

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
March 25, 2008

Present:

Trustees

Tim Galli
Steve Maddox – arrived at 7:15 PM
Paula Sherwood
Mary Beth Cleary – arrived at 7:09 PM
Robert C. Corby, Mayor - absent

DPW Superintendent

John Cufari

Recording Secretary

Anne Hartsig

With a quorum present, Deputy Mayor Galli called the meeting to order at 7:10 PM.

DPW REPORT – JOHN CUFARI

Mr. Cufari brought the Board up to date on ongoing DPW activities. In addition, the following topics were discussed.

Bristol's will begin repairs on 900 square feet of pavers at the Erie Canal Park this week. They will also look at the Starbucks area in regards to pavers.

Members discussed the purchase date for a new 1-ton truck. The Superintendent would like to order the truck immediately so that it would be available for pick-up in early June. However, in order for the truck to become part of the 2008/09 fiscal year budget, it legally cannot be ordered until June 1, 2008.

Mr. Cufari stated that the condition of the Burdett parking lot has not changed. He said he notified the Code Enforcement Officer that there are a number of pallets in the dumpster area. Mr. Cufari asked if a proposed meeting with haulers/owners had been arranged. Trustee Maddox said that he is responsible for this meeting and plans to arrange for it to take place approximately at the end of April.

Summer flower baskets were discussed. Due to budget constraints, Trustee Sherwood said the overall area for flower baskets will be smaller.

VILLAGE LIGHTING CODE DISCUSSION

PZBA Chairperson Remegia Mitchell addressed the Board regarding Chapter 117, Lighting, Exterior of the Village Code. Recent applicant, Mike Newcomb, presented a site plan for approval for 57 North Main Street. At the recommendation of the PZBA, Mr. Newcomb hired Mike Quagliata, a lighting professional, to design a lighting plan that meets the Code. According to Mr. Quagliata, it is not possible to design a plan that will meet the Code and still be considered safe at the gas pumps.

Ms. Mitchell asked the Trustees to consider reviewing the Code so that in the future, the Planning Board will not have to approve lighting plans that do not comply. She suggested that a multifaceted approach be taken to draft legislation that will be both

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satisfactory and safe. She recommended seeking the advice of an expert in the field as well as seeking input from the Building Inspector. Trustee Cleary will ask Mr. Bailey to measure foot candles at Del Monte Lodge, ESL, and the Flour Mill and at Great Northern Pizza. She will also ask him to research lighting codes from other municipalities.

Ms. Mitchell noted that the PZBA will most likely not act on the lighting portion of Mr. Newcomb's site plan at this time.

GREENWAY GRANT

The Code Enforcement Officer informed the Trustees that the Greenway Grant project must be reviewed by the Planning Board for to make sure it is consistent with the LWRP. Ms. Mitchell said she will investigate the requirements for the LWRP review.

TREASURER'S REPORT – TRUSTEE GALLI

Big Shot Event: The RG&E submitted a quote for the cost of shutting off some of the lights in the village for the *Big Shot* photo shoot that will take place on May 8th. The cost will be \$328.39.

Trustee Sherwood told the Board that the Chamber of Commerce is holding an informational meeting regarding the *Big Shot* on April 1st from 5-7 PM at the library.

Vouchers: Following discussion of the vouchers listed on Abstract #019, a **motion** was made by **Trustee Galli, seconded by Trustee Maddox**, to approve the vouchers listed in Abstract #019, and to charge them to the appropriate accounts and to approve the payment of \$328.39 to the RG&E to shut off the lights on May 8th for the *Big Shot* event.

General Fund (#498-#507, #509-#510, #512-#517):	\$ 11,150.06
Sewer Fund (#501, #502, #508, #511):	\$ <u>1,250.00</u>
Total vouchers for approval:	\$ 12,531.60

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Cleary – yes. **Motion carried.**

PROPOSED LOCAL LAW #3 OF 2008-AMEND CHAPTER 210-56.4 DISTRICT BOUNDARIES

Deputy Mayor Galli left this public hearing open to allow time for the Building Inspector to clarify tax identification numbers.

INFORMATION ONLY – 45 SCHOEN PLACE – WAHL'S MICROCREAMERY

Tom Frisina, owner of Wahl's Microcreamery, addressed the Board regarding the expansion of his present business. He wishes to continue making ice cream and selling it but needs a larger space to conduct his business. He explained that he does not intend to add permanent seating in the newly renovated space. Standards for a Special Permit review were briefly discussed. Mr. Frisina will attend a PZBA meeting on March 31st to explain his proposal. A Public Hearing will be scheduled for April 8th to consider Mr. Frisina's application for a Special Permit to expand his business.

COMPREHENSIVE PLAN DISCUSSION

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This topic was postponed until the April 8, 2008 meeting.

DUMPSTER COMPLAINT

Mayor Corby received a letter including photos of the dumpster enclosure at Great Northern Pizza on South Main Street. Trustee Cleary will ask the Code Enforcement Officer to ensure that the property owners comply with the Code.

REQUEST FOR NON-MUNICIPAL USE PERMIT – ROCHESTER MARATHON

Board members received a request for a non-municipal use permit from the Upstate New York Chapter of the Arthritis Foundation for permission to hold the Rochester Marathon Event in September. A **motion** was made **by Trustee Maddox, seconded by Trustee Sherwood** to approve this request noting conditions and information supplied in the request letter dated March 6, 2008.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Cleary – yes. **Motion carried.**

REQUEST FOR NON-MUNICIPAL USE PERMIT – PITTSFORD VILLAGE MERCHANTS

The Village Board received a request for a non-municipal use permit for Candlelight Night, 2008. As explained in the request letter, the lead organization this year will be the Pittsford Chamber of Commerce, who will provide insurance coverage for the event. The event will have multiple sponsors. A **motion** was made **by Trustee Maddox, seconded by Trustee Cleary** to approve a request made by the Pittsford Village Merchants for a non-municipal use permit for Candlelight Night to be held on December 2, 2008 with the condition that prior to the event, the group will notify the Sheriff's Department, the Fire Department and Pittsford Ambulance and with the condition that a current Certificate of Insurance naming the Village as additional insured will be on file in the Office of the Village Clerk.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Cleary – yes. **Motion carried.**

DRAFT EMPLOYEE SAFETY POLICY

Members discussed the installation of an emergency safety button in the Village Office. It was decided that as a safety precaution, this device should be installed as soon as possible. A **motion** was made **by Trustee Galli, seconded by Trustee Cleary**, to authorize an expenditure of less than \$1000 to install an emergency safety device in the Village Office.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Cleary – yes. **Motion carried.**

The Board of Trustees reviewed the draft safety policy that was presented at the last meeting and concurred that it should be adopted. Members further agreed that the policy should be reviewed with employees and all board members at a yearly safety meeting. All employees and board members should be asked to sign a statement saying they have received a copy of the policy and that they have received the yearly safety training. A **motion** was made **by Trustee Sherwood, seconded by Trustee Galli** to adopt the employee safety policy, to hold a yearly safety training meeting for employees and all board members and to request that trained individuals sign a statement acknowledging receipt of the policy and that they have attended a training session.

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Vote: Galli – yes, Sherwood – yes, Maddox – yes, Cleary – yes. **Motion carried.**

MEMBER ITEMS

Newsletter: Trustee Sherwood told the Board that Nancy Bolger needs articles for the newsletter no later than April 11th. Suggestions were made for a lead article.

“Big Shot” event: Trustees Sherwood and Maddox reported on plans for a gathering at the Village Hall on the evening of the Big Shot event, prior to the actual shoot. The concept and purpose of the gathering was discussed. Trustees Sherwood and Maddox will continue to plan the event.

Proclamation: It was suggested that a proclamation be written in honor of long time Village resident Russ Smith who recently passed away, and who contributed favorably to the community in numerous ways, most particularly, to the Pittsford Little League organization.

MINUTES

March 11, 2008 budget meeting: A motion was made by Trustee Galli, seconded by Trustee Maddox to approve these minutes as written.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Cleary – abstain. **Motion carried.**

March 11, 2008 regular meeting: A motion was made by Trustee Sherwood, seconded by Trustee Cleary to approve these minutes as written.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Cleary – yes. **Motion carried.**

ADJOURNMENT

There being no further business, Deputy Mayor Galli adjourned the meeting at 9:00 PM.

Anne Z. Hartsig, Recording Secretary