

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
April 22, 2008

Present:

Trustees	Mayor Robert C. Corby Tim Galli Paula Sherwood Mary Beth Cleary – absent Steve Maddox – absent
Treasurer	Mary Marowski
Building Inspector	Skip Bailey
DPW Superintendent	John Cufari
Recording Secretary	Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

BUDGET MEETING

Trustee Galli presented an overview of the 2008-09 tentative budget that was approved on April 8, 2008. The Treasurer submitted proposed changes to anticipated revenues and expenses and included new budget totals.

The Village Clerk and the Records Manager have requested approval to attend the 2008 NYALGRO training school in June. The conference will be held in Corning. A **motion** was made **by Mayor Corby, seconded by Trustee Galli** to approve the request made by Anne Hartsig and Theresa Robins to attend the 2008 NYALGRO Records Management Training School on June 9th and 10th in Corning, NY.

Vote: Corby – yes, Galli – yes, Sherwood – yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made **by Trustee Sherwood, seconded by Trustee Galli** to enter executive session to discuss the employment history of specific individuals.

Vote: Corby – yes, Galli – yes, Sherwood – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Trustee Sherwood, seconded by Trustee Galli** to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Galli – yes, Sherwood – yes. **Motion carried.**

RESOLUTION #2 – 2008 - ADOPTION OF 2008/09 BUDGET

WHEREAS, pursuant to Village Law § 5-508 (3), a public hearing to discuss and receive comments on the tentative budget was held, and

WHEREAS, a legal notice of the public hearing was published in the Brighton-Pittsford Post on March 26, 2008, and

WHEREAS, the public hearing and the review of the tentative budget is completed,

NOW THEREFORE BE IT RESOLVED that the Village of Pittsford Board of Trustees hereby adopts the tentative budget with amendments listed on a spreadsheet

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compiled by the Treasurer and dated April 18, 2008, with a tax rate of 2.166 per \$1000.00 of assessed value, with a total General Fund of \$1,057,838.00 and a total Sewer Fund of \$108,855 and including salary adjustments determined by the Board, as the final budget for fiscal year 2008/09.

Vote: Corby – yes, Galli – yes, Sherwood – yes. **Motion carried.**

TREASURER’S REPORT – MARY MAROWSKI

Ms. Marowski presented the Treasurer’s report. Following discussion of the vouchers listed on Abstract #000, a **motion** was made by **Trustee Galli, seconded by Trustee Sherwood**, to approve the vouchers listed in Abstract #000, and to charge them to the appropriate accounts.

General Fund (#548-#562, #564-#567):	\$ 17,986.93
Sewer Fund (#554):	\$ 22.52
Canal Improvements – Greenway Grant (#563)	\$ 731.40
Total vouchers for approval:	\$ 18,740.85

Vote: Galli – yes, Corby – yes, Sherwood – yes. **Motion carried.**

BUILDING INSPECTOR’S REPORT – SKIP BAILEY

The results from a **lighting** survey taken at various area parking lots were presented. In many locations, the lighting exceeds the number of foot candles allowed by our Code. Mayor Corby and Mr. Bailey will work with Mr. Quagliatta to address the issue and to draft a revised lighting ordinance that will restrict light spillage. The plan will be to prepare a draft for the next meeting and to hold a public hearing in late May or early June.

Other issues that were discussed were broken glass on the railroad bank by the Pittsford Pub, the status of the house at 10 Lincoln Avenue, the arborvitae screening of the parking lot at the Bank of America, and the outside sale of merchandise. It was suggested that there be a meeting with merchants in July to discuss this issue.

The sign policy was discussed. Mr. Bailey was asked to re-send the sign policy to churches and others who may need a reminder. There was a discussion regarding Village owned A-frame signs for use by others at the Four Corners.

Car sales in the central business district were also discussed.

ANNEXATION OF TOWN MONOCO PROPERTY

If the Town and Village approve the Canal Properties LLC annexation request, Mayor Corby noted that zoning will need to be enacted for the property. A **motion** was made by **Mayor Corby, seconded by Trustee Galli** that on the condition that both the Town Board and the Village Board approve the annexation of property from the Town to the Village, the Village will hold a public hearing at the first possible Village Board meeting following such approval to consider including both the Town and the Village parcels as part of Chapter 210, Article VI, Multiple Residence District, and to include both the

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Town and Village parcels into Chapter 210, Article XIII A, Performance Zoning Overlay district.

Vote: Galli – yes, Corby – yes, Sherwood – yes. **Motion carried.**

Because the Village's Historic and Architectural Design District includes the entire area within the corporate limits of the Village, the district will be extended to include the annexed parcel. The district extension is warranted by the property's proximity to the Erie Canal, the ca. 1939, Parker Truss, Monroe Avenue Canal Bridge, and the western gateway into the village and will fulfill the Village's obligations as a participant in the NYSOPRHP administered Certified Local Government Program.

The Monoco property is currently located within the Town/Village LWRP district. Any project proposed on the site must comply with the policy standards and conditions contained in Section III of the Local Waterfront Revitalization Program – Town and Village of Pittsford (LWRP) and, whenever practicable, advance one or more of them; and consider the design guidelines contained in Section V of the LWRP. Annexation will mean that the determination of consistency will be decided by the Village Planning Board.

REQUEST FOR SIGNS

The Board received a request for signs from the United Church of Pittsford to advertise a spaghetti dinner on April 26th. They would like to put the signs out on April 23rd and will remove them by 8 pm on the evening of the dinner. A **motion** was made **by Mayor Corby, seconded by Trustee Galli** to approve the request for signs to advertise this special event, one sign to be placed at the intersection of Jefferson Road and South Main Street and one sign to be located at the Four Corners in front of the Phoenix Building with the understanding that the signs will be removed by 8 PM on the evening of the event.

Vote: Galli – yes, Corby – yes, Sherwood – yes. **Motion carried.**

DPW REPORT-JOHN CUFARI

The **RG&E right of way** area behind Northfield Common has been littered with papers that allegedly come from overflowing dumpsters. Mayor Corby will talk to the property owner. The key to eliminate this problem is more frequent trash pick-ups. The **Burdett lot** is continually littered with trash and garbage from overflowing dumpsters. Mayor Corby, Mr. Bailey and Mr. Cufari will have a discussion with restaurant and business owners who use the dumpsters this week. Mr. Cufari has not heard when the DOT plans to begin the **reconstruction at North Main Street and Washington Road intersection**. It was noted that the **fence** along the parking lot near the North Main Street Bridge is in need of repair. Mr. Cufari and Mayor Corby will seek estimates to fix the fence. Tom Sanna will be contacted to see if he is interested in this type of work.

INFORMATION ONLY – DOG CAFÉ – THE POWELL FAMILY

Mr. and Mrs. Powell and their daughter informed the Board that their plans to open a dog café at 25 State Street have changed. They are now pursuing a location on Schoen Place. The premise of the business will be the same as it was in the prior application. They

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submitted information concerning noise, safety, odor, signage and hours of operation. Board members agreed that the primary issue would be parking. The applicants were advised to discuss this issue and others with the Building Inspector prior to attending a Planning Board meeting. A sketch of the proposed interior will be needed for the Planning Board. The procedure from here forward is to speak with the Building Inspector, attend a Planning Board meeting, and begin the application process for a Special Permit from the Board of Trustees.

RESOLUTION 4 OF 2008 – KENNETH WILLARD

Kenneth L. Willard

WHEREAS, we, the members of the Village Board of Pittsford, NY, as do all the residents of our community, wish to express our sorrow at the passing of our friend, Kenneth L. Willard, and

WHEREAS, Ken served for 23 years as a member of the Village's Architectural and Preservation Review Board and during this tenure, he maintained an excellent attendance record and an unbridled enthusiasm for history and village life,

NOW THEREFORE BE IT RESOLVED, that this resolution shall be a tribute to the memory of Kenneth L. Willard, and that it be inscribed upon a special page in our minute book.

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to forward a copy of this resolution to the bereaved family.

The question of the adoption of Resolution #4 of 2008, a resolution to recognize Ken Willard for his distinguished service to the Village of Pittsford for the last 23 years, was presented with a **motion made by Mayor Corby, seconded by Trustee Sherwood** and duly put to vote as follows:

Corby - yes, Sherwood – yes, Galli – yes. **Motion carried.**

FLOODPLAIN LOCAL LAW

Discussion continued from the previous meeting regarding a proposed local law for Flood Damage Prevention to comply with floodplain management requirements of the National Flood Insurance Program. The Building Inspector discussed the need for this proposed law with NYSDEC representative Jaime Ethier. The law is necessary to ensure that village residents are eligible to receive flood insurance and for the Village of Pittsford to remain in the flood insurance program. Board members concurred that the law should be passed. Therefore, the Clerk will send the draft law to Mr. Ethier for his review. Pending his comments regarding the draft, the Board will move forward with adopting this proposed law.

REQUEST FOR NON-MUNICIPAL USE PERMIT – MDA

Village officials received a request from the Muscular Dystrophy Association to hold portions of their fund raiser event, Walk to Seek a Miracle, on some village streets on May 17, 2008. A **motion was made by Mayor Corby, seconded by Trustee Galli** to

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approve the request made by the Muscular Dystrophy Association to hold a portion of the 8th Annual Walk to Seek a Miracle on May 17, 2008 on village streets shown on the map submitted in a letter dated April 15, 2008 with the following conditions:

1. The organization will notify the Monroe County Sheriff's Department prior to the event.
2. The organization will notify the Pittsford Fire Department and the Pittsford Volunteer Ambulance prior to the event.
3. The organization will provide a Certificate of Liability insurance naming the Village of Pittsford as additional insured prior to the event.

Vote: Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

MEMBER ITEMS

RIT Big Shot: Trustee Sherwood presented an update on plans for the Big Shot reception to be held at the Village Hall on May 8th. The office staff mailed invitations on April 15th. Due to the individual efforts of Trustee Sherwood, numerous details necessary for a successful reception are taking place. A collaborative effort by all Board members will help to keep the cost within the budget.

Newsletter: Some articles have been received by Nancy Bolger. Trustee Sherwood asked that all articles be sent to Nancy as soon as possible. The Clerk will forward the resolution recognizing Ken Willard's service to the Village. It will be included in the newsletter along with a photo.

MINUTES

March 13, 2008 and March 19, 2008 Budget meetings: A **motion** was made by **Trustee Galli, seconded by Mayor Corby** to approve the above minutes as written.

Vote: Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

April 8, 2008: A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to approve these minutes as amended.

Vote: Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

ADJOURNMENT

There being no further business, a **motion** was made by **Mayor Corby, seconded by Trustee Galli** to adjourn this meeting at 10:25 PM.

Vote: Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Anne Z. Hartsig, Recording Secretary

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