.

Vote: Corby – yes, Maddox – yes, Sherwood – yes, Galli – yes, Limbeck – yes. **Motion carried.**

Anne Z. Hartsig, Recording Secretary