

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
September 11, 2007

Present:

Mayor	Robert C. Corby – arrived at 8:20 PM
Trustees	Tim Galli Mary Beth Cleary Steve Maddox Paula Sherwood
Attorney	John C. Osborn
Treasurer	Mary Marowski
Building Inspector	Skip Bailey
Recording Secretary	Anne Hartsig

Deputy Mayor Galli called the meeting to order at 7:00 PM.

TREASURER’S REPORT

Treasurer Marowski presented the vouchers listed on Abstract #007 for approval. Following discussion of the vouchers, a **motion** was made **by Trustee Galli, seconded by Trustee Maddox**, to approve the following vouchers, including 3 additions for Energetix and including \$124.04 for AT&T and CNB, and to charge them to the appropriate accounts.

General Fund (#130-152, #154-#157):	\$ 18,855.04
Sewer Fund (#145):	\$ 24.85
Canal Improvements –Greenway (#153)	<u>\$ 3,800.00</u>
Total vouchers for approval:	\$ 22, 679.89

Vote: Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

A **motion** was made **by Trustee Sherwood, seconded by Trustee Cleary** to approve the following expenditures for conference attendance:

Remegia Mitchell	\$50.00
Mayor Corby	\$50.00
Trustee Galli	\$50.00

Vote: Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

A **motion** was made **by Trustee Sherwood, seconded by Trustee Galli** to approve the following expenditure for conference attendance:

Linda Habeeb	\$99.00
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Vote: Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

A **motion** was made **by Trustee Cleary, seconded by Trustee Sherwood** to approve an expenditure of \$225 plus mileage for Mayor Corby to attend the NYCOM Executive Meeting conference:

Vote: Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

The Treasurer gave an overview of the Annual Update Document that was filed with the State Comptroller’s Office.

Revenues and Expenses through July 31, 2007 were presented.

VILLAGE GROVE PARKING CONCERNS

George Wallace, 7 Village Grove: Mr. Wallace told the Board that with parking allowed on both sides of Village Grove, there is not enough room for emergency vehicles to pass through. He said it is a dangerous situation.

Grant Fowler, 10 Village Grove: Mr. Fowler agreed and stated that cars park overnight on both sides of the street at all times of the year including winter months.

**Proceedings of a Meeting of the Village of Pittsford Board of Trustees
September 11, 2007**

Don Anderson, 1 Village Grove: Mr. Anderson stated that adding to the dangerous situation is the fact that the street is too narrow, there are no sidewalks and the line of sight is poor.

A **motion** was made by **Trustee Galli, seconded by Trustee Maddox** to hold a public hearing to consider a local law which would amend Chapter 195 of the Village Code to prohibit parking on the south side of Village Grove and to prohibit parking on the west side of South Main Street, exact locations to be determined by the Building Inspector.

Vote: Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

NORTHFIELD COMMON MERCHANTS CONCERNS

The Village Board received a memo from the Northfield Common Merchants Association listing 5 concerns and asking for help in resolving the concerns. The first concern was the disrepair of the parking area behind Pittsford Lumber Company. Trustee Maddox will work with Superintendent Cufari to make an assessment of the situation. Mr. Bailey said that the State Building Code requires the owner to maintain the area. The second concern was the use of the RG&E right of way and the spaces between some of the buildings in Northfield Common as a traffic thoroughfare. Because Northfield Common is private property, the Village Board does not have purview over signage. Trustee Galli will suggest that the merchants talk to the owner about the problem. The third concern was a traffic back-up due to the lack of a stop sign on Schoen Place. Board members will observe the intersection and will ask the Building Inspector and the Superintendent of Public Works to observe the intersection as well. The Board will revisit the issue at the September 25th meeting. The fourth request was for signage that would direct recreational/canal parking to the north lot behind Pittsford Lumber Company. The Building Inspector was asked to draw a sketch of where these directional signs should be installed. This will also be on the September 25th agenda. The fifth concern is a deteriorating orange construction fence that has been in place since 2004 on property adjacent to Northfield Common. The Board of Trustees asked the Building Inspector to bring this situation into compliance.

COMMUNITY SERVICE ACTIVITY

The Village Board received a letter from a Pittsford Sutherland High School parent who is interested in having his son participate in a community service project. Board members listed possibilities including weeding or planting bulbs, staining the pavilion and updating the historic street files. Mr. Bailey suggested that the student could input a large number of building permits that have not been entered into the Black Bear system. He will contact the student. Trustee Maddox will contact Superintendent Cufari for any suggestions he might have. The Village's insurance agent should be consulted before any projects are begun.

PROPOSED LOCAL LAW #4 – OPEN SPACE PERFORMANCE ZONING DISTRICT - CONTINUATION OF PUBLIC HEARING

Trustee Galli explained that the Board was continuing with the SEQR process regarding this proposed zoning change. He said Part 1 of the SEQR form had been sent to all interested agencies and the 30-day comment period had expired. Responses were received from 3 agencies, one of them being the Village PZBA.

The PZBA had the following three questions or comments. 1) The answer for Question 20 on page 5 should be changed to “yes” in the opinion of that Board. 2) No zoning classifications were listed for Question 2 on page 9. 3) The PZBA is concerned about all questions that were answered N/A.

Attorney Osborn stated that there no application has been filed for the development of a specific site. This proposed district is a statutory change. SEQR would be conducted for any specific application or project that is submitted to the PZBA. Therefore, question 20 on page 5 should remain a “no” answer. For the same reason, zoning classifications were not entered and N/A answers are appropriate because a specific site or project is not involved. The Board of Trustees did not change the original answers to Part 1 of the SEQR form based on the advice of Attorney Osborn. Attorney Osborn further noted that it is possible that the portion of the Monoco Oil site that falls within the Town of Pittsford has some contamination. However, the Village Board does not know that at this time. Regarding SEQR, the Village Board is concerned only with sites that fall within the village.

**Proceedings of a Meeting of the Village of Pittsford Board of Trustees
September 11, 2007**

The Board of Trustees reviewed and responded to questions on Part 2 of the SEQR form. Following the review, the Board determined that the proposed law will not result in any adverse environmental impacts. A **motion** was made **by Trustee Galli, seconded by Trustee Sherwood** to approve the determination of a negative declaration regarding the SEQR process for this statutory change to the Village Code.

Vote: Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

The majority of the Board agreed to leave the public hearing open for further review at the September 25th meeting to address questions raised by Supervisor Carpenter. A State Street resident commented that a representative from the Town government could have been present this evening to discuss concerns during this public forum. Trustee Sherwood said that the Board of Trustees has done a good job of communicating the proposed changes. PZBA Chairwoman Remegia Mitchell stated that the PZBA supports the proposed local law as drafted because it will give that board a quantitative mechanism for review and it will give the Village an extra layer of review.

Trustee Galli thanked both Skip Bailey and Remegia Mitchell for putting the ordinance together.

CHAPTER 173 SOLID WASTE AMENDMENTS DISCUSSION

Mr. Bailey explained the changes he had written into the chapter based on discussions with the Board of Trustees. The Board discussed notification of dumpster users and owners and determined that the published notice of Public Hearing will serve as notification. A separate notice through a newspaper article was suggested so that there is another avenue of notification.

A **motion** was made **by Trustee Galli, seconded by Mayor Corby** to hold a public hearing at the November 13, 2007 meeting of the Board of Trustees to consider the adoption of amendments to Chapter 173, Solid Waste.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

EMPLOYEE HANDBOOK AMENDMENT

Members discussed the August, 2006 amendment to Section 206 of the Employee Handbook. At the time of that adoption, some paragraphs of that section were inadvertently excluded. A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to revise Section 206 of the employee handbook to reinstate paragraphs addressing benefits, intermittent leave, return to work and no work while on leave as those paragraphs were written in the May 2005 edition of the employee handbook, subject to verification by Attorney Centrone whether or not this change needs approval of Teamsters Local 118.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

MEMBER ITEMS

GIS Parking Map: Mr. Bailey made a list of corrections that need to be made on the parking map. As an action item, the Board suggested that he schedule an appointment with Mike Ross to update the map and that he inform John Cufari of actions John needs to take regarding signs and parking places etc. Trustee Cleary stated that the goal of the Board is to have village signage in alignment with the Village Code and to have a presentable map.

Zoning Map: Mayor Corby said he would review the zoning map with Mr. Bailey so that it can be submitted for updating.

Sign and Banner Policy: Trustee Sherwood said she had a few corrections to make to finalize the policy. Once it is finalized, the Clerk will email it to the Board of Trustees. She will also send it to the Boy Scouts and churches within the village.

Newsletter: Trustee Sherwood will hand out a publication schedule and assignments for the fall newsletter.

Accomplishment list: The Clerk has been asked to keep a list of the Board of Trustees accomplishments such as the installation of the flashing pedestrian warning light on Jefferson Road.

**Proceedings of a Meeting of the Village of Pittsford Board of Trustees
September 11, 2007**

MONROE COUNTY YOUTH BUREAU CONTRACT

Attorney Osborn said he had discussed his legal concerns regarding this contract with the President of Pittsford Youth Services who is also an attorney. Three options were suggested regarding the Village Board offering support to Pittsford Youth Services without signing a contract with Monroe County. The first option was to have Pittsford Youth Services subcontract from the Village. The second was to have the Village write a check directly to Pittsford Youth Services in support of services provided to the youth of the Village of Pittsford. Lastly, the Board could take no action. Attorney Osborn said he will investigate the options further to be sure the Village is in compliance with the NYS Constitutional law, Article VIII, § 1, regarding gifts and donations.

TRAFFIC CALMING

Trustee Cleary told the Board that with their approval, Scott Harter will present a proposal for a traffic calming plan pictorial notebook with an overlay at the September 25th meeting.

EXECUTIVE SESSION

A **motion** was made **by Mayor Corby, seconded by Trustee Maddox** to enter executive session to discuss the employment history of a specific employee.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

ACTION LIST

Board members reviewed and updated the Action List.

MINUTES

August 28, 2007: A **motion** was made **by Trustee Maddox, seconded by Mayor Corby** to approve these minutes as amended.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:30 PM.

Anne Z. Hartsig, Recording Secretary