

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
November 27, 2007

Present:

Mayor	Mayor Robert Corby – arrived at 7:30 PM
Trustees	Tim Galli Mary Beth Cleary Steve Maddox Paula Sherwood
Building Inspector	Skip Bailey
DPW Superintendent	John Cufari
Recording Secretary	Anne Hartsig

Deputy Mayor Galli called the meeting to order at 7:00 PM.

BUILDING INSPECTOR’S REPORT – SKIP BAILEY

Mr. Bailey reported that the **parking map** with recent changes was delivered to Mike Ross at the Town last week. Status is unknown. After a second call, Mr. Bailey still has not heard back from the Canal Corp regarding the existence of a **permit for a dock on Schoen Place** near Aladdin’s. A proposed letter to commercial property owners including **requirements for dumpster enclosures and** information regarding **permits** was presented. Members suggested noting in the letter that there will not be a fee for dumpster permits and that a May 1st deadline date for compliance has been set. The Board reviewed the elements listed for the dumpster permit. They suggested including the number of dumpsters for each enclosure. Mr. Bailey will ask for comments from the APRB about the materials for enclosures. The next steps are to update the draft letter and create a permit form. Mr. Bailey was asked to finalize the notification letter and mail it by Monday, December 3rd. A new proposed location for dumpsters in the **Burdett lot** was discussed. Mr. Bailey will consider additional possible locations. He was asked to arrange a meeting with dumpster owners, haulers, a Town representative, Mr. Burdett, and John Cufari regarding the condition and location of the dumpsters in that lot.

Mayor Corby arrived at 7:30 PM following a training session with Historic Pittsford members who will partner with the Village to carry out a CLG grant to update an existing survey of village structures.

The Board reviewed the Code Violation Status list. At a future meeting of the APRB, Mayor Corby will review all APRB related issues with the members of that Board to determine the status and direction of each issue.

ACTION ITEM LIST REVIEW

The Board reviewed and updated the status of issues listed on the Action Item List.

PUBLIC HEARING – SPECIAL PERMIT REQUEST – 25 STATE STREET

Vicky and Paul Powell, and their architect Ken Bracker, came before the Board to request a special permit to operate a café for people and dogs on State Street. Proof of the legal notice below having been published, a **motion** was made by **Mayor Corby, seconded by Trustee Galli** to open the public hearing.

“Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, Tuesday, November 27, 2007 at 8:00 PM at the Village Hall, 21 North Main Street, Pittsford, NY to consider an application made by Vicky and Paul Powell, for a Special Permit from the Village Board of Trustees to allow the operation of a Café for people and canines in the building located at 25 State Street, Pittsford, NY, which

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location is in a B-1 District, pursuant to Chapter 210-74 A (2), Special Permit Uses in B-1, B-1A, B-2, B-4 and M-1 Districts.”

Note: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

Issues of concern that were discussed included the potential impact on Church Street neighbors, noise, odors, animal waste, parking and trash. Mr. and Mrs. Powell said an existing six foot high stockade fence will help mitigate the impact of the business on neighbors. Dumpsters will be rotated frequently and trash will be emptied daily. Odors and waste will be controlled by chemical means, special bagging, and removal by owners. The Powells said the only requirement stipulated by the Health Department was that there must be separate provisions for humans and canines. Mr. Bracker presented a revised floor plan that includes a “cabin” concept to separate canine dining areas from one another. Regarding parking, they stated that the proposed restaurant would open earlier in the day than nearby retail establishments, and that retail establishments will close earlier than the café so there should not be a conflict. They estimate that the lunch crowd will be mostly walk-in customers. The buildings at 19, 21 and 25 State Street are owned by one person. Tenants commonly share the parking lots, which are connected. When asked about outside seating, Mr. Powell responded that he may consider a small deck in the back at a later point in time.

Mayor Corby said one of the standards for review in the Code (§210-74 B.(3) (g) states that the applicant must demonstrate that the site of the proposed establishment is located more than 100 feet from a residentially zoned area or that potential adverse effects on residential property can be mitigated by other means. He said the Board will have to determine the impact on Church Street residents. Church Street resident Janet Reynolds said that additional noise, traffic and dumpsters in the neighborhood are a concern to residents.

Mayor Corby said that the Board expects to receive comments from the PZBA regarding this application. Therefore, the public hearing will be left open and continued at the December 11th Board of Trustees meeting to allow time for those comments to be received. He said the applicant must satisfactorily address the following issues: ways to mitigate potential adverse effects to residential neighbors, parking requirement issues, site plan issues, animal waste removal, lawn sanitation issues, exterior lighting, and trash from food products.

DPW REPORT – JOHN CUFARI

Mr. Cufari presented a list of completed projects including the leaf and brush pick-up status, as well as other pertinent information pertaining to equipment, holiday decorations, and North Main St. landscaping.

EXECUTIVE SESSION

A **motion** was made by **Trustee Sherwood, seconded by Mayor Corby** to enter executive session to discuss the employment history of specific employees.

Note: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Sherwood,** to leave executive session and reenter the regular session of the meeting.

Note: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

EMPLOYEE INCENTIVE AWARDS

A **motion** was made by **Mayor Corby, seconded by Trustee Cleary,** to authorize the expenditure of \$2325.00 for employee incentive awards for 2007, the sum of which shall be

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apportioned and mailed to specified employees following the staff development meeting on December 14th.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

MEMBER ITEMS

- Trustee Sherwood reported that the fall, 2007 **newsletter** has been mailed.
- There will be 2 a-frame signs at the Four Corners to advertise **Candlelight Night**.
- As approved at the November 13th meeting, the Treasurer will be asked to write a check for \$350 to the Pittsford Chamber of Commerce to help with the expenses for the **horse drawn wagons on Candlelight Night**.
- The Village received a check for \$2000 from the Allyn’s Creek Garden Club for **landscaping at North Main Street**.

2008 FLEXIBLE SPENDING EMPLOYEE BENEFIT

A **motion** was made by **Trustee Galli, seconded by Mayor Corby** to continue to offer a flexible spending benefit option to Village employees for the calendar year 2008, with no changes from the 2007 plan, keeping the maximum annual health care deduction at \$2500 per employee and the maximum annual dependent care deduction at \$5000 per employee.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

TREASURER’S REPORT

Trustee Galli presented the vouchers listed on Abstract #12 for approval. Following discussion of the vouchers, a **motion** was made by **Trustee Galli, seconded by Trustee Maddox**, to approve the vouchers as presented and to charge those vouchers listed below to the appropriate accounts.

General Fund (#278-#297, #299Ĭ):	\$ 12,305.33
Sewer Fund (#287):	<u>\$ 22.95</u>
Total vouchers for approval:	\$ 12,328.28

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

LEADERSHIP MEETING UPDATE

Mayor Corby and Trustee Galli reported on the topics of discussion that took place at the November 26th Leadership Meeting, hosted by the Town of Pittsford.

MINUTES

November 13, 2007: A **motion** was made by **Trustee Maddox, seconded by Trustee Sherwood** to approve these minutes as amended.

Vote: Corby – yes, Galli – yes, Cleary – yes, Maddox - yes, Sherwood – yes. **Motion carried.**

E-NEWSLETTER

The concept of a Village e-newsletter was discussed. Trustee Cleary will develop a plan of action.

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 11 PM.

Anne Z. Hartsig, Recording Secretary

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