

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
November 13, 2007

Present:

Mayor	Mayor Robert Corby
Trustees	Tim Galli Mary Beth Cleary Steve Maddox Paula Sherwood
Treasurer	Mary Marowski
DPW Superintendent	John Cufari
Recording Secretary	Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

TREASURER'S REPORT

Treasurer Marowski presented the vouchers listed on Abstract #11 for approval. Following discussion of the vouchers, a **motion** was made **by Trustee Galli, seconded by Mayor Corby**, to approve the vouchers as presented, including a payment of \$25.00 for a pre-employment physical co-payment and to charge those vouchers listed below to the appropriate accounts.

General Fund (#235-#249, #252-#257, #259-#277):	\$ 22,618.14
Canal Improvements – Greenway Grant (#258):	\$ <u>7,800.00</u>
Total vouchers for approval:	\$ 30,418.14

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

The Village received a quote from the RG&E to replace a light pole that was destroyed in an accident in October, 2006 at the intersection of South Street and East Jefferson Road. A **motion** was made **by Mayor Corby, seconded by Trustee Maddox**, to approve the RG&E quote for \$1647.21 to replace the damaged light pole at the intersection of South Street and East Jefferson Road and to authorize Mayor Corby to sign the acceptance letter.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

The Treasurer will submit a bill for payment of this cost to the owner of the vehicle that damaged the pole. The owner's name and address was listed in the police report obtained from the Monroe County Sheriff's Office.

The Board discussed 2007/08 insurance renewal options. A **motion** was made **by Trustee Galli, seconded by Trustee Maddox**, to approve the renewal of the Village's insurance policies for 2007/08 and to increase the deductible for equipment damage to \$1000 and to add an option for \$2065.00, which will cover replacement cost for new equipment regardless of the age of the equipment that was lost.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

The Monroe County Mayors' Association, at a meeting held in October, agreed as a group to retain the services of Peter Skivington to review the FAIR plan. The cost for each village will not exceed \$100.00. A **motion** was made **by Mayor Corby, seconded by Trustee Galli** to join with other villages and contribute up to \$100 to retain Peter Skivington for purposes of evaluating the FAIR plan and advising Monroe County villages following his review.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

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Regarding other business, the Treasurer noted receipt of the Monroe County Sales check, which was higher than anticipated. She informed the Board that the Village received a letter from FEMA stating that claim #1564 DR NY for Rand Creek had been officially closed. The Treasurer presented a 5-year AUD (Annual Update Document) comparison for use during the budget process. Board members were asked to save that information for budget meetings.

CERTIFICATE OF VILLAGE SURRENDER

The Clerk presented the list of village taxes that were unpaid as of October 31, 2007 for review by the Trustees. The total amount of unpaid tax, including accumulated interest is \$11,191.20. The account was found to be correct. Each member of the Board of Trustees signed the Certificate of Village Surrender. The Clerk will submit the signed certificate to Monroe County for collection of unpaid taxes.

BOY SCOUT TROOP 341 – CHRISTMAS TREE SALE

Boy Scout members of Troop 341 addressed the Board to request permission to erect two signs to advertise the troop's 2007 Christmas tree sale. A **motion** was made by **Mayor Corby, seconded by Trustee Cleary**, to allow Troop 341 to advertise their Christmas tree sale using two signs not to exceed 6 square feet in size, one sign to be placed on the southeast corner of the Main St. and State St. intersection and one sign to be placed on the northwest corner of the Sutherland Street and West Jefferson Road intersection from November 23rd to December 20th, 2007.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

CANDLELIGHT NIGHT 2007

Trustee Sherwood reported on Candlelight Night information she received at the last committee meeting. She said Pittsford Chamber of Commerce is the overseer of the 2007 event. There will be three tree lighting ceremonies at different times. Mayor Corby will light the trees. The Village has been asked to supply security personnel from 5 – 9 PM. An additional person is needed to cover the State Street/Northfield Common intersection, bringing the total to 5 security people for this year. A **motion** was made by **Mayor Corby, seconded by Trustee Maddox** to authorize an expenditure for 2007 Candlelight Night of a maximum of \$600 for security and \$350 toward the expense of horse drawn wagons used to shuttle people around the village during the event.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

LED IN-PAVEMENT LIGHTING

Fisher Associates sent written information to the Board of Trustees about in-pavement lighting for cross walks. Members discussed this concept as it might pertain to future village crosswalks. Mayor Corby stated that it was his understanding that these in-pavement lights could be used only at non-signalized intersections per the NYSDOT.

PROPOSED LOCAL LAW #6 – AMEND CHAPTER 173 SOLID WASTE

The Board of Trustees, DPW Superintendent John Cufari and members of the public discussed problems associated with some dumpsters located in the village. It was noted that the dumpsters in the Burdett parking lot are continually overflowing and that the grease dumpster in that lot is leaking. Dennis Peters, a Washington Ave. resident, discussed options for reconfiguring the location of the dumpsters. One suggestion requires the elimination of three parking places. Options for enclosing the dumpsters were discussed.

Janet Reynolds, a Church Street resident, stated that an enclosure doesn't necessarily eliminate a poor appearance problem if the enclosure itself is not maintained. She also noted that in addition to the noise generated by dumpsters opening and closing, there are other noise annoyances in the village such as leaf machines and snow plows.

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State Street resident John Limbeck asked what the status of the permit process is, noted that the current code states that permits are required, and noted that permits provide a means to monitor for compliance.

A **motion** was made **by Mayor Corby, seconded by Trustee Maddox** to open the public hearing regarding proposed Local Law #6 of 2007.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

Discussion continued regarding problems with dumpsters. Ms. Reynolds asked what the Board plans to do to ensure enforcement. It was stated that permits will be required. Mr. Limbeck suggested that each permit application include a site plan showing the location of the dumpster. This site plan should be reviewed by the Building Inspector. He also suggested that the Board consider a sliding scale regarding permit renewals, whereby habitual violators will be asked to renew permits more frequently.

Mayor Corby said the Board should look at and evaluate the dumpster situation in the Burdett lot. He suggested that the Village should enforce the regulations that are in place and consider other locations for the dumpsters. He said the Building Inspector will be asked to have face to face meetings with the dumpster users such as Hicks, Ben & Jerry's, Breathe, Empire Paint and any others using dumpsters in the Burdett lot. Following the meetings, he will be asked to write a letter to all dumpster owners and users in the village to inform them of the Code amendments and to remind them that a permit is needed. The letter will be reviewed by the Mayor.

Members discussed § 173-6B (2) and agreed that the Planning Board, rather than the Board of Trustees should have the right to approve the location of dumpsters on sites with constraints or conditions which do not allow the minimum setbacks. This change will be made.

There being no one further to speak for or against the adoption of this local law, a **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to close the public hearing.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

A **motion** was made **by Trustee Galli, seconded by Trustee Sherwood**, to approve the 9/14/07 draft version of proposed local law #6 of 2007 with an amendment to §173-6 B (2), changing the wording from “Board of Trustees” to “Planning Board” as discussed, and with the understanding that the Building Inspector will design a permit application that will include a site plan showing the location of dumpsters and the proposed dumpster enclosure.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

The Building Inspector will be asked to provide a proposal for a permit application at the next meeting.

REQUEST FOR PARKING TIME LIMIT CHANGE

Mayor Corby reported that merchants have suggested that the parking places south of Lincoln Avenue be changed from unlimited parking to 2 hour parking and that the spaces at the upper end of Locust Street be changed to 2 hour parking places. He asked Board members to look at those places. The topic will be placed on a future agenda.

RESOLUTION #20 OF 2007 – APPLICATION FOR LWRP GRANT FUNDING

Remegia Mitchell suggested that the Village apply for possible available funding from LWRP to add to the matching funds needed for the Schoen Place Waterfront project. A **motion** was made

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by **Trustee Cleary**, seconded by **Trustee Sherwood** to approve Resolution #20 of 2007 as written below.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

**Resolution #20 of 2007
Local Waterfront Revitalization Program
Environmental Protection Fund**

WHEREAS: the Village of Pittsford adopted a joint Local Waterfront Revitalization Program with the Town of Pittsford in 2004 and,

WHEREAS: the Village has identified numerous initiatives to enhance the Erie Canal Waterfront area and provide pedestrian and recreational improvements as identified in the Local Waterfront Revitalization Program Planning Principles and,

WHEREAS: the Department of State is soliciting local government grant applications under Title 11 of the New York State Environmental Protection Fund Local Waterfront Revitalization Program to undertake projects to implement their plans,

NOW THEREFORE BE IT RESOLVED: that the Village of Pittsford Board of Trustees, on a motion made by Trustee Cleary and seconded by Trustee Sherwood, support the application for LWRP grant funds and authorize Mayor Robert C. Corby to act on behalf of this governing board in all matters related to this financial assistance.

Mayor Corby suggested that the addition of docking with overnight facilities be added to this project as well as moving some of the light poles.

FRONTIER WIRELESS

Mayor Corby explained that Frontier Corporation would like approval to install approximately 30 wireless “boxes” on existing light poles located in the village right of way. Once installed, Frontier would maintain the equipment. Free wireless service would be available to the center business district. There will be no fees charged at this time. There will not be any noise associated with the service. The installation would be permanent until the advent of a new system. If installed, the Village of Pittsford would be one of the first communities in the area to offer free wireless service, a benefit to residents and businesses. The service is regulated by the FCC. A list of locations was provided for review. A **motion** was made **by Trustee Cleary, seconded by Trustee Maddox** to approve the installation of Tropos Wireless radios on village utility poles at specified locations within the village with the understanding that in two years time, application for renewal will be made to the Village Board or that if at any time the wireless equipment is changed, a revised application will be submitted

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

SCHOEN PLACE IMPROVEMENTS

As part of the Schoen Place improvement project, sidewalks have been planned along the north side of the alley next to the buildings. Owners of property at the west end of Schoen Place are not in favor of a sidewalk being installed next to their building. Attorney Osborn stated that the property in question belongs to the Village by prescription according to Village Law. The sidewalk project would be a safety improvement. However, the owners are strongly opposed to a sidewalk next to their property. Mayor Corby will revise a letter he has written to the owners stating the position of the Board. Board members have asked to review the plans drawn by Doug McCord.

EMPLOYEE HEALTH INSURANCE PLAN FOR 2008

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A **motion** was made by **Trustee Galli, seconded by Trustee Maddox** to offer Blue EPO Balance Option 6 as the health care plan for Village of Pittsford employees for the 2008 calendar year replacing the 2007 Blue Healthy Choices plan.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

CANVASS REQUEST

A **motion** was made by **Trustee Sherwood, seconded by Trustee Cleary** to approve a request made by Alex Hagreen, a junior at Penn State, to canvass at the intersection of Jefferson Road and South Main Street and at the Four Corners, with his fraternity brothers during the weekend of November 30-December 2nd to raise money for kids with cancer. This approval is granted with the condition that there will be no “canning” in the street.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

MEMBER ITEMS

The Clerk was asked to contact Scott Hill of Pictometry to arrange for training and installation of computer programs. Other member items of discussion included logo clothing, possible change to the logo design, North Main Street landscaping, a newsletter update, holiday decorations, former Monoco property, website update, and the sign and banner policy.

MINUTES

October 23, 2007: A **motion** was made by **Trustee Galli, seconded by Trustee Maddox** to approve these minutes as amended.

Vote: Corby – abstain, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to enter executive session to discuss the employment history of specific employees.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Galli** to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

ACTION ITEM LIST

The Action List was reviewed and updated.

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 11 PM.

Anne Z. Hartsig, Recording Secretary