

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
June 10, 2008

Present:

Mayor	Robert C. Corby
Trustees	Tim Galli
	Mary Beth Cleary
	Paula Sherwood
	Steve Maddox (absent)
Village Attorney	John Osborn
Recording Secretary	Linda Habeeb

Mayor Corby called the meeting to order at 7:05 pm.

TREASURER'S REPORT

The Board reviewed the **vouchers for approval**.

1. Vouchers for approval – Abstract #023 for Budget Year 2007-08:

General Fund (#649 - #664):	\$25,447.13
Sewer Fund (#663):	<u>\$ 100.47</u>
TOTAL VOUCHERS FOR APPROVAL	\$25,547.60

2. Vouchers for approval – Abstract #001 for Budget Year 2008-09:

General Fund (#1- #15):	\$29,907.04
Sewer Fund (#10):	<u>\$ 180.00</u>
TOTAL VOUCHERS FOR APPROVAL	\$30,087.04

3. Bank Status

4. Other Business:

- ✓ Conference and Mileage Reimbursement Approval for Sally Chamberlin:
7/31/08 - \$60.
- ✓ Resolution draft for requesting reimbursement monies from applicants for engineering/consulting services rendered.

Motion: A **motion** was made by **Trustee Galli**, **seconded by Mayor Corby**, to approve two sets of vouchers, Abstract #023 and Abstract #001.

Vote: Cleary – yes; Corby – yes, Sherwood – yes; Galli – yes. **Motion carried.**

Motion: A **motion** was made by **Trustee Sherwood**, **seconded by Mayor Corby**, to approve Sally Chamberlin's conference request of \$60 to attend Planning Board training.

Vote: Cleary – yes; Corby – yes, Sherwood – yes; Galli – yes. **Motion carried.**

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DPW REPORT – Submitted by John Cufari

Mr. Cufari submitted a written report stating that:

- Pavement maintenance on Maple Street will begin this week.
- Quotes are in for railing.
- Truck and leaf machine are ordered.
- Overhead door will be repaired soon.
- He will meet with the sidewalk contractor to set up the sidewalk program.
- Board to review Woodcreek Pump Station information.
- Board to review purchasing new mower.
- Village trees have been trimmed.

PETER ABELE - ERIE CANAL BOAT COMPANY: Non-Municipal Use Permit – continued application

This is a continued application by Peter Abele of the Erie Canal Boat Company to operate a canoe and kayak business on Schoen Place. Mr. Abele was granted a temporary permit from the Zoning Board on March 31, 2008. He has submitted the necessary permits from the NY State Canal Corporation and a proposed agreement. An insurance certificate naming the Village of Pittsford as additional insured has also been submitted by the applicant and reviewed by our insurance agent and the Village Attorney.

Mr. Abele noted that there has been a change in the parking plan for the business. Originally, parking was to be shared with RPS Printing, but he is currently proposing to locate the parking on the gravel area behind the gray shed. He is also proposing signage next to the booth to indicate the location of the parking. Board members discussed the location of the floating dock, the pole and railing. He stated that the dock is a solid polypropylene pipe filled with styrofoam and will be painted a tan color. There will be an attendant on duty at all times during the hours of operation, and a chain will be placed obstructing access to the dock during off-hours.

Mr. Osborn stated that he has reviewed the agreement, and he is modifying it to add a statement allowing the Village to revoke the agreement if all the conditions of the agreement are not complied with.

Motion: A **motion** was made by **Mayor Corby**, **seconded by Member Cleary**, to approve the agreement for operation of a boat rental facility for the 2008 Spring/Summer/Fall season, terminating on October 26, 2008, and incorporating Attorney Osborn's amendment to the agreement.

Vote: Cleary – yes; Corby – yes; Sherwood – yes; Galli – yes. **Motion carried.**

RESOLUTION #5 OF 2008 (Annual Refuse Hauler Permit)

Suburban Disposal and Heberle Disposal Service Inc. submitted an application for an annual license per § 173-15 of the Village Code. Therefore, a **motion** was made by **Trustee Galli**, and **seconded by Mayor Corby**, to approve Resolution #5 of 2008 below to license Suburban Disposal and Heberle Disposal Service for a non-residential hauler permit expiring at the organizational meeting in 2009.

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WHEREAS, § 173 of the Village Code states that all refuse haulers engaged in business in the Village of Pittsford must apply for and be issued an annual license by the Board of Trustees, and

WHEREAS, the Board of Trustees accepts the applications of Suburban Disposal and Heberle Disposal Service, Inc. for non-residential solid waste removal in the village, having determined that they meet the requirements of §173-15, and

WHEREAS, as stated in § 173-15 A. (7), the Board of Trustees has determined that there will be no fee associated with the 2008/09 license,

NOW, THEREFORE, BE IT RESOLVED that we, the members of the Village of Pittsford Board of Trustees, do hereby issue a license to engage in nonresidential business in the Village of Pittsford to Suburban Disposal and Heberle Disposal Service, Inc. for a period of one year, noting that the license will expire at the time of the Organizational Meeting in 2009, with the condition that these haulers continue to comply with all conditions and provisions listed in Chapter 173, Solid Waste, of the Code of the Village of Pittsford.

Vote: Cleary – yes; Corby – yes, Sherwood – yes; Galli – yes. **Motion carried.**

**RESOLUTION #6 OF 2008: Bid Award for the Schoen Place
Improvements/Greenway Grant**

The following Resolution was offered:

**Resolution 6 of 2008 – June 10, 2008
Bid Award for the Schoen Place Improvements/Greenway Grant**

WHEREAS, the Village of Pittsford offered an invitation to bid on general construction work for the Schoen Place Improvements Project (Greenway Grant) and such invitation was published in Brighton Pittsford Post on April 16, 2008 and,

WHEREAS, the Village Clerk accepted sealed bids for this project until May 6, 2006 at 3:00 PM and,

WHEREAS, bids on this project were opened at 3 PM on May 6, 2008 in the Village Hall at 21 North Main Street and,

WHEREAS, four bids were received and,

WHEREAS, the bids ranged from a low bid of \$496,354.30 to a high bid of \$598,175.70 and,

WHEREAS, the apparent low bid was submitted by 104 Contractors, Inc. and,

WHEREAS, McCord Landscape Architecture reviewed the bids and found no discrepancies or math errors in the bids and,

WHEREAS, it has been recommended by Douglas C. McCord, ASLA that the contract bid be awarded to 104 Contractors, Inc.,

NOW THEREFORE BE IT RESOLVED a **motion** was made by **Mayor Corby, seconded by Trustee Galli**, to authorize the bid on the Schoen Place project with the condition that the work addressing the handicap accessibility issues funded by a 2008 CDBG Grant administered by Monroe County be delayed, and possibly re-bid, with work to begin after August 1, 2008.

Vote: Cleary – yes; Corby – yes, Sherwood – yes; Galli – yes. **Motion carried.**

FLOODPLAIN LOCAL LAW

Motion: A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood**, to hold a public hearing at the July 8, 2008 Board of Trustees meeting to consider the adoption of Local Law #4 of 2008 to add Chapter 107, Flood Damage Prevention.

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Vote: Cleary – yes; Corby – yes, Sherwood – yes; Galli – yes. *Motion carried.*

BREATHE YOGA – CYNDI WEIS

Motion: A motion was made by **Mayor Corby, seconded by Trustee Galli**, to hold a public hearing at the July 8, 2008 Board of Trustees meeting for a modification of a special permit for renovations at Breathe Yoga, located at 19 South Main Street.

Vote: Cleary – yes; Corby – yes, Sherwood – yes; Galli – yes. *Motion carried.*

DISCUSSION OF ANNEXATION OF THE MONOCO SITE

The Board reviewed the status of the annexation process for the Monoco site. Attorney Osborn stated that the Town of Pittsford has approved the annexation of the Monoco property to the Village. He stated that a Local Law establishes the annexation. Since the property is not zoned, it is necessary for the Village to establish a moratorium on development on the site, until such time as the zoning is enacted.

Motion: A motion was made by **Mayor Corby, seconded by Trustee Sherwood**, to hold a public hearing at the June 24, 2008 Board of Trustees meeting to consider passage of a Local Law accepting the annexation of 75 Monroe Avenue, and to enact a moratorium on development proposals for the property until the Village Board can review and enact new zoning for the entire parcel.

Vote: Cleary – yes; Corby – yes, Sherwood – yes; Galli – yes. *Motion carried.*

10 LINCOLN AVE

Board members discussed the status of the house at 10 Lincoln Avenue and other houses in the Village that are not being properly maintained. Mayor Corby noted the importance of enforcing the State Property Maintenance Code on these properties, and not allowing “demolition by neglect.” Other addresses of houses that are not being maintained are: 19 & 25 Boughton Avenue, and the house located on the corner of Locust and South Streets.

2008/09 VILLAGE PRIORITIES

Trustee Cleary presented a checklist of the priorities for the 2008/09 year that were established during the budgeting process. The list is divided into three categories: 1 – Top-level, strategic priorities; 2- Key planned activities requiring execution; and 3- Long-standing issue resolution. Board members reviewed the list and made some modifications. It was agreed that the list would be reviewed at each meeting.

MEMBER ITEMS

Planning Board – Appointment of John Limbeck

Motion: A motion was made by **Mayor Corby, seconded by Trustee Sherwood** to appoint John Limbeck to fill the unexpired term of Dennis Peters on the Planning & Zoning Board of Appeals.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Cleary – yes. *Motion carried.*

Newsletter

Mayor Corby thanked Trustee Sherwood for all her efforts with the 2008 Spring/Summer Newsletter.

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Resident Concern

Board members discussed a letter sent to the Village from a resident regarding signs and banners in the Village. Mayor Corby will follow-up with this issue and contact the resident.

EXECUTIVE SESSION

A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to enter executive session to discuss a personnel issue.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Cleary – yes. *Motion carried.*

A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to leave executive session and re-enter the regular session of the meeting.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Cleary – yes. *Motion carried.*

MINUTES:

May 27, 2007 – A **motion** was made by **Trustee Galli, seconded by Trustee Cleary**, to approve the May 27, 2008 minutes as drafted.

Vote: Corby – yes, Sherwood – yes; Galli – yes; Cleary – yes. **Motion carried.**

ADJOURNMENT

A **motion** was made by **Mayor Corby, seconded by Trustee Galli** to adjourn the meeting at 8:45 pm.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Cleary – yes. *Motion carried.*

Linda Habeeb, Recording Secretary