

**PROCEEDINGS OF A SPECIAL MEETING OF THE VILLAGE BOARD OF
TRUSTEES
December 14, 2007**

Present:

Mayor	Robert Corby
Trustees	Tim Galli Mary Beth Cleary Steve Maddox Paula Sherwood
Attorney	Jeffrey L. Turner
DPW Superintendent	John Cufari
Recording Secretary	Anne Hartsig

Mayor Corby called the meeting to order at 1:10 PM.

SCHOEN PLACE IMPROVEMENT PROJECTS

Mayor Corby presented an overview of grants that the Village has been awarded as well as one we are in the process of applying for. He reviewed the scope of the project for improvements along the canal known as the Village of Pittsford Waterfront Improvements Project: Phase VI. He explained that a SEQR review is needed so that monies that have been awarded for the Greenway grant can be dispersed. He also stated that a comprehensive assessment of SEQR is needed for this project.

SEQR: VILLAGE OF PITTSFORD WATERFRONT IMPROVEMENT PROJECT PHASE VI

A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to establish the Village Board of Trustees as lead agency for the Village of Pittsford Canal Waterfront Improvements Project: Phase VI.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Cleary – yes, Maddox – yes. Motion carried.

As lead agency, the Village Board completed Part 2 of the SEQR form – *Project Impacts and Their Magnitude*. A **motion** was made **by Trustee Galli, seconded by Trustee Cleary** to determine the SEQR status of this action as a Type I, Unconditioned Negative Declaration and to authorize Mayor Corby to execute the document.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Cleary – yes, Maddox – yes. Motion carried.

EXECUTIVE SESSION

A **motion** was made **by Trustee Maddox, seconded by Mayor Corby** to enter executive session to discuss the employment history of a specific employee.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Cleary – yes, Maddox – yes. Motion carried.

**Proceedings of a Special Meeting of the Village of Pittsford Board of Trustees
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A **motion** was made by **Trustee Sherwood, seconded by Trustee Maddox** to approve the designation of DPW employee Andy Caschetta as crew leader, to increase his pay by \$1.00 per hour and to compensate this employee retroactively for the eleven weeks he has been assuming this responsibility, if approved by the labor attorney.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Cleary – yes, Maddox – yes. Motion carried.

A **motion** was made by **Trustee Galli, seconded by Trustee Maddox** to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Cleary – yes, Maddox – yes. Motion carried.

EMPLOYEE COMMENDATION

A **motion** was made by **Mayor Corby, seconded by Trustee Maddox** to present a resolution of commendation at the January 8, 2008 meeting to Remegia Mitchell for her extraordinary efforts in seeking and obtaining grant funding on behalf of the Village of Pittsford, with the exact wording of the proclamation to be determined.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Cleary – yes, Maddox – yes. Motion carried.

MEMBER ITEMS

Mayor Corby noted that the Village will need to find a replacement for Remegia Mitchell so that grant applications will continue to be researched, written, and submitted, and so that projects, if funded, will continue to be administered. In addition, a replacement is needed to continue Remegia's work as a records clerk for the village in order to maintain the systematic condition of the Village archives.

Members discussed employee performance appraisals and determined that they should be completed by the middle of January.

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 2:00 PM.

Anne Z. Hartsig, Recording Secretary